

Lisa Craig, President  
Kristen Bailey, Member

Luke Kincannon, Vice President

Jeff Taylor, Clerk  
Gary Rose, Member



## ***Whitesboro Public Schools***

**Katie Blagg, Superintendent**

**P.O. Box 150**

**35069 State Hwy 63**

**Whitesboro, Oklahoma 74577-0150**

**Phone: (918) 567-2556 FAX: (918) 567-2842**

**High School Ph: 918-567-2624 High School FAX: 918-567-3108**

**Elementary Ph: 918-567-3016 Elementary FAX: 918-567-4160**



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**Whitesboro Public School has plans that were submitted to LeFlore County Emergency Management for review of Safety Procedures for Extra Curricular Facilities. These plans fulfill the requirements of Riley's Rule.**

**LeFlore County EMS has a copy on file.**

**Whitesboro has received a letter confirming receipt of procedures from the LeFlore County Emergency Management.**

**Sincerely**

A handwritten signature in black ink, appearing to read 'Katie Blagg'.

**Katie Blagg  
Superintendent**

# WHITESBORO EMERGENCY ACTION PLAN SOFTBALL

ORGANIZATION: Whitesboro Elementary, Junior High, High School

SPORT: **SOFTBALL**

YEAR: 2021-2022

1. FIRST TO ARRIVE ON THE SCENE PROVIDES FIRST AID.
2. SEND A COACH, MANAGER, OR UNINJURED ATHLETE TO NOTIFY THE ATHLETIC DIRECTOR/PRINCIPAL/COACH AND GET THE AED (IF NOT ON-SITE). Call 911.
3. IF THE ATC CAN NOT BE LOCATED, FOLLOW THE ORGANIZATIONAL CHART.

LEADER: **Katie Blagg or April Wright**

- Will be in charge of the emergency situation and will instruct all others on the emergency team

LEADER'S ASSISTANT: **JoAnn Scarberry or Shane Putman** Will assist the leader in the evaluation of the injured athlete

PHONE CALLER: **Scorekeeper of the game in progress.**

- Will go to the nearest phone and activate the EMS
- Will inform the dispatcher of:
  - The nature of the injury and age of the athlete
  - The location of the athlete and directions to the site
  - Will not hang up until the dispatcher advises him/her to do so

NEAREST PHONE: **Coaches Cell Phone or Scorekeepers Phone**

VENUE DIRECTIONS: **35069 State Highway 63 Whitesboro, Oklahoma (Softball Field behind Elementary )**

AMBULANCE ENTRANCE: **Double Gates at East end or Left Field**

PERSON TO MEET THE EMS: **JoAnn Scarberry, , Susie Edwards or April Wright.**

- Will contact any necessary staff to assure access for the ambulance
- Will meet the ambulance at the designated entrance and lead them to the injured athlete

PERSON TO ACCOMPANY ATHLETE TO HOSPITAL: **Steve Haddpx, Katie Blagg, JoAnn Scarberry, or Susie Edwards**

- Will ride with the athlete in the ambulance in the event the parents cannot be located
- Will take the athlete's emergency info to the hospital

IT IS THE ATHLETIC DIRECTOR OR PRINCIPAL'S RESPONSIBILITY TO:

- Inform the administrator of the incident
- Inform the athlete's parents of the injury immediately
- Document the circumstances surrounding the activity and all actions taken

## **WHITESBORO EMERGENCY ACTION PLAN SOFTBALL**

Emergency medical information for each athlete is to accompany the team at all times.

**Ambulance: EMS LeFlore County 918-647-5804 or 911**

**Fire: Whitesboro Fire Department Sandy Silkwood 918-413-5287 or EMS – 911**

**Sheriff: 918-647-2317 OHP: 918-423-3636**

**LeFlore County Deputy Tyler : 918-413-7119**

**EOMC Hospital: 918-647-8161 Choctaw Nation Hospital: 918-567-7000**

### **Coach: JoAnn Scarberry 918-415-4402**

**Athletic Director: April Wright Phone Number: Office 918-567-2557 Cell 903-815-2377**

**High School Principal: Steve Haddox Phone Number: Office: 918-567-2557 Cell 918-839-9346**

**School/Event Administrator: Katie Blagg Office: 918-567-2556 Cell 918-839-9920**

**Susie Edwards 918- 839-5123**

# WHITESBORO EMERGENCY ACTION PLAN BASKETBALL

ORGANIZATION: Whitesboro Elementary, Junior High, High School

SPORT: **Basketball**

YEAR: 2021-2022

1. FIRST TO ARRIVE ON THE SCENE PROVIDES FIRST AID.
2. SEND A COACH, MANAGER, OR UNINJURED ATHLETE TO NOTIFY THE ATHLETIC DIRECTOR/PRINCIPAL/COACH AND GET THE AED (IF NOT ON-SITE). Call 911.
3. IF THE ATC CAN NOT BE LOCATED, FOLLOW THE ORGANIZATIONAL CHART.

