

# DEWAR PUBLIC SCHOOLS

P.O. Box 790

Dewar, OK 74431-0790

918-652-9625

## PARENT/STUDENT DISTANCE LEARNING GUIDE FOR DEWAR PUBLIC SCHOOLS

In a virtual learning environment, students and parents will need to take responsibility for their work and engagement. While set “class times” will not be held, teachers will regularly be sending learning activities and assignments, and collecting those as evidence of your child’s work during this time. Please communicate and support your students to work in this environment; in addition, if necessary, you may contact your child’s teacher to communicate via email. We should anticipate, for example, that students or other family members may become ill, which could compromise a student’s ability to complete work for a period of time. Just as you regularly would communicate with school, in the event that your child is ill and unable to complete work, please communicate this to your teachers so they can report this as an illness.

### Overview and Purpose

The purpose of this guide is to provide answers and expectations during our time of distance virtual learning. It is our mission to be a positive light for our learners and provide them with a sense of academic stability.

### Expectations

- Students will be encouraged to complete daily activities and possibly read for 20 minutes each day. A list of activities will be provided to students through Dewar.k12.ok.us and various resources.
- Students/Parents can send a picture of the completed Progress Monitoring checklist on each packet to their child’s teacher at the end of the week. You can send via email, Class Dojo, Google Classroom, Google hangouts, Facebook, text, etc. Your child’s teacher will let you know which way they prefer to receive documents.
- Students should be able to complete daily assignments.
  - Pre-Kindergarten & Kindergarten: 45 minutes a day
  - 1st & 2nd Grade: 1 hour and 10 minutes a day
  - 3rd through 5th Grade: 1 hour and 20 minutes a day
  - 6th through 12th Grade: 3 hours a day

Some students may need additional time. Please remember you have multiple days to complete.

- Students will receive additional suggestions for extended learning

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## **How To Communicate With My Teachers**

- Teachers will have daily office hours to assist you and help students with any problems that may occur. Communication during Teacher Office hours will be via email, Google Classroom, phone calls, Class Dojo, Zoom, etc.
- Teachers will attempt to make contact once a week to check in on you via Zoom, Class Dojo, Google Classroom, emails, phone call, and various other ways.

## **Weekly Lessons and Activities**

- Weekly lessons and activities will start Monday, April 6th. Students can find these lessons on Dewar Public Schools website and various other virtual platforms communicated by the individual teacher. The schedule for receiving new lessons and activities will be as follows:
  - First lesson plans for April 6-9
  - Second lesson plans for April 13-16
  - Third lesson plans for April 20-23
  - Fourth lesson plans for April 27-30
  - Fifth lesson plans for May 4-8

## **How To Return Completed Work**

- Students will be completing weekly lessons and activities during this time. There will be a weekly Progress Monitoring Checklist that is to be returned electronically to your child's teacher at the end of each week. Alternatives to this would be completed tasks online through Google Classroom and various virtual platforms used by your teachers. This is a very simple way to verify they completed activities.
- Students will be encouraged to complete assignments given by their teachers in various ways. The expectation is for each week's work to be submitted by the end of Friday.
- No grades can go down. The only way to improve your grade is to turn in weekly assignments and lessons.

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## **Grades and Grading**

We will be freezing the grades for all students in terms of what grade the student had prior to district closure. Thus, from April 6th until the end of school, students will not receive a grade less than what was achieved prior to said grade being frozen. They can only improve upon their grade for the rest of the school year and cannot be penalized. Students can have “enrichment opportunities” to raise their grades if they are failing. This will allow us to ease concerns of technology access and equity. There may be unique circumstances associated with some students that will need to be addressed on an individual basis. We can manage those challenges administratively as they are presented.

## **Tips for Learning at Home**

- Try to implement a routine and schedule for your schoolwork.
- Find a place to work that is free from distractions.
- Know your teachers office hours and method of contact.
- If you need help, reach out to your teacher. They would love to hear from you.
- Take a study break! Don't sit for a long period of time.