

Middleberg Public School

Return to Learn 2020-2021

❖ **Start Date: August 13, 2020**

- Regular classes with safety protocols
- Virtual Distance Learning Option – Acellus Academy, see below for more information and/or contact the office:
 - call (405) 485-3612
 - email: mfranklin@middleberg.k12.ok.us

❖ **Safety Protocols**

- Face Coverings – We will use the guidance provided by the Oklahoma Health Department COVID-19 Alert System (<https://coronavirus.health.ok.gov/covid-19-alert-system>) along with consultation with the Grady County Health Department to determine the risk level for Middleberg Schools. Once the district has made the determination as to the designation level that information will be sent out to all stakeholders via e-notes and the school website.
 - **Green (New Normal)** Face coverings are **recommended**, not required.
 - **Yellow (Low)**
 - Face coverings will be **required** for all staff and students in grades 5th – 8th.
 - Students in Pre-K through 4th grade will be **required** to wear face coverings in shared areas.
 - Pre-K – 4th grade students will be allowed to remove face coverings during independent work at their assigned seat in class.
 - **Orange (Moderate)**
 - Face coverings are **required** at all times during school hours
 - All extracurricular activities will follow the guidance and participate according to the recommendations of their governing body.
 - The district is prepared to transition to virtual or distance learning if/when the alert level rises.
 - MPS is prepared to provide a distance learning plan for every student in the event that school buildings are closed. MPS will assume the responsibility to continue to educate our students.
 - **Red (High)**
 - Middleberg school leadership shall consider county and school statuses to determine whether or not to transition to virtual learning as well as considering status of extra-curricular activities.
 - Face coverings will be required by all staff members in all school buildings.
 - If Grady County reaches this extreme level very serious decisions will be made at the state and local levels to ensure the safety of all citizens.
- **All staff** will be on site to provide instruction and assist with other student services regardless of the color zone designation.
- MPS will provide a washable mask for all students and staff members, individuals are also permitted to use their own mask as long as any logos or designs are school appropriate as determined by school administration. Disposable masks will also be available for visitors and guests.
- Social Distancing will be practiced at all times when reasonable for the setting.
- Students will have assigned seating in each class and at lunch to assist with contact tracing in the event of an exposure.
- Desks will be disinfected throughout the day. Classrooms will be sanitized with a Clorox 360 machine.
- Community water fountains will be off limits; students are encouraged to bring their own bottled water in a spill proof container.
- Visitors will be required to wear a face covering in school buildings during school hours.

❖ **COVID-19 Protocols**

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- If symptoms develop:
 - Any student or teacher who comes to school with a fever or develops a fever while at school will be sent home. Students will wait in an isolated room. Once the student is picked up the room will be cleaned and disinfected.
 - The student/teacher should immediately notify a personal physician or healthcare provider. Surfaces in the person's workspace will be cleaned and disinfected.
- Positive Case of COVID-19 on campus:
 - Any person who has been on campus with a positive case should notify the school.
 - The applicable county health department will be notified, and recommendations will be followed.
 - Areas used by the individual with COVID-19 will be closed off. If possible, we will wait up to 24 hours before cleaning and disinfecting.
 - Employees and students using the same space will be informed (with respect of HIPAA) by the health department. CDC recommendations and health department guidelines will be followed to determine exposure prior to determining who will be required to quarantine for 14 days.
- Return to School:
 - In order to be readmitted to school after testing positive, students or staff must be ten days out since symptoms first appeared, fever free without medication for 24 hours, and show an improvement of symptoms. A letter from a licensed physician/health department showing results of a negative test will also grant re-entry to school.
- Confirmed Case Outbreak:
 - In the case that MPS or our Middleberg Community experiences an outbreak of confirmed COVID-19 cases, additional steps and precautions will be implemented. Possible precautions could be eating in the classrooms, altering daily schedules, or school closures with virtual instruction. These decisions will not be taken lightly. The health and safety of our students and community will continue to be our top priority.
- ❖ **Attendance**
 - Parents/Guardians are expected to screen their students daily for COVID-19 symptoms prior to sending them to school.
 - Absences due to the virus (suspected or documented) will not be held against the student. Attendance policies will be relaxed for cases involving COVID-19 to provide additional absences and to encourage sick students and staff to remain home.
 - Parents/Guardians are encouraged to make sure they are prepared in the event the district is required to move to a distance learning platform.
 - In the event the number of on campus students were to reach 20% absent from school due to illness, MPS will transition to distance learning for 14 calendar days.
- ❖ **Transportation / Morning Arrival**
 - Bus routes will run as normal as possible with precautions put in place:
 - Face coverings **will be required (regardless of color risk level)** on bus routes and hand sanitizer will be required upon boarding.
 - Families/siblings will sit together in assigned seats.
 - Buses will be disinfected after each trip.
 - Students eating breakfast will go to the cafeteria and stay there until school starts.
 - Students NOT eating breakfast will go to their designated area in the gym until school starts.
- ❖ **Check In/Out Procedure**

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- Pre-K thru 4th grade - please sign your child in/out in the 1-4 building office.
- 5th-8th grade - Please sign your child in/out in the 5-8 building office.
- We will do our best to minimize parent time spent in the buildings. You may call ahead to let us know if your child will be picked up or checked in late or early.
- Face coverings are required.

❖ **Distance Learning Information** (should a shutdown occur)

- Goal and Intent
 - If it becomes necessary for the district to transition to a distance learning model for a period of time during the school year, the goal is to continue the educational process that has been occurring in-person in the classroom.
 - Middleberg has purchased Acellus so that every student will have a single learning platform.
 - Teachers will continue to lead and direct the learning process utilizing the Acellus Academy.
 - Students will continue to learn new material with teacher support.
 - Acellus can be utilized by families in the event of student exposure/illness resulting in quarantine.
 - Students will be accountable to connect to lessons and complete all assignments and lessons to receive credit.
 - Attendance will be recorded. Completion of learning goals and login times will determine attendance and/or absences.
 - Grades will be taken and posted to students' academic record.
 - Staff will report to school and lead instruction from their classroom during regular school hours.

❖ **Virtual Learning Information**

- Middleberg has purchased a single platform curriculum management system called **Acellus Academy** that is a program of the International Academy of Science.
- Acellus has been used by over 4,200 public schools across our nation since 2001.
- It is a fully online option for families who have high risk family members or do not feel comfortable sending their students to a traditional school setting at this time. More information can be found at www.acellusacademy.com
- Online instruction will be supervised by a certified teacher.
 - The homeroom teacher will make contact one time per week.
 - The homeroom teacher will monitor progress and provide support.
 - Additional contact from Middleberg School staff may be provided to support weekly progress and provide support.
 - Attendance will be monitored by school staff and tracked by student login history.
- Students will have an option to change between school options at the 9-week period.
 - A trial period of ten days will be allowed for virtual students. Families can opt out of the program within these ten days and transition back to traditional school.
- Should there be a need for a school wide shutdown, same procedures will be used school wide.
- Students who choose the virtual option can participate in athletics and extra-curricular activities.
- Virtual students can pick up meals from the cafeteria. Lunch accounts will be charged accordingly.