LEADER: **Katie Blagg/April Wright**

- Will be in charge of the emergency situation and will instruct all others on the emergency team

LEADER'S ASSISTANT: **Steve Haddox/April Wright**

- Will assist the leader in the evaluation of the injured athlete

PHONE CALLER: **Score table book keeper of the game in progress.**

- Will go to the nearest phone and activate the EMS
- Will inform the dispatcher of:
  - The nature of the injury and age of the athlete
  - The location of the athlete and directions to the site
  - Will not hang up until the dispatcher advises him/her to do so

NEAREST PHONE: **Leaders Cell Phone or High School Office Phone**

VENUE DIRECTIONS: **35069 State Highway 63 Whitesboro, Oklahoma (Steve Linker Gymnasium in center of campus)**

AMBULANCE ENTRANCE: **Rear Double door entrance and back of gymnasium.**

PERSON TO MEET THE EMS: **Scores table clock keeper for the game in progress.**

- Will contact any necessary staff to assure access for the ambulance
- Will meet the ambulance at the designated entrance and lead them to the injured athlete

PERSON TO ACCOMPANY ATHLETE TO HOSPITAL: **Shane Putman, Steve Haddox or April Wright.**

- Will ride with the athlete in the ambulance in the event the parents cannot be located.
- Will take the athlete's emergency info to the hospital

IT IS THE ATHLETIC DIRECTOR OR PRINCIPAL'S RESPONSIBILITY TO:

- Inform the administrator of the incident
- Inform the athlete's parents of the injury immediately
- Document the circumstances surrounding the activity and all actions taken

## **WHITESBORO EMERGENCY ACTION PLAN BASKETBALL**

Emergency medical information for each athlete is to accompany the team at all times.

**Ambulance: EMS LeFlore County 918-647-5804 or 911**

**Fire: Whitesboro Fire Department Sandy Silkwood 918-413-5287 or EMS - 911**

**Sheriff: 918-647-2317 OHP: 918-423-3636**

**LeFlore County Deputy Tyler: 918-413-7119**

**EOMC Hospital: 918-647-8161 Choctaw Nation Hospital: 918-567-7000**

<b>Athletic Director:</b>	<b>April Wright</b>	<b>Phone Number</b>	<b>Office: 918-567-2557</b>	<b>Cell 903-815-2377</b>
<b>Coach :</b>	<b>Shane Putman</b>	<b>Phone Number:</b>	<b>Office: 918-567-2557</b>	<b>Cell 479-414-4773</b>
<b>High School Principal/Coach:</b>	<b>Steve Haddox</b>		<b>918-567-2556</b>	<b>Cell 918-839-9346</b>
<b>School/Event Administrator:</b>	<b>Katie Blagg</b>		<b>Office: 918-567-2556</b>	<b>Cell 918-839-9920</b>

# WHITESBORO EMERGENCY ACTION PLAN BASEBALL

ORGANIZATION: Whitesboro Elementary, Junior High, High School

SPORT: **Baseball**

YEAR: 2021-2022

1. FIRST TO ARRIVE ON THE SCENE PROVIDES FIRST AID.
2. SEND A COACH, MANAGER, OR UNINJURED ATHLETE TO NOTIFY THE ATHLETIC DIRECTOR/PRINCIPAL/COACH AND GET THE AED (IF NOT ON-SITE). Call 911.
3. IF THE ATC CAN NOT BE LOCATED, FOLLOW THE ORGANIZATIONAL CHART.

LEADER: **Katie Blagg or Steve Haddox**

- Will be in charge of the emergency situation and will instruct all others on the emergency team

LEADER'S ASSISTANT: **April Wright or Shane Putman**

- Will assist the leader in the evaluation of the injured athlete

PHONE CALLER: **Scorekeeper of the game in progress.**

- Will go to the nearest phone and activate the EMS
- Will inform the dispatcher of:
  - The nature of the injury and age of the athlete
  - The location of the athlete and directions to the site
  - Will not hang up until the dispatcher advises him/her to do so

NEAREST PHONE: **Coaches Cell Phone or Scorekeepers Phone**

VENUE DIRECTIONS: **35069 State Highway 63 Whitesboro, Oklahoma (Farris Fry Baseball Field)**

AMBULANCE ENTRANCE: **Double Gates at East end or Left Field**

PERSON TO MEET THE EMS: **Katie Blagg or Steve Haddox**

- Will contact any necessary staff to assure access for the ambulance
- Will meet the ambulance at the designated entrance and lead them to the injured athlete

PERSON TO ACCOMPANY ATHLETE TO HOSPITAL: **Steve Haddox, Katie Blagg, or Shane Putman**

- Will ride with the athlete in the ambulance in the event the parents cannot be located
- Will take the athlete's emergency info to the hospital

IT IS THE ATHLETIC DIRECTOR OR PRINCIPAL'S RESPONSIBILITY TO:

- Inform the administrator of the incident
- Inform the athlete's parents of the injury immediately
- Document the circumstances surrounding the activity and all actions taken

## **WHITESBORO EMERGENCY ACTION PLAN BASEBALL**

Emergency medical information for each athlete is to accompany the team at all times.

