

# TISHOMINGO PUBLIC SCHOOLS

## STUDENT CHROMEBOOK CHECKOUT AGREEMENT

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Tishomingo Public Schools may provide Chromebooks to students enrolled in its schools. The District understands the need for students to have access to proper learning materials. The Tishomingo School District loans its students Chromebooks with no deposit required and expects these Chromebooks to be returned to the District in good condition.

Chromebooks that are lost, stolen, damaged, or defaced will result in a demand for payment (see table below). During the time that outstanding fees remain uncollected, and after due process has been afforded, grades, transcript, report cards, and other school privileges may be withheld. If payment becomes necessary, and full payment cannot be made at once, a payment plan will be offered by KPS.

If a parent or student is not able to pay for the cost or damages or cannot return the Chromebooks, the District will provide a voluntary work program for the student in lieu of payment of the cost or damages, after the student has been afforded his or her due process rights. When the voluntary work is completed, the student's grades, diploma, and transcripts will be released.

This policy has been implemented to ensure that the public resources provided to the District are used efficiently and effectively and to ensure that all students have the instructional materials they need and deserve.

If you have any questions concerning Chromebooks, please contact your school within ten (10) days of receipt of this notice. Chromebooks are due when changing classes, checking out of school, or at the end of the school year.

Damaged Chromebook/Chargers/Accessories	Fee
Chromebook Full Replacement	\$200.00
Power Adapter Replacement	\$30.00
Keyboard/and or Trackpad Repair	\$75.00
Screen Replacement	\$100.00
Soft Case	\$20.00
Missing Barcode/Serial Number	\$5.00

**Report any existing damage within 48 hours of receiving the device to your site office.**

**Returning device early? If you are moving and need to return your device contact your site office.**

## Additional Chromebook Rules for Students

You, as a student, are responsible for Chromebooks that are scanned under your name or assigned to you. Unresolved Chromebook fines can keep you from participating in extracurricular activities.

- DO pay all Chromebook obligations in the Main Office.
- DO keep receipts for all obligations so a refund can be given to you if the Chromebook is found. Refunds will be given for one year only from the date of the original payment.
- DO NOT add any stickers or markings directly onto the device.
- DO NOT damage Chromebooks. Anyone defacing a device by marking, writing, tearing or unnecessarily soiling in it, will be held responsible.
- DO NOT loan your Chromebook to anyone.

ALL Chromebooks will be due upon request.

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**(Please Print)**

Student's Legal Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Student ID#: \_\_\_\_\_ Grade: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

- I have read the Student Chromebook Checkout Liability Agreement Notice and understand that I am responsible for the Chromebook scanned under my student's name.

**Student must sign:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- I acknowledge that I have received the Student Chromebook Checkout Liability Notice, I will abide by the rules stated therein.

**Parent/Guardian or Student (if 18 years or older) must sign.**

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Cell Phone: \_\_\_\_\_

Parent/Guardian Email: \_\_\_\_\_