

## Martins Mill Independent School District

### Administration of Medications at school

Parents,

Your child may have a condition that requires medication for relief or cure that does not prevent his/her attending school. When possible, such medication should be scheduled to be taken at home. However, according to the Texas State Legislature and Martin's Mill Policy, a medication may be dispensed to a student by school personnel. The following requirements must be met by the parents or legal guardian requesting this service. **NOTE: WE DO NOT KEEP OR DISPENSE STOCK MEDICATION.**

1. All prescription drugs must be in their original pharmacy container or packaging and labeled by the pharmacist. The label must include:
  - a. Student's name
  - b. Physician's name
  - c. Name of drug
  - d. Amount of drug to be given
  - e. Frequency of administration
  - f. Date prescription was filled
2. All non-prescription drugs must be in their original container. The written request for administration of the must contain the following information:
  - a. Full name of student
  - b. Name of drug
  - c. Dosage must comply with manufacturer's recommendations
  - d. Scheduled hours drug is to be given
  - e. Reason drug is to be given
  - f. Date
  - g. Appropriate signatures
3. All prescription and non-prescription drugs to be administered or kept at school for **MORE** than 15 days **MUST** be accompanied by a written request signed and dated by the prescribing physician and the parent or guardian requesting the service
4. All prescription and non-prescription drugs to administer at school for 15 days or **LESS** must be accompanied by a written request, signed and dated by a parent or legal guardian.
5. Medication or requested to be given three (3) times a day or less are not be given at school unless a specific time during school hours is prescribed by a physician or the school nurse.
6. There will be no more than one medication per properly labeled container
7. All medication will be stored in a locked cabinet and dispensed on the school clinic. Exceptions must be approved by appropriate school authorities in advance.
8. Students may not be in possession of prescription or non-prescription medication during school. Approved students may carry asthma inhalers if approved by physician, parent, and school nurse, after consultation with student, parent, and school nurse.
9. In accordance with the Texas Nurse Practice Act, Rule 217.11, the school nurse has the responsibility and authority to clarify any medication order with appropriate licensed practitioner and/or refuse to administer medication that, in the nurse's judgment, is not in the best interest of the student.

### Permission to Administer Prescription or Non-Prescription Medication at School

Student Name (Last)		(First)	(MI)	DOB
Grade	Teacher			
Type of Medication <input type="checkbox"/> Prescription <input type="checkbox"/> Non-Prescription	Name of Medication			
Date to Begin Medication	Date to End Medication	Time to be Given	Amount to be Given	
Reason medication is being given				
Form of Medication <input type="checkbox"/> Tablet <input type="checkbox"/> Capsule <input type="checkbox"/> Liquid <input type="checkbox"/> Inhalant <input type="checkbox"/> Other (list)				
Physician's Name	Physician's Signature	Office Phone	Date	

Physician's Remarks: \_\_\_\_\_

Parents/Guardians—Please send only amount student needs to take at school in properly labeled, original container, so that student will not be required to carry medication back and forth from home to school. No controlled substances may be sent home with a student. When the period for administering the medication expires, the medication must be picked up by the parent, legal guardian, or other person having legal control of the student. Medication will be discarded if it is not picked up within thirty (30) calendar days after the period for administering it has expired or the school year has ended, whichever occurs first.

Parent/Guardian Name	Parent/Guardian Signature	Date
Home Phone	Mobile Phone	Work Phone