

# **RENEWICK – Unified School District #267**

**FOR VIOLATING THESE RULES, PUPILS WILL BE REPORTED TO THE PRINCIPAL AND BUS SUPERVISOR WHO MAY DENY STUDENTS THE PRIVILEGE OF RIDING ON THE BUS.**

## **BUS RULES**

1. The driver is in charge of the pupils and the bus. Pupils must obey the driver promptly and cheerfully.
2. The driver may assign a seat to each student. Each student will be provided a seat. Students in less desirable seats may move to a second assigned seat for added comfort after the passenger load is lightened, if permission is first obtained from the driver and if the bus is not in motion.
3. Pupils must be on time. The bus cannot wait for those who are tardy. Pupils must walk on the far-left side of the road facing traffic when going to the bus stop.
4. Pupils must never stand in the roadway while waiting for the bus. All pupils must wait for the bus off the traveled portion of the road. Students should wait in an orderly manner and never push a fellow student.
5. Unnecessary conversation with the driver is prohibited. Do not talk loudly or distract the driver's attention. Remember that your safety is in his hands.
6. Outside of ordinary conversation, classroom conduct is to be observed.
7. Students must not throw waste paper or other rubbish on the floor of the bus. Help keep your bus clean and sanitary at all times.
8. Students must not try to get on or off the bus, or move about within the bus while it is in motion.
9. Students must not at any time extend arms or head out the bus windows.
10. When leaving the bus, pupils must observe directions of driver. If you cross the road, do so in front of the bus after making sure highway is clear.
11. Any damage to the bus is to be reported at once to the driver.
12. Emergency exit is to be used for emergency situations only.
13. Students riding a bus during a stormy season should be advised to listen to their home radio for storm warnings and not attempt to reach school when so forewarned.
14. Kansas State Law prohibits pupils from bringing pets or animals of any kind on a bus.
15. Eating, drinking, or the use of tobacco in any form shall not be permitted on the school bus.

### **DISCIPLINARY ACTION**

In the interest of safety, violators of the established rules and regulations will be subject to disciplinary action as outlined:

1. First Report – Conference with the student(s) – Conduct report will be sent to parents, and/or a telephone call to the parents. Possible disciplinary action by the bus supervisor.
2. Second Report – Conference with the student(s) – possible denial of bus service for 3 to 5 days – Conduct Report.
3. Third Report – Conference with the student(s) and parent(s), bus driver and building principal – denial of bus service for the remaining portion of the school year or an appropriate intermediate period.

### **ACTIVITY BUS RUNS**

1. Activity and Educational trips in buses or other school vehicles shall be made only where necessary. Students attending school-sponsored activities away from our school will be required to travel in school vehicles. The School District does not assume liability for those students who do not ride district provided transportation.
2. Sponsors or supervising teachers shall be in charge of students on all activity trips, subject to district and state laws.
3. Adequate sponsors must accompany all activity trips.
4. No driver shall be requested to perform services or deviate from planned route, by a sponsor or supervisor that were not authorized by the unified office or the transportation director.

### **PROCEDURES FOR PARENTS TO REMOVE CHILDREN FROM ACTIVITY BUSES**

1. Parents or guardians wishing to remove their children from the activity bus for personal reasons must either provide a written note requesting such to the building principal prior to a school activity or the parent or guardian must directly contact the sponsor in charge of such activity bus for permission.
2. Only parents or guardians may request permission for their own child to be removed from school sponsored activity trips. Any parent wishing to take another parent's child from activity buses to travel to non-school functions, must provide a written request from all parents involved.
3. No student will be excused from any school-sponsored activity to ride home or to non-school functions unless accompanied by a parent or pupils involved.