

HIGH PLAINS EDUCATIONAL COOPERATIVE

MONTHLY TIME SHEET

Work Study

EMPLOYEE NAME: _____

TOWN: _____ SCHOOL: _____

MONTH OF _____	DATE	A.M.		P.M.		TOTAL	REASON FOR ABSENCE
		IN	OUT	IN	OUT		
	15						
	16						
	17						
	18						
	19						
	20						
	21						
	22						
	23						
	24						
	25						
	26						
	27						
	28						
	29						
	30						
	31						

MONTH OF _____	1						
	2						
	3						
	4						
	5						
	6						
	7						
	8						
	9						
	10						
	11						
	12						
	13						
	14						

TOTAL HOURS WORKED: _____

SIGNATURE OF SUPERVISING TEACHER: _____