

Rotan ISD Secondary Pick-up/ Drop- off Procedures

Your child's safety is our top priority. Our campus is under a great deal of construction and there are limited areas for parking and/or dropoff/ pickup. We have a pick-up/ drop-off procedure that we feel is a safe and efficient way of dropping off and picking up your children from school. We realize that the first few days of school will be a learning experience for all of us so please be patient and understanding with our staff and other parents as we start this new year.

SECONDARY STUDENTS (grades 6-12):

Doors will open to students at 7:20a.m. Class starts at 7:45 daily.

All drop-off for Secondary students will be at the Ag building, North of the Secondary Building. Please enter the dropoff area from Burnside onto Beauregard and follow in front of the Ag building to drop off your student. They will then exit the vehicle and walk down the sidewalk to enter the Secondary building. Please stay in line and make a U-Turn and return to Beauregard to leave the dropoff area. Do not leave your vehicle or park in the pickup/dropoff area during this time. If you need to visit with administration or staff, please call the campus secretary to schedule an appointment.

If your student drives to school, they must park on the east end of the Gym. Only the North door of the secondary building, closest to the Ag shop, will be open. No students are allowed to park at the Ag building. All doors will be locked at 7:45. If a student comes to school after 7:45 they must go to the Administration building to check in and then will be allowed into the building.

Due to limited space and parking we are closing our instructional campuses to anyone that is not staff/students. We will not allow parents/family into the main buildings. If you are wanting to drop off a lunch, pick up or drop off your child, we are asking that you go to the Administration office (the brown building located by the bus barn). Ms. Dianelle will call the Secondary campus and have your child released to the Ag Building parking lot for pickup.

Breakfast and lunch are provided at no cost this year. Lunch for Secondary students is 12:02 - 12:37. **All 8th - 12th graders are allowed open campus as long as they have passing grades/attendance and no discipline issues.** 6th and 7th graders are required to stay on campus. Any student eating lunch on campus will eat in the foyer of the gym.

We realize the plans we have laid out could change due to possibly unforeseen circumstances. Thank you for being flexible and understanding. Your constant cooperation as a parent is one reason RISD is The School of Choice!

Thank you,
Jody Helms
Rotan ISD
District Principal