

EXHIBIT A

**Furniture Bid 042122
BID COVER PAGE**

VENDOR'S NAME:	DATE:
ADDRESS: CITY: STATE, ZIP	
BIDDER'S SIGNATURE:	OFFICIAL TITLE:
PRINTED OR TYPED COPY OF SIGNATURE:	TELEPHONE NUMBER: EMAIL:

EXHIBIT B

FEDERAL WORK AUTHORIZATION PROGRAM (“E-VERIFY”) ADDENDUM

Pursuant to Missouri Revised Statute 285.530, all business entities awarded any contract in excess of five thousand dollars (\$5,000) with a Missouri public school district must, as a condition to the award of any such contract, be enrolled and participate in a federal work authorization program with respect to the employees working in connection with the contracted services being provided, or to be provided, to the District (to the extent allowed by E-Verify). In addition, the business entity must affirm the same through sworn affidavit and provision of documentation. In addition, the business entity must sign an affidavit that it does not knowingly employ any person who is an unauthorized alien in connection with the services being provided, or to be provided, to the District.

Accordingly, your company:

- a) agrees to have an authorized person execute the attached “Federal Work Authorization Program Affidavit” attached hereto as Exhibit C and deliver the same to the District prior to or contemporaneously with the execution of its contract with the District;
- b) affirms it is enrolled in the “E-Verify” work authorization program of the United States, and are participating in E-Verify with respect to your employees working in connection with the services being provided (to the extent allowed by E-Verify), or to be provided, by your company to the District;
- c) affirms that it is not knowingly employing any person who is an unauthorized alien in connection with the services being provided, or to be provided, by your company to the District;
- d) affirms you will notify the District if you cease participation in E-Verify, or if there is any action, claim or complaint made against you alleging any violation of Missouri Revised Statute 285.530, or any regulations issued thereto;
- e) agrees to provide documentation of your participation in E-Verify to the District prior to or contemporaneously with the execution of its contract with the District (or at any time thereafter upon request by the District), by providing to the District an E-Verify screen print-out (or equivalent documentation) confirming your participation in E-Verify;
- f) agrees to comply with any state or federal regulations or rules that may be issued subsequent to this addendum that relate to Missouri Revised Statute 285.530; and
- g) agrees that any failure by your company to abide by the requirements a) through f) above will be considered a material breach of your contract with the District.

By: _____ (signature)

Printed Name and Title: _____

For and on behalf of: _____ (company name)

EXHIBIT C

FEDERAL WORK AUTHORIZATION PROGRAM AFFIDAVIT

I, _____, being of legal age and having been duly sworn upon my oath, state the following facts are true:

1. I am more than twenty-one years of age; and have first-hand knowledge of the matters set forth herein.

2. I am employed by _____ (hereinafter "Company") and have authority to issue this affidavit on its behalf.

3. Company is enrolled in and participating in the United States E-Verify federal work authorization program with respect to Company's employees working in connection with the services Company is providing to, or will provide to, the District, to the extent allowed by E-Verify.

4. Company does not knowingly employ any person who is an unauthorized alien in connection with the services Company is providing to, or will provide to, the District.

FURTHER AFFIANT SAYETH NOT.

By: _____ (individual signature)

For _____ (company name)

Title: _____

Subscribed and sworn to before me on this _____ day of _____, 20____.

NOTARY PUBLIC

My commission expires:

EXHIBIT D

VENDOR INFORMATION & ADDITIONAL TERMS AND CONDITIONS

VENDOR LIAISON INFORMATION

VENDOR LIAISON IS THE SINGLE CONTACT FOR THE VENDOR—THIS INDIVIDUAL WILL BE THE MAIN CONTACT FOR EDUCATIONPLUS AND CUSTOMERS

VENDOR LIAISON:

VENDOR LIAISON PHONE:

VENDOR LIAISON EMAIL:

MINIMUM ORDERS

DO YOU HAVE A MINIMUM ORDER AMOUNT? ____ YES ____ NO
IF SO, WHAT IS THE MINIMUM? \$

WILL YOU ACCEPT ORDERS UNDER THE MINIMUM? ____ YES ____ NO
IF SO, WHAT IS THE SERVICE CHARGE (IF ANY)? \$

WILL FREIGHT BE CHARGED IF UNDER THE MINIMUM? ____ YES ____ NO
IF SO, WHAT ARE THE CHARGES (IF ANY)? \$

DELIVERY/FREIGHT CHARGES

IF FREIGHT IS NOT INCLUDED AS A PART OF THE DISCOUNTED PRICE ON ANY QUOTED ITEMS, WHAT ARE YOUR FREIGHT TERMS?

IS THERE AN ADDITIONAL CHARGE FOR INSIDE DELIVERY? _____YES _____NO
IF SO, HOW MUCH? \$

IS THERE AN ADDITIONAL CHARGE FOR DELIVERY VIA A LIFT GATE TRUCK?
_____YES _____NO

IF SO, HOW MUCH? \$

NOTE: FREIGHT MUST BE PREPAID AND ADDED TO THE ORIGINAL INVOICE!

CASH DISCOUNTS

DOES YOUR COMPANY OFFER A CASH DISCOUNT? _____YES _____NO
IF SO, WHAT ARE THE TERMS?

WARRANTY AND SERVICE REQUESTS

EXPLAIN PROCESSES FOR HANDLING WARRANTY CLAIMS AND SERVICE REQUESTS.

EDUCATION MARKET

THE MAJORITY OF EDUCATIONPLUS' BUSINESS IS IN THE EDUCATION MARKET. PLEASE LIST KNOWLEDGE OF, AND EXPERIENCE IN, THE EDUCATION MARKET.

OWNERSHIP

IS YOUR COMPANY A WOMEN OWNED BUSINESS? YES NO

IS YOUR COMPANY A MINORITY OWNED BUSINESS? YES NO