



Para Interpreter Evaluation

TEACHERS - Please use Evaluation forms found on your iPad

Name: _____ Date: _____

Developing: Learning the job. Performance and behavior is less than minimum expectation but not unacceptable.

Proficient: Meets expectations.

Advanced: Goes above and beyond what is expected. Acts as a role model for other ParaEducators.

Distinguished: Demonstrates a standard of excellence and leadership in their work with students, teachers and administrators.

Unacceptable. Behavior is unacceptable and a plan of assistance will be written.

Not Applicable: Does not apply to current duties required of ParaEducator.

Score of "Developing" for two consecutive evaluations in any area may necessitate a plan of assistance be written.

1. Demonstrates strict standards of confidentiality.

Developing Proficient Advanced Distinguished Unacceptable Not Applicable

2. Demonstrates attitude of promotes a positive school environment.

Developing Proficient Advanced Distinguished Unacceptable Not Applicable

3. Takes responsibility for the quality of their own work.

Developing Proficient Advanced Distinguished Unacceptable Not Applicable

4. Provides support for students as planned by professional staff.

Developing Proficient Advanced Distinguished Unacceptable Not Applicable

5. Assists students as needed, including mobility and self-help (diapering, feeding, dressing, etc.).

Developing Proficient Advanced Distinguished Unacceptable Not Applicable

6. Follows team prescribed procedures for academic, social, communication and behavior interventions plan.

Developing Proficient Advanced Distinguished Unacceptable Not Applicable

7. Communicates and works collaboratively with general education teachers, administrators and other special education service provider/consultants.

Developing Proficient Advanced Distinguished Unacceptable Not Applicable

8. Organizes and prepares materials as requested by supervising teacher.

Developing Proficient Advanced Distinguished Unacceptable Not Applicable

9. Shares in school wide duties as assigned which do not conflict with student time.

Developing Proficient Advanced Distinguished Unacceptable Not Applicable

10. Shares in recordkeeping duties, including progress monitoring as assigned by professional staff.

Developing Proficient Advanced Distinguished Unacceptable Not Applicable

11. Participates in staff development and training, both require and as agreed upon by ParaEducator and professional staff.

Developing Proficient Advanced Distinguished Unacceptable Not Applicable

Para Interpreter Evaluation

Page 2

12. Supports students in all school environments, and/or community-based training.
 Developing Proficient Advanced Distinguished Unacceptable Not Applicable
-
13. Provides short-term coverage for professional and ParaEducator.
 Developing Proficient Advanced Distinguished Unacceptable Not Applicable
-
14. Seeks assistance from others as needed to facilitate student progress.
 Developing Proficient Advanced Distinguished Unacceptable Not Applicable
-
15. Travels to/from schools as required by the job.
 Developing Proficient Advanced Distinguished Unacceptable Not Applicable
-
16. Responsibly lifts persons or equipment of 50 pounds or more using proper techniques, including being trained for 2-person lifts and transfers.
 Developing Proficient Advanced Distinguished Unacceptable Not Applicable
-
17. Follows district and HPEC policy, protocol, and procedures.
 Developing Proficient Advanced Distinguished Unacceptable Not Applicable
-
18. Demonstrates punctuality.
 Developing Proficient Advanced Distinguished Unacceptable Not Applicable
-
19. Demonstrates problem solving skills.
 Developing Proficient Advanced Distinguished Unacceptable Not Applicable
-
20. Assists student with the development of responsibility and self reliance.
 Developing Proficient Advanced Distinguished Unacceptable Not Applicable
-
21. Performs other assigned relevant duties.
 Developing Proficient Advanced Distinguished Unacceptable Not Applicable
-
22. Demonstrates required attendance and/or follows procedural process if they will be absent.
 Developing Proficient Advanced Distinguished Unacceptable Not Applicable
-
23. Demonstrates professionalism (attire, attitude, communication).
 Developing Proficient Advanced Distinguished Unacceptable Not Applicable
-
24. Demonstrate competency in understanding and expressing manually coded communication system appropriate to the student.
 Developing Proficient Advanced Distinguished Unacceptable Not Applicable
-
25. Demonstrate the ability to interpret at a normal conversational rate.
 Developing Proficient Advanced Distinguished Unacceptable Not Applicable
-
26. Demonstrate a willingness to continue to improve manual communication skills and interpreting which involves additional coursework or sign courses and may include summer courses or other related training.
 Developing Proficient Advanced Distinguished Unacceptable Not Applicable
-

