

Northeast Arkansas Education Cooperative

211 West Hickory ~ Walnut Ridge, AR 72476

Phone: 870-886-7717

Fax: 870-886-7719

Website: <http://nea.k12.ar.us>

Daryl Blaxton
Director

Angelia M Carlton
Teacher Center Coordinator

Serving Since 1984

LEAs Include:

Clay County

Corning
Piggott
Rector

Craighead County

Westside Consolidated

Greene County

Greene County Tech
Marmaduke
Paragould

Jackson County

Jackson County

Lawrence County

Hillcrest
Hoxie
Lawrence County
Sloan Hendrix

Randolph County

Maynard
Pocahontas

Other Departments:

Early Childhood
1-870-886-3212

Make- N-Take
1-870-886-7559

Fingerprinting Guidance

Beginning, Wednesday, June 3, 2020, fingerprinting services will resume onsite at the Northeast Arkansas Education Cooperative. After consultation with the Department of Elementary and Secondary Education (DESE) and the Arkansas Department of Health (ADH), the following guidelines will be in place for those scheduling an appointment.

The Northeast Arkansas Education Cooperative will:

- ✓ Provide hand sanitizer upon entering and exiting the building,
- ✓ Provide access to public restrooms,
- ✓ Utilize Personal Protective Equipment (PPE) throughout the process,
- ✓ Clean and sanitize fingerprinting machines and electronic equipment after each use,
- ✓ Stagger appointment times and locations to ensure social distancing guidelines are met,

Fingerprint Applicants Must:

- ❖ Contact Mary Horton at Northeast AR Education Coop to schedule an appointment,
 - (870)886-7717
- ❖ Bring the Background Check Consent Form,
 - <https://adeaels.arkansas.gov/AelsWeb/Consent/Consent1.aspx>
- ❖ Provide Proof of Payment and Consent Form,
 - https://www.ark.org/ade/licensure_cbc/index.php
- ❖ Bring payment receipt transaction ID to NEAESC for Live Scan fingerprinting,
- ❖ Wear a face covering that covers both the nose and mouth,
- ❖ Adhere to the following Arkansas Department of Health Guidelines,
 - https://www.healthy.arkansas.gov/images/uploads/pdf/COVID-19_No_Entry.pdf

Applicant Process on the Day of Fingerprinting:

- Complete the “COVID-19 Visitor Screening Questionnaire” prior to entry,
 - <https://www.nea.k12.ar.us/>
- Call the Cooperative at 886-7717 upon arrival in the parking lot,
- A Coop representative will escort you in and have your temperature taken,
- A face covering must be worn at all times,
- Exit the building once the fingerprinting process has been completed.
- We ask that applicants not be accompanied by any other individuals.

** Priority will be given through June to those who have “Pending” licensure statuses and those who are “New Hires” for NE Arkansas Education Cooperative Districts.

Please call (870) 886-7717 if you have questions.

Daryl Blaxton
Director



*“To empower
and inspire
others, so that
they achieve
their greatest
potential”*