



## Haworth Public Schools Reopening and Distance Learning Guidelines

These guidelines are shared with our school communities, including students, families, and staff, in an effort to mitigate the risk of transmission of COVID-19. Over the summer, we have been working to craft carefully layered, flexible, and developmentally appropriate practices reflecting advice given by the CDC, State of Oklahoma and health officials. Educators and health officials share the goal of children returning safely to school this fall. Science should drive decision-making on safely reopening schools. Public health agencies must make recommendations based on scientific evidence.

A host of reasons support that recommendation, from the importance of in-person learning to the damage of social isolation. However, safely meeting that goal will require everyone to work together.

We also recognize that some families will still prefer to enroll students in our virtual learning environment which allows ALL students to #beAlion and receive instruction from our own highly qualified teachers with support services. Middle school and high school students in the Virtual program can still opt to participate in some on-campus programs, including athletics and extra curricular activities.

The information presented in this public summary is shared so that all of our community can begin school with a shared understanding of our responsibility in keeping our students and staff safe from COVID-19. We know we cannot eliminate the virus; but with wise choices, we can mitigate it.

School will start on August 2nd for Teachers

School will start on August 4th for Traditional and Virtual Students

## Learning Options for the 2021-2022 School Year

**Traditional/Blended-** Students will attend school and receive instruction on-site, including some online instruction in the classroom. Students will transition between traditional and "Blended" learning from home if COVID-19 related issues arise and prevent the student from attending face to face. The student will return once they are well enough or no longer under quarantine. All students will utilize Google Classroom and other online platforms within the classroom. Traditional/Blended is a semester long commitment and a student can only change to fully virtual at the end of the semester.

**Virtual-** Students will study at home via an online curriculum as assigned by a certified teacher on-staff at Haworth. The teacher will set weekly learning goals that the student must meet to remain in good standing. Virtual Enrollment is a semester-long commitment.

### Technology and Internet

Virtual and Traditional students will have the option to check out a device and an internet hotspot if needed. We will be working through these details and setting up a time for Virtual students to check out devices ASAP. If a student has their own device they will be allowed to bring that device to school to use for academic purposes. We will be utilizing many new online educational programs for all students daily. We are limited on our device availability and encourage students to bring their own device if possible.

### Multi-Step Exposure Reduction Practices

**DAILY TEMPERATURE CHECKS** - Each morning, families are asked to take their children's temperatures, as a fever of 100°F or higher may be an indication of an active case of COVID-19. Please keep a child with fever home to monitor for additional symptoms. District staff and students will complete an on-site temperature check each day at designated stations.

**RESPONSE TO POSSIBLE SYMPTOMS** - While many children will present with fever initially, many will not. Other symptoms that may develop at first include chills, cough, headache, loss of taste or smell, sore throat, congestion, runny nose, nausea, vomiting, or diarrhea. Any of these are cause for keeping a child at home and for staff to take sick leave.

**FACE COVERINGS** - The wearing of Face Coverings is required for students and staff to help interrupt the spread of COVID-19 by protecting both the wearers and those with whom they come in contact. This includes cloth masks, neck gaiters, face shields, and other CDC-recommended masks. Masks will be required for students, teachers, and staff and be re-evaluated as the future level categories adjust, regulations are lifted by authorities, and legality is removed.

**PHYSICAL DISTANCING** - While it will be difficult to maintain distance between the students at school, each site will be doing our best to maximize distancing on school property.

**HYGIENE** - Hand washing is one of the best ways to prevent the transmission. Students will be reminded to wash their hands often with soap and water for at least 20 seconds, especially after blowing their noses, coughing, or sneezing; going to the bathroom; and before eating. They will also have access to hand sanitizer stations throughout the school when hand-washing facilities are not readily available.

