

**APPLICATION FOR EMPLOYMENT
CLASSIFIED STAFF**

527 Russell Ave, WaKeeney, Kansas 67672

Telephone: 785-743-2145

Each applicant for a non-certified position with Trego Community Schools will complete this application.

Personal Information:			
Last Name	First	Middle	Date
Street Address			Home Phone () -
City, State, Zip			Business Phone () -
Are you over 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, employment is subject to verification of minimum legal age.			
Are you related to a member of the board of education? <input type="checkbox"/> Yes <input type="checkbox"/> No Relationship:			
<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Brother <input type="checkbox"/> Sister <input type="checkbox"/> Spouse <input type="checkbox"/> Son <input type="checkbox"/> Daughter <input type="checkbox"/> Son-in-Law <input type="checkbox"/> Daughter-in-Law <input type="checkbox"/> Other (please describe): _____			
Position Desired:			
<input type="checkbox"/> Building & Grounds Maintenance <input type="checkbox"/> Bus Driver <input type="checkbox"/> Custodian <input type="checkbox"/> Clerk or Treasurer <input type="checkbox"/> Food Service Worker <input type="checkbox"/> Paraprofessional <input type="checkbox"/> Secretary <input type="checkbox"/> Library Aide <input type="checkbox"/> Head Coach: _____ <input type="checkbox"/> Assistant Coach: _____ <input type="checkbox"/> Sponsor: _____ <input type="checkbox"/> Other: _____			

Work Experience			
Please list work experiences for the past five years with the most recent experience first.			
Employer	Type of Work	From	To
Employer	Type of Work	From	To
Employer	Type of Work	From	To
Reason for leaving last employment: _____			

Education:	
High School Attended _____	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
Highest Level of Education _____	

Personal References:		
Give the name and title of two persons able to give information about your qualifications for the position(s) for which you are applying.		
Name	Title	Address & Phone Number
Name	Title	Address & Phone Number

Employer References:		
Give the name, title, and business address of your last three supervisors able to give information about your qualifications for the position(s) for which you are applying.		
Name	Title	Business Address & Phone Number
Name	Title	Business Address & Phone Number
Name	Title	Business Address & Phone Number

Bus driving applicants only:
Driver's License Type _____ Years Driving Experience _____
Driver's License Number _____
Type of Vehicle: <input type="checkbox"/> Automobile <input type="checkbox"/> Pick-up Truck <input type="checkbox"/> Truck <input type="checkbox"/> School Bus
HAVE YOU EVER BEEN CONVICTED OF?
<input type="checkbox"/> Yes <input type="checkbox"/> No A felony
<input type="checkbox"/> Yes <input type="checkbox"/> No A Class A or B misdemeanor
Unified School District #208 has my permission to investigate my responses by any legitimate means.
<input type="checkbox"/> Yes <input type="checkbox"/> No

APPLICANT JOB APPLICATION ACKNOWLEDGMENTS

1. I certify that all the information provided by me in this application is true and complete. I understand that any misstatement, falsification, or omission of information is grounds for refusal to hire or, if I am hired and the same is discovered thereafter, termination.
2. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability for any damages that may result from furnishing such information to you. I authorize any background checks by any third party.
3. I authorize you to request, receive, and verify all information given on this application and I release you from all damages that may result from your doing so.
4. I authorize you to conduct a criminal background investigation using any and all methods necessary to successfully complete such investigation, and I release you from all liability for any damages that may result from your doing so.

Applicant Signature _____ **Date** _____

An Equal Employment/Educational Opportunity Agency

USD #208 Trego County, KS does not discriminate on the basis of race, color, national origin, sex, age or handicap in admission or access to, or treatment or employment in its programs and activities. If you have questions regarding the above, please contact the Superintendent of Schools, 612 Junction Ave Suite B, WaKeeney, KS 67672, 785-743-2145 (Title IX and Section 504 Coordinator).