

PORUM PUBLIC SCHOOLS

RETURN-TO-SCHOOL

PLAN

IN RESPONSE TO COVID-19

2021-2022



TABLE OF CONTENTS

SPECIAL ANNOUNCEMENTS.....2

INTRODUCTION..... 2

VISITOR RESTRICTIONS 3

LEARNING PATHWAYS3

GRADING AND ATTENDANCE3

COMMUNICATION METHODS4

GUIDANCE for PARENTS/GUARDIANS IF EXPOSED
Error! Bookmark not defined.

SOCIAL DISTANCING4

PERSONAL PROTECTIVE EQUIPMENT (PPE).....4

FACILITIES CLEANING.....4

GENERAL DISINFECTING MEASURES.....5

SIGNAGE.....5

BUS TRANSPORTATION PROTOCOLS.....5

CAFETERIA AND MEAL PERIODS.....6

ELEMENTARY CAR DROP-OFF/PICK-UP6

HIGH SCHOOL DROP OFF & PICK UP.....7

RECEIVING AND RETURNING STUDENT WORK IF7

Special Announcements

WATER BOTTLES-Students are encouraged to bring a CLEAR water bottle to school and refill as needed at our water bottle fill station. At this time, water fountains will not be used. Students are only allowed to have WATER in their water bottles.

JOM SUPPLIES-Will be distributed during Meet & Greet.

CO-CURRICULAR AND EXTRA CURRICULAR EVENTS- Follow established district and OSSAA guidelines.

Students choosing virtual learning must attend at least one class period in order to participate in extracurricular activities.

INTRODUCTION

We have created this plan to aid in navigating the reestablishment of our school where employees, students, and families feel safe and to reduce the impact of COVID-19 conditions upon returning to the district. Regular updates will be made to this plan based on information provided by the CDC, and applicable federal and state agencies. This plan will be made available on our school website www.porum.k12.ok.us

VISITOR RESTRICTIONS

The following precautions will continue to be in place for the upcoming 2021-2022 school year.

- ✓ Porum Schools will not allow normal visitation to our campuses. Only school staff will be allowed on campus unless it is a special event ie. Meet & Greet, P/T conferences, and/or special programs. All entrance doors will remain locked at all times.
- ✓ If parents need to pick up their child, they must call the office and we will walk your child out to your car.
- ✓ All potential visitors must schedule appointments with appropriate personnel ahead of time. You will only be allowed to be in the room/office where you have your meeting.
- ✓ Deliveries of lunches and forgotten items to students will no longer be allowed.

LEARNING PATHWAYS

Students and parents will be able to choose one of two Porum Schools Learning Pathways

LEARNING PATHWAY OPTIONS

<p>OPTION 1 TRADITIONAL FACE to FACE</p>	<p>Student will attend school in the traditional setting Students may participate in athletics and other school related events and programs. <i>ALL STUDENTS WILL BE ENROLLED IN THIS OPTION UNLESS PARENTS REQUEST OPTION 2</i></p>
<p>OPTION 2 VIRTUAL LEARNING</p>	<p>If you wish to choose this option, you must contact the school by 8-2-2021 Student will learn from home using lessons placed on Google Classroom. If they have questions, they may use Google Classroom and email to communicate with the classroom teacher. Only students with internet access will be able to choose this option. Students must log on and complete required assignments each day or they will be counted absent. Excessive absences can lead to retention. <i>If students choosing this option want to return to in-person learning, they may do so after the first semester.</i> <i>If your child is doing Virtual Learning, you may pick up school lunches every day for your child. Please contact your school secretary to make arrangements to pick up the lunches.</i></p>

GRADING AND ATTENDANCE

To receive credit and attendance for the courses for this school year students are expected to complete the assignments. For promotion to the next grade level, students will need to have completed the requirements for that grade.

COMMUNICATION METHODS

To stay updated on the most up-to-date information:

1. Sign up for our District Remind
2. Follow our social media platforms: school website, Porum High School & Elementary Facebook
3. Staff email & Google Classroom messages

GUIDANCE for PARENTS/GUARDIANS IF EXPOSED

While we all hope to avoid exposure to illness from COVID19, we need to be prepared for that possibility. If you or someone you've been in contact with has been exposed to the virus, our first concern is for your health and safety and those around you.

Please do the following:

1. Quarantine yourself in a specific room away from others in your home
2. Contact the following (in order of priority), let them know you have been exposed to COVID19, and then follow their instructions.
 - a. Your healthcare provider
 - b. Porum Schools
3. In case of an emergency, call 911 and let them know you have been exposed to COVID19, and then follow their instructions.