# Multi-Step Exposure Reduction Practices

Precaution	STAFF	STUDENTS	Details
 <b>Temperature screenings</b>	Mandatory & Daily	Mandatory at bus pick up and school drop off locations	Temperature gun stations will be at each site; no one with a temperature at or above 100 ° F will be allowed to enter buildings and must return home.
 <b>Symptom screenings</b>	Self-screening & at entries	Refer students with symptoms to the office	Families and staff will be provided a symptoms checklist to use at home.
<b>Face Coverings</b> 	<b>Required</b> The wearing of Face Coverings is required for students and staff to help interrupt the spread of COVID-19 by protecting both the wearers and those with whom they come in contact. 	<b>Required</b> The wearing of Face Coverings is required for students and staff to help interrupt the spread of COVID-19 by protecting both the wearers and those with whom they come in contact. 	<b>Required</b> Masks will be required for students, teachers, and staff and be re-evaluated as the future level categories adjust, regulations are lifted by authorities, and legality is removed.
 <b>Physical Distancing</b>	<b>Remain 6 feet from others whenever feasible.</b> <ul style="list-style-type: none"> <li>• 6' physical distancing will be implemented when possible</li> <li>• Meals may be eaten in large areas</li> <li>• No assemblies or field trips or guests; instead use classroom-based conferencing.</li> <li>• Playgrounds will be available with physical distancing encouraged and with mandatory hand-washing afterward.</li> </ul>		
 <b>Hygiene</b>	Frequent hand washing is encouraged. Disinfection of surfaces is supported with an electrostatic disinfection machine at least twice daily in each classroom. Also, routine cleaning of bathrooms, hallways, entires, etc. will be disinfected throughout the day. Multiple hand sanitizer stations are available.		

## **ARRIVAL & DISMISSAL**

As students arrive at school in the morning, they will be directed to temperature check stations and then to general areas where social distancing is feasible. We ask that students do not arrive until 7:30. That is when the temperature check stations will be ready. Students will not be gathered in large groups to wait for their school day to begin. Parents will not be escorting their children into the building, except as may be initially approved for Pre-Kindergarten children. Parents will be asked to remain in their cars and drive through the drop-off line to ensure a safe exit from and entrance into their family vehicles. Parents must remain in line until the child has passed the temperature check station before departing. Dismissals may include releasing students in a staggered manner to avoid overcrowding corridors and following social distancing guidelines by not waiting in large groups.

## **BREAKFAST & LUNCH**

Students will wash hands or use hand sanitizer prior to eating. As much as possible, students will have 6' physical distancing. Classroom space and district staffing may affect whether meals can be in a classroom or must be in cafeterias, gyms, etc. at marked locations. No guests will be allowed to have lunch on-site as long as there is community spread of COVID-19.

## **SNACKS**

Due to the threat of infection, no classwide snacks will be allowed or distributed at school except as provided by Child Nutrition. Students choosing to bring a snack to school may bring an individually wrapped snack for themselves.

## **SUPPLIES**

Sharing of supplies such as crayons, markers, scissors, and pencils will be restricted. Students/teachers will keep their individual supplies separated from those of others in individually labeled containers, cubbies, etc. Manipulatives and other instructional items will be sanitized prior to use by another student.

## **RECESS**

Sites with recess will develop schedules to allow daily outdoor playtime for students. Recess schedules may vary in order to limit the number of students in any one area. Students returning from recess must wash their hands.

## **SCHOOL ACTIVITIES**

Extra and co-curricular activities of all descriptions are vital elements of a positive school experience. Responses to COVID-19 in these environments will vary, with a keen eye to proven practices in prevention and protection.

It is difficult to predict what the interscholastic sports seasons will look like. The district will continue to draw upon expert advice and guidelines for safe play from state and national organizations. It is equally uncertain what the fan experience will include. Our hope, is that fans will be able to enjoy activities by engaging in proper physical distancing and other safety measures.

## **ASSEMBLIES**

In-person assemblies and multi-classroom groupings will be suspended throughout community spread of COVID-19 to avoid the likely possibility of exposure, which is especially acute when many students gather to chant, cheer, etc. Virtual assemblies and the like will be feasible with the projection/display technology in each classroom.

## **MEDIA CENTERS**

Honoring the importance of reading and research, the school media centers will remain open for student use. There will be necessary changes in routines, scheduling, spacing, and sanitation.

## **VACCINATIONS**

Vaccinations have been provided to school communities by local health officials and Kiamichi Technology Center. In coordination with both options, we have provided vaccination to all school employees who have selected to receive the vaccination. We will continue this process to all individuals who seek to be vaccinated.

