



REENTRY ASSURANCES DOCUMENT, PLAN FOR PRIORITIZING ADDITIONAL INSTRUCTIONAL TIME, AND LOCAL PLAN FOR REMOTE LEARNING

Superintendents and charter school leaders must complete this packet and submit to the New Mexico Public Education Department by **July 15, 2020**. The packet contains the following items:

1. Assurances Document for Reentry
2. Plan for Prioritizing Additional Instructional Time
3. Local Plan for Remote Learning

Submission

- **All required documents must be emailed as a single package to:** Back.ToSchool@state.nm.us by **July 15, 2020**.
- Please direct questions to Gwen Perea Warniment, PhD, Deputy Secretary for Teaching, Learning, and Assessment at Gwen.Warniment@state.nm.us or Katarina Sandoval, Deputy Secretary for Academic Engagement and Student Success at Katarina.Sandoval@state.nm.us.

To access Reentry guidance documents and resources, visit the PED website at <https://webnew.ped.state.nm.us/reentry-district-and-school-guidance/>

ASSURANCES DOCUMENT

Date: 07/13/2020

School District/State Charter Name: Texico Municipal Schools

Name of Person Completing Assurances: Robert Brown

Contact Phone Number: (575) 482-3801

Contact Email: rbrown@texicoschools.com

District/State Charter (LEA) identified/named as Texico Municipal Schools hereby assures the New Mexico Public Education Department that:

1. the LEA will follow the requirements for Reentry for the 2020-2021 school year; and
2. the LEA will continue to enroll all new students according to state statute and the local district/state charter enrollment policies and provide an education plan for all new students for the duration of the 2020-21 school year regardless of status of instructional model; and
3. the LEA will develop and submit a Remote Learning Plan for all students, Pre-K through 12th grade for the 2020-21 school year by July 15, 2020; **OR**
4. the LEA will choose to make up potential lost instructional hours in-person should physical school closure be required.

Robert Brown
07/13/2020

Justin

Barnes

Superintendent/Charter Leader
Date

School Board President

Signature : Robert Brown

Signature: Justin Barnes

Please print signature or sign electronically

PLAN FOR PRIORITIZING ADDITIONAL INSTRUCTIONAL TIME

Statutory requirements authorized by the Legislature during the June 2020 special session require districts and charter schools to prioritize additional instructional time for all students in the 2020-2021 school year to recover instructional time that was lost to students in the 2019-2020 school year due to the public health emergency.

Districts and charter schools should participate in the Extended Learning Time Program for all students, which will be funded appropriately through the SEG:

- 1) ten additional instructional days beyond the number of regular instructional days provided in the 2018-2019 school year;
- (2) a five-day school week and one hundred ninety instructional days during the 2020-2021 school year; or
- (3) a four-day school week and one hundred sixty instructional days during the 2020-2021 school year.

Another option to prioritize additional instructional time is to participate in the K5+ program for all of your elementary schools district-wide, which you can stack with the Extended Learning Time Program so that each of the 205 instructional days are at least 5.8 hours long (what if there is remote learning - will PED be auditing what constitutes 5.8 hours?). Again, these programs will be funded appropriately through the SEG. Programs will be funded based on the following prioritizations: 1) district wide approaches, 2) entire elementary approaches, and finally, 3) populations with high numbers of free-reduced lunch.

Please select the following way(s) your district/charter will provide additional instructional hours to recover loss of instructional time during the 2019-2020 school year; please submit your updated district or charter school calendar with this packet.

Date 07/13/2020

District/State Charter Name Texico Municipal Schools

_____ (1) ten additional instructional days beyond the number of regular instructional days provided in the 2018-2019 school year provided to **all students district-wide**;

_____ (2) **all elementary schools district-wide** will participate in the K5+ program, which will provide 205 instructional days for the 2020-2021 school year;

_____ (3) Our district/charter **will not** participate in the Extended Learning Time Program or K5+ Program district-wide for 2020-21 school year. **Instead, we will recover lost instructional time in the following way. Please add any supporting documents as appropriate.** Please note that this information will be shared with the

6/25/2020

Legislative Education Study Committee as well as with the Legislative Finance Committee.

Click or tap here to enter text.

Plan for Prioritizing Additional Instructional Time Signature Line

Robert Brown

07/13/2020

Superintendent/Charter Leader Signature

Date

Please print signature or sign electronically

LOCAL PLAN FOR REMOTE LEARNING

Date 07/13/2020

District/State Charter Name Texico Municipal Schools

Districts and Charters May Choose Option A (implementing a robust remote learning plan when necessary or Option B (adding in-person days to the calendar to make up for any time lost due to health-related closures) Below.

