

GBRJ Substitute Teachers

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Qualified substitute teachers shall be secured for the Interlocal by the member districts in order to provide a level of instruction commensurate with the regular teacher's performance as nearly as possible.

Teachers who are unable to discharge their assigned duties should notify their supervising administrator at the earliest possible opportunity so that arrangements may then be made for a substitute. Each district hosting an interlocal program shall identify, from their substitute teacher list, those teachers interested and willing to substitute in special education. All substitute teachers teaching for Interlocal personnel shall be under the direct supervision of the supervising administrator.

When available and approved by the building administrator, a substitute teacher shall be provided for all interlocal teaching personnel absent from their assigned position during those days when school is provided in the district hosting said program.

All teachers substituting for Interlocal personnel shall be reported to the Interlocal director. All teachers substituting for Interlocal personnel shall be paid by the member district and reimbursed by the Interlocal at the district substitute rate and such payment shall be made upon receipt of the bill.

Mileage shall not be paid to substitutes unless first approved by the Director.

Adopted: Interlocal Board #638, Butler County, KS - 1/25/2016