## **DISABILITY ACCOMMODATIONS**

In coordination with students who have disabilities we are following specific guidelines for accommodations. Each accommodation is in line with the appropriate standards in respect to health and safety. Services such as OT, PT, & Speech will be provided. Additional transition time between classes and additional snack breaks for those with diabetes. Appropriate facilities to accommodate for bathroom needs will be available as well.

## **COORDINATION (STATE & LOCAL HEALTH OFFICIALS)**

With any alarming health concern, the school district nurse will be contacted. Following proper communication, the district nurse will contact and coordinate with appropriate State & Local health officials to assure appropriate standards of action are followed. Once the school nurse has received information from the state or local health officials, the school nurse will report to the appropriate building principal the standards to follow and then report to the superintendent. Once these standards have been provided proper action will be taken accordingly.

## **WATER FOUNTAINS & RESTROOMS**

We encourage students and staff to bring filled water bottles or other non-breakable water containers to school, since traditional water fountains will be disabled. Water bottle filling stations have been purchased for students and staff use. Personal water bottles are encouraged. Bottles should be filled at home the first time. Student and staff restrooms will be sanitized throughout the day by site custodial staff. We have purchased a water bottle for each student to keep as their own.

## **COVID-19 SYMPTOMS AT SCHOOL**

If a teacher suspects that an elementary school student may have COVID-19 symptoms, he/she will contact the office to arrange for an adult to come to the classroom and escort the student to a check station. Middle school and high school students will be sent or escorted to a check station as is appropriate. Parents will be contacted immediately to pick up symptomatic students and seek a medical opinion.

## EXPOSURES, DIAGNOSES, & RETURN TO SCHOOL AFTER COVID-19

In regards to exposures, diagnoses, and positive tests:

### DAILY SCREENING

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1. Parents screening using provided checklist; if parents send their child to school, they are certified healthy. *Temperatures will be checked again when students arrive at school.*
2. Staff also screen themselves. If they come to work, then they are certifying they have screened themselves. *Temperatures will be checked again when they arrive at school.*

### AT SCHOOL PROCEDURES

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**Isolation Room:** Any student or staff member who exhibits a fever of 100 degrees will be instantly isolated in a predetermined isolation room and immediately sent home.

After being sent home, the student or staff member cannot return to school until one of the following criteria is met:

- Without COVID testing, the student or staff member must not be present at school for 10 days.
- After a negative COVID test, the student or staff member can return to physical school after 3 days of being fever free with no fever reducing medication.
- The student will become a distance learner at home until he/she can return to school.
- The student will be counted as present because digital learning will be provided.

## **POSITIVE CASE-ELEMENTARY CAMPUS**

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1. County Health Department will be contacted to begin contact tracing.
2. Communicate to staff
3. Communicate to applicable parents depending on classroom arrangement
4. Thoroughly sanitize classroom
5. Positive case classroom goes to distance learning for 14 days while those students are quarantined. If the student has siblings, the siblings will be quarantined.
6. If the attendance of campus learners drops significantly due to many positive cases we will go to distance learning for 14 days. The count starts on the first day of distance learning.
7. Grab and Go meals will be provided starting on Day 1 of distance learning. Delivery schedule will be dictated by the district's Child Nutrition capabilities.

## **POSITIVE CASE - SECONDARY LEVEL CAMPUS**

1. County Health Department will be contacted to begin contact tracing
2. Communicate to staff
3. Communicate to parents at site about positive case
4. County health departments will decide which students will have to be quarantined and go to distance learning dependent on exposure level as determined by the county health officials.
5. If the attendance of campus learners drops significantly due to many positive cases we will go to distance learning for 14 days. The count starts on the first day of distance learning.
6. Grab and Go meals will be provided starting on Day 1 of distance learning. Delivery schedule will be dictated by the Child Nutrition capabilities.

## **REQUIREMENTS FOR ALL ELEMENTARY AND SECONDARY TEACHERS**

1. Maximize classroom space (remove reading nooks, center areas, etc.)
2. One directional seating (for all classrooms that don't have round tables)
3. Seating charts (required by all teachers for all classes)

## **BUS TRANSPORTATION**

1. Alternate transportation is strongly encouraged for all bus riders if possible to reduce spread among the buses.
2. Maximizing of air flow will be done
3. Students in the same household will be required to sit together
4. Seating chart are required and students must stay in designated bus seats. Failure to do so will result in bus privileges being revoked