A robust remote learning plan will ensure that the vast majority of students, and preferably all students, have access to an online learning program, a digital devices and, in-home or readily accessible internet connectivity. In addition, students will have regular and direct access to their teachers for instruction, feedback, and questions.

Option A-- Local Plan for Remote Learning

Remote Learning Plan: High School Seniors' Graduation Requirements

How are you ensuring credit requirements will continue to be met in a remote learning environment?

Senior credit requirements are monitored multiple times a year. We will continue to progress monitor grades for current courses to ensure they have ample opportunity to

6/25/2020

succeed in passing the course. Senior students that needed a technology device in order to complete course work were able to check one out through the school.

Describe the local demonstrations of competency options that will be used for seniors who still need to meet competency requirements in one or more subject areas (PPT presentations, virtual or physical projects, on the job experiences, community services, virtual presentations, local portfolios, etc.).

All of our seniors have met graduation requirements at this time. We will continue to monitor grades so to ensure final credits are received.

Please describe your plan to ensure graduation and completion of *Next Steps Plans* for seniors in a remote learning environment.

Next Step Plans will be uploaded onto our SIS for students and parents to fill out, sign and return. Upon completion of this form, notification will be sent to the counselor and then a conference scheduled with the student when necessary.

Multiple attempts to counsel with students to ensure students meet all responsibilities for graduation will be offered through video conferencing, email, and Remind messages. Students have been notified of the multiple means available to them for conferencing. Scholarship applications have also continuously been emailed out to all seniors.

Remote Learning Plan: Pre-K through 12th Grade

Please describe how you will support remote learning for Pre-K through 12th grade students. Include how you will attend to: grading, attendance, ensuring student engagement and participation, and using high quality instructional materials.

Preschool will be using several different apps for our student learning platform during this time. •Happy Number Math•Epic Reading•Brain Breaks for Kids•Star Fall•Jack Hartman videos through YouTube•ABCmouseSecondary. The Kindergarten teachers will utilize Remind 101, Skyward, e-mail, and telephone when communicating with parents/students. The teachers will upload Kindergarten learning packets weekly (Thursday) to Skyward/Remind 101. Hard copies will be available every Thursday from 1:00-3:00 pm in the Texico Elementary School Lobby. A resource sheet was provided to parents/students with a list of on-line apps and other resources for Kindergarteners. First grade will be using SeeSaw for Math, Science, and Social Studies and Pearson Realize for our Reading component for remote learning. We will also be using the website Happy Math and Epic to enhance the curriculum. We will also be providing academic work mats for parents to have for extra practice. 2nd Grade will be utilizing the following apps/technology - www.pearsonrealize.com;

6/25/2020

www.iknowican.com; www.getepic.com; www.web.seesaw.mew; www.XTRAMath.org; www.foundation@fb.org; and teachers pay teachers. 3rd grade students will be using any means to access the internet to include mobile devices as well as home based computers and Chromebooks. The students will be using apps such as Remind, Edmodo, IXL, and SEESAW. They will also be accessing web-based sites and learning links such as Readworks, Khan Academy, Studiesweekly, Epic, virtual tours, Google classroom, Youtube, webinars or Zoom, and other forms of virtual meetings. The presentation will vary based on the lesson at hand for the remainder of the year and to maintain interest. All fourth graders reported that they have internet as well as a computer, tablet, or other technology to use for assignments. We helped one family get internet service at their house. The fourth-grade team will use the Seesaw app as our learning hub. All assignments and expectations will be shared through this platform. We will use the following technology to provide lessons, assignments, and activities: Math-Zoom lessons, Seesaw pre-made activities, Pearson Realize; Science-Seesaw pre-made activities, Nancy Larson worksheets provided via Seesaw, Zoom lessons, teacher-made videos on YouTube; ELA- Seesaw pre-made activities, Readworks.org, Pearson Realize, Epic books; Social Studies- Seesaw pre-made activities, Studies Weekly articles, Readworks.org. Fifth-grade teachers will be using a variety of platforms for student learning. The required work will be assigned on these websites/apps; IXL Math (math), Readworks (ELA), Studies Weekly (Science and Social Studies). We are also using Zoom and YouTube to answer student questions. Some resources that we have given the students, which are not required, are Mystery Science, Education.com, Generation Genius, and Epic! The Elementary Special Education team will be using Reading A to Z, Freckle, Moby Max, and Seesaw to meet student needs. The Texico Elementary Physical Education department will be using emails and zoom to communicate lessons as well as using physical education-based internet sites for grades-kindergarten-fourth grade students. Students will be asked to participate in 20-30 minutes of physical activity each day, using a variety of sources and equipment. Secondary teachers have created videos and tutorials and shared them with students. In addition, they have had virtual classroom meetings where the teachers provide instruction and support for students. Teachers have also been provided tutorials in Microsoft TEAMS. Mrs. Timberlake has also provide documents for teachers as resources as well. HS/MS staff will be utilizing the following on-line tools with our students.