**Ambulance: EMS LeFlore County 918-647-5804 or 911**

**Fire: Whitesboro Fire Department Sandy Silkwood 918-413-5287 or EMS – 911**

**Sheriff: 918-647-2317 OHP: 918-423-3636**

**LeFlore County Deputy Tyler : 918-413-7119**

**EOMC Hospital: 918-647-8161 Choctaw Nation Hospital: 918-567-7000**

**Coach: Steve Haddox 918-839-9346**

**H.S. Principal : Steve Haddox Phone Number: Office: 918-567-2557 Cell 918-839-9346**

**School/Event Administrator: Katie Blagg Office: 918-567-2556 Cell 918-839-9920**

**Athletic Director: April Wright Office 918-567-2557 Cell 903-815-2377**

# WHITESBORO EMERGENCY ACTION PLAN AG/SHOW

ORGANIZATION: Whitesboro Elementary, Junior High, High School

SPORT: **AG/SHOW**

YEAR: 2021-2022

1. FIRST TO ARRIVE ON THE SCENE PROVIDES FIRST AID.
2. SEND A COACH, MANAGER, OR UNINJURED ATHLETE TO NOTIFY THE ATHLETIC DIRECTOR/PRINCIPAL/COACH AND GET THE AED (IF NOT ON-SITE). Call 911.
3. IF THE ATC CAN NOT BE LOCATED, FOLLOW THE ORGANIZATIONAL CHART.

LEADER: **Katie Blagg or Todd Culley**

- Will be in charge of the emergency situation and will instruct all others on the emergency team

LEADER'S ASSISTANT: **Steve Haddox or Julie Culley**

- Will assist the leader in the evaluation of the injured athlete

PHONE CALLER: **Todd Culley.**

- Will go to the nearest phone and activate the EMS
- Will inform the dispatcher of:
  - The nature of the injury and age of the athlete
  - The location of the athlete and directions to the site
  - Will not hang up until the dispatcher advises him/her to do so

NEAREST PHONE: **Mr. Culley's Cell 918-413-1963**

VENUE DIRECTIONS: **35069 State Highway 63 Whitesboro, Oklahoma (Show Barn Behind High School )**

AMBULANCE ENTRANCE: **Double Gates at East end or Left Field**

PERSON TO MEET THE EMS: **Katie Blagg, Julie Culley, or Steve Haddox**

- Will contact any necessary staff to assure access for the ambulance
- Will meet the ambulance at the designated entrance and lead them to the injured athlete

PERSON TO ACCOMPANY ATHLETE TO HOSPITAL: **Todd Culley, Katie Blagg, or Steve Haddox**

- Will ride with the athlete in the ambulance in the event the parents cannot be located
- Will take the athlete's emergency info to the hospital

IT IS THE ATHLETIC DIRECTOR OR PRINCIPAL'S RESPONSIBILITY TO:

- Inform the administrator of the incident
- Inform the athlete's parents of the injury immediately
- Document the circumstances surrounding the activity and all actions taken



## **WHITESBORO EMERGENCY ACTION PLAN AG/SHOW**

Emergency medical information for each athlete is to accompany the team at all times.

**Ambulance: EMS LeFlore County 918-647-5804 or 911**

**Fire: Whitesboro Fire Department Sandy Silkwood 918-413-5287 or EMS - 911**

**Sheriff: 918-647-2317 OHP: 918-423-3636**

**LeFlore County Deputy Tyler : 918-413-7119**

**EOMC Hospital: 918-647-8161 Choctaw Nation Hospital: 918-567-7000**

**Instructor : Todd Culley 918-413-1963**

**H.S. Principal : Steve Haddox Phone Number: Office: 918-567-2557 Cell 918-839-9346**

**School/Event Administrator: Katie Blagg Office: 918-567-2556 Cell 918-839-9920**

**Julie Culley 918-413-1473**

# Whitesboro Public School Safety Drill Checklist

## Extra Curricular Facilities

Date of Drill: \_\_\_\_\_ Time of Drill \_\_\_\_\_

School Site or Activity: \_\_\_\_\_ Coach or Sport \_\_\_\_\_

Team: \_\_\_\_\_ (Elementary, Junior High, High School)

Situation: An athlete has been participating in drills when suddenly collapses and is lying on the ground/field/floor unconscious.

1. Athlete care given by: \_\_\_\_\_
2. EMS activated by: \_\_\_\_\_
3. AED retrieved by: \_\_\_\_\_
4. Athletic Director/Coach/Principal contacted by: \_\_\_\_\_
5. EMS met at designated area by: \_\_\_\_\_
6. Crowd control handled by: \_\_\_\_\_
7. Parent contacted by: \_\_\_\_\_
8. LeFlore County Sheriff contacted by: \_\_\_\_\_

An AED was retrieved and available for use within \_\_\_\_\_ minutes.

Important note: Acceptable response time for and AED is 5 minutes.

Signature: \_\_\_\_\_