

EARLSBORO PUBLIC SCHOOL
ATTENDANCE POLICY 2019-2020

Earlsboro Public School has approved an addition to the School's Attendance Policy. Any student that is absent for 8 days in a semester will be required to do core curriculum assignments made by the administration. If a student misses over 10 days without doing the core curriculum assignments, the student will have to appear in front of the board to justify the circumstances for the absents.

SCHOOL ATTENDANCE

Consistent school attendance is crucial to student school success. The Board of Education encourages regular school attendance by all students.

It is unlawful for a parent, guardian, custodian or other person having control of a child who is over the age of seven (7) and under the age of eighteen (18) years, and who has not completed four (4) years of high school work, to neglect or refuse to cause or compel such child to attend and comply with the District's attendance rules. It is also unlawful for any child who is over the age of sixteen (16) years and under the age of eighteen (18) years, and who has not finished four (4) years of high school work, to neglect or refuse to attend and comply with the District's attendance rules or to receive an education for the full term that school is in session except under the following conditions:

1. If a child is prevented from attending school by reason of mental or physical disability as determined by a qualified physician.
2. If any such child who has attained his or her sixteenth birthday is excused from attending school by written, joint agreement between the school district administrator and the parent, guardian or custodian of the child.

Student absences in the District may be excused for the following reasons:

1. Student illness.
2. Death in the family.
3. Approved school activities.
4. Trips or activities approved by the building principal.
5. If a child is excused from attendance at school due to an emergency as requested by the parents or guardian and approved by the proper school administrator.
6. If a child submits a written request from a parent, guardian or custodian of the child in advance asking for an excused absence for religious holiday(s) and related travel, which is approved by the proper school administrator.

It shall be the duty of each building principal to:

1. Keep a full and complete record of the attendance of all children at the school.
2. Notify the attendance office of the school or District of the absence of such children from the school and the reason(s) for the absence(s).
3. Notify the parent, guardian or custodian of the child of any absence of the child for any part of the school day, unless the parent, guardian or custodian of the child notifies the proper school authorities of such absence.
4. Instruct the attendance person to report all cases of unusual illness to the school health nurse.
5. Instruct the attendance person to present all information regarding the extreme absences of any child from school to him or her.
6. Evaluate the child's absences from school, and if justified by circumstances, promptly give written warning to the parents, guardian or custodian of the child by certified mail. The written warning shall state that the child has not complied with the provisions of compulsory school attendance.

Exceptions to the Attendance Policy will be considered at the discretion of the Superintendent and Board of Education on an individual basis.