Math -

www.khanacademy.com, www.pearsonrealize.com, www.mathxl.com,
www.pbslearnmedia.com, Microsoft TEAMS

ELA - PDF accessible novels, www.audible.com, www.TEDTALK.com, Microsoft TEAMS,
www.noredink.com, www.scholastic.com, www.activelylearn.com,

Science - www.stemscopes.com, www.scholastic.com, www.khanacadmy.com,
Microsoft TEAMS

6/25/2020

History - Skyward online assignments, www.studiesweekly.com, flip grid, Microsoft TEAMS

What technology support will be available for families and teachers?

The online learning site of Edunuity will be used as a supplemental resource for students. The tech support made available to teachers is recorded videos to assist with lesson planning and importing of grades. Both families and staff will have access to the district's technology coordinator as needed.

How will you ensure that all students have adequate access to devices and the internet?

Our school district has a 1:1 student/device ratio for grades K-12. Devices - we offered a time where students were allowed to come to the school to check out Chromebooks. In addition, our principals have made arrangements with students to check out devices at other times if they were unavailable during their original time slot. Internet - our tech people have called local providers. That information has been shared via email and social media to our community. Yucca Telecom has offered to make internet available to all students who have fiber that has already been run their home.

How will you continue to provide MLSS/ RTI and SAT services in a remote learning environment?

Texico will continue to provide MLSS/RTI and SAT services in a remote learning environment by scheduling intervention times targeted to student needs. Additionally, the district will continue to progress monitor these students with formative assessment data with information and targeted instruction.

How will you continue to provide special education services in a remote learning environment?

Our sped staff have called all of the families of students on their caseloads. Individual student needs are being met by our certified SPED staff as appropriate for each student. We are having IEP's via Zoom and will continue to serve them academically with work that is in compliance with their IEP's. All other sub-groups are having their needs met as well through the development of appropriate assignments by the use technology, packet/paper assignments and the provision of translating services for those students and parents who need that service. They are all being contacted by teachers and are able themselves to contact teachers during the teachers office hours.

How will you continue to provide bilingual education in a remote learning environment?

6/25/2020

Texico does not have a bilingual education program.

How will you support continued, remote instruction for dual enrollment courses?

Dual credit courses are continuing in an online format, so we will continue to accept the grade earned by the student sent to us from the colleges. Devices were provided to any students that were in need of one in order to finish these courses.

Please describe measures you will take to support at-risk students, Native American students, and students served under Title Programs (EL, Migrant, homeless etc.).

Our sped staff have called all of the families of students on their caseloads. Individual student needs are being met by our certified SPED staff as appropriate for each student. We are having IEP's via Zoom and will continue to serve them academically with work that is in compliance with their IEP's. All other sub-groups are having their needs met as well through the development of appropriate assignments by the use technology, packet/paper assignments and the provision of translating services for those students and parents who need that service. They are all being contacted by teachers and are able themselves to contact teachers during the teachers office hours.

How will educators/staff check-in with students? How frequently? For how long?

Pre-K staff is communicating with students and parents through email, texting, phone calls, and social media at least once a week in addition to information through apps and packets. We have also provided our phone numbers to parents for any questions or concerns. The Kindergarten teachers will utilize Remind 101, Skyward, e-mail, and telephone when communicating with parents/students. Kindergarten teachers are communicating with parents/students regarding assignments, expectations, and questions daily. First grade staff are communicating with parents through Skyward email weekly, and through Remind messages, and SeeSaw weekly/daily. Second grade staff are communicating via email on Skyward SeeSaw. Weekly Lessons Thursday to Thursday and Daily SeeSaw and email. Office Hours: 10:00 - 11:00, 3:30 - 4:00, and 7:00 -7:30 Third grade staff are communicating with parents weekly through printed packets, online apps such as Remind, texting, email, and phone conversations if needed. Parents will have questions answered during the daily office hours. We are also emailing parents additional learning resources weekly as we come across them. Fourth grade teachers will communicate with parents through the Remind app at least once per week on Thursdays. We will also be available to families during office hours Monday through Thursday via the Remind app and the Seesaw app. Fifth grade staff are communicating with students through SeeSaw and Zoom. We have scheduled weekly meetings on Zoom where we are answering student questions and discussing assignments. We are emailing parents the assignments once a week and sending resources once a week via email. We send out Remind reminders as needed. We are