SOCIAL DISTANCING

Social distancing is an effective way to prevent potential infection. Porum employees, students, parents, and visitors will practice staying approximately 6 feet away from others and eliminating contact with others when possible.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

In order to minimize exposure to COVID-19, PPE may be needed to prevent certain exposures. PPE can include:

- ✓ **Masks/Face Shields are optional:** Face masks, although optional, are recommended by the OSDE and CDC. Mask can be any color or acceptable pattern according to dress code policy.
- ✓ **Gloves:** Touching your face with contaminated hands, whether gloved or not, poses a significant risk of infection. Wearing gloves does not diminish the need to wash your hands.
- ✓ **Hand Washing:** Please remember to wash your hands properly as it is the number-one defense against any virus.
- ✓ **Hand Sanitizing:** products are available throughout the school and in every classroom.

FACILITIES CLEANING

The safety of our employees and students are our first priority. Prior to reopening, our schools have been completely cleaned and disinfected and we will continue to adhere to all necessary safety precautions. In addition to the deep clean of the offices and school before employees and students return, the cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, etc. to protect students and staff and reduce the risk of spread of infection. We will require employees to maintain this safety standard by continuously cleaning and disinfecting based on the frequency stated below.

GENERAL DISINFECTION MEASURES

All classroom and offices will be disinfected with the aerosol mister for hard surface decontamination at the end of each day.

Category	Area	Person(s) Responsible
Workspaces	Classrooms, Offices	Teachers, Janitors, Office Occupants
Appliances	Refrigerators, Microwaves, Coffee Machines	Person using appliance
Electronic Equipment	Copier machines, Shared computer monitors, TV's, Telephones, keyboards	Person using the equipment
General Used Objects	Handles, light switches, sinks, restrooms	Janitors-restrooms, general areas & Staff in their perspective areas
Buses	Bus seats, handles/railing, belts, window controls	Bus Drivers
Common Areas	Cafeteria, Library, Gyms, Common Areas	Staff working in those areas

SIGNAGE

Signage will be placed throughout the offices and school



BUS TRANSPORTATION PROTOCOLS

- ✓ Disinfect the buses after use at the end of the day
- ✓ Assign seats for each student
- ✓ Students from the same household will be seated together

Parents will:

- ✓ Complete a self checklist of children prior to taking them to the bus stop
- ✓ Remain at bus stop or in their home until the all clear is given for their child to ride the bus. If a student has a temperature of 100 or higher, they need to remain at home. Students displaying a fever need to be fever free 24 hours without the aid of fever-reducing medication.
- ✓ Keep contact numbers updated with school secretary and have at least two contacts who can pick your child up should they become ill at school or if they need picked up for another emergency.

CAFETERIA AND MEAL PERIODS

To alleviate congestion in the cafeteria, the following protocols will be followed.

BREAKFAST:

PK. & K --Students will go directly to their classroom when they arrive at school. They will eat with their classroom teacher and classmates in the cafeteria approximately 8:25 AM.

1st-12th – Students will go directly to the cafeteria upon arriving at school. They will eat in a designated area for their class. These students need to arrive by 8:00 AM to have time to eat breakfast and get to class on time. The first bell rings at 8:10 AM and the tardy bell at 8:15 AM.

LUNCH: Lunch times will be scheduled and staggered to alleviate congestion in the cafeteria.

ELEMENTARY CAR DROP-OFF/PICK-UP

MORNING DROP OFF- *The drop off location is in front of the elementary. There will only be ONE lane of traffic. Only elementary students PK-6th grade can be dropped off at this area.*

- ◆ Parents are not allowed to park and walk their child into the school building.
- ◆ There will be a staff member outside greeting students and other staff inside directing students to their destination.

AFTERNOON PICK UP- In front of the **Porum Event Center**.

3:15 1st -6th ALL students 1st-6th (unless sibling of a PK or K student) being picked up by parents or caregivers. Please remain in your car. We will be using two lanes of traffic. Returning students safely to their families at the end of the day is our priority.

PK & K Students and their siblings will be picked up in front of the elementary to reduce congestion at the event center.

AFTERNOON WALKERS- A walker is a student whose destination afterschool is close and they have parents permission to walk home. Students are not considered a walker if they are walking to a school parking lot to meet their ride. That is called a car rider, and as such they must meet their ride at the car line in front of the Porum Event Center. Due to safety concerns, students are not allowed to walk to meet cars in a nearby parking lot.

HIGH SCHOOL DROP OFF & PICK UP

7th-12th grade students can be dropped off in front of the high school or old gym parking lot. They should also be picked up in the old gym parking lot. 7th-12th students will not be allowed to enter or dismiss through the elementary doors.

In the event that the school has to close for a period of time during the 2021-2022 school year, we will follow the guidelines below for receiving and returning student work.

RECEIVING AND RETURNING STUDENT WORK IF DISTRICT CLOSES

Virtual Learners: The district is using Google Classroom. All students will have their own log-on information. They will log-on each scheduled school day to complete their assignments. If students do not log on and complete assignments, they will be counted absent for that day. Google classroom allows for communication between parents and teachers, tracking attendance and assignment progress and completion. Learning Packets are not an option this year.