6/25/2020

also answering questions students and parents have daily, during our office hours. The Elementary SPED team is communicating with parents weekly by sending home electronic lessons/packets every Thursday. The team is available two hours per day Monday through Thursday to answer questions and provide feedback via e-mail and Seesaw. Elementary PE will be communicating with students each week on Thursdays with written activity plans included in their paper packets and through emails to students who have computers and internet. HS/MS - Teachers will utilize Microsoft Teams to meet virtually and support students through Teams as well. They will use the following schedule that is as follows: Mondays & Wednesdays, Math - 8:00-10:00, ELA - 10:00-12:00, Science - 8:00-10:00, History - 10:00-12:00, Career and Technical - 8:00-12:00, Tuesdays & Thursdays, Math - 10:00-12:00, ELA - 8:00 - 10:00, Science - 10:00-12:00, History - 8:00-10:00, Career and Technical - 10:-12:00

Please describe your plan for Career and Technical Education.

CTE teachers will utilize ICEV. With an extensive instructional library of more than 43,000 edited minutes of video, with multimedia-based courses of study, both year-long and semester. <https://www.icevonline.com/curriculum...>We also have a dual credit class in our Ag. Mechanics program and they are continuing to be engaged as per the expectations of the ENMU staff.

Please describe your plan to address electives/specials and extracurricular activities.

Electives will offer online resources that are content specific. Paper-based resources will also be made available to students not working online.

Social and Emotional Supports

How will you create and implement frameworks for social and emotional support, including adopting school-wide curriculum, partnering with community organizations and , and training teachers, educational assistants, counselors, social workers, and other appropriate staff and/or volunteers to provide regular social and emotional support and to recognize trauma and provide trauma support to students?

PD will be provided at the beginning of the school year to staff for the above mentioned supports. Additionally, the school counselors will be utilized by supporting students, staff, parents, and community during this time.

How will you support all students' social and emotional needs?

Students will also be video conferencing with teachers on a regular basis, and the teachers can refer students to the counselor at which time she will contact the

6/25/2020

student. Our teachers are very familiar with their students and have always been a support for students who approach them or whom they notice having issues.

How will you ensure continued mandatory reporting and wellness checks?

Administration will be checking in with staff to address any concerns and monitor mandatory reporting and wellness checks.

Family & Community Communication

How will you keep families informed about changing circumstances?

We have and will continue to notify parents and students via Skyward, Remind, District email services, Facebook, through our staff office hours as well as through the use of local media channels that are available to us. The majority of our central office staff is coming in the office as well. We are communicating via phone calls, and emails as well. The Superintendent has and will continue to email parents to inform them of changes in status and these emails will be followed through communication through our principals and other staff.

How will you support families and caregivers as they facilitate learning and the social-emotional needs of students at home?

As mentioned many times in this document we are supporting families and students within our community in a variety of ways. Our staff has office hours that have been sent out to our students and families and we will be using these times to communicate, but to mostly be available to our constituents as they have questions regarding the assignments, how and when to turn in assignments, etc. Our staff has opportunity daily to interact with their students and parents if need be. We are here to serve and we will do so in any way possible. We are responsible for their continued learning opportunities and we take these responsibilities very seriously.

How will you ensure families and students are supported in multiple, appropriate languages?

Texico will provide an interpreter when requested.

How will you collaborate with childcare providers to support families' access to childcare?

Texico will disseminate materials, contact information, phone numbers, and emails from any local childcare provider to families needing information.

Other

Please include any other relevant information or documents related to your Remote Learning Plan

Please see next page.

Option B -- No Remote Learning Plan

If a school district or state charter either cannot provide or chooses not to provide a robust remote learning plan, the school district or state charter will instead make up for instructional hours lost during periods of school closure by adding school days to the academic calendar to allow for in-person instruction. Please fully describe your plan for creating and implementing Option B below.

Click or tap here to enter text.

6/25/2020

Local Plan for Remote Learning Signature Line

Robert Brown

07/13/2020

Superintendent/Charter Leader Signature

Date

Please print signature or sign electronically