

April 9, 2020

This is your packet for the April, 16th HPEC Board meeting. The meeting will begin at 7 P.M.

For your information the packet contains:

Agenda

Director's commentary for agenda

Minutes of the regular March BOD meeting

Financial Information

- April cash summary
- Budget summary of funds
- General fund revenue report
- General fund expense report
- Building account report
- April check journals

Supervisor/Coordinator Job Description

Student Count

Please call Meri at 356-5577 or email at mjames@hpec611.net to let us know if you will or will not be attending the meeting whether it's in person or Zoom.



High Plains Educational Cooperative

"High Plains Educational Cooperative will assist and support the member districts in providing educational services which will maximize opportunities for all children to live, learn, and work in society." *HPEC Mission Statement*

621 E Oklahoma
Ulysses KS 67880
620-356-5577
www.hpec611.net

BOARD OF DIRECTORS AGENDA

April 16, 2020

Benefits Committee at 6:30 P.M.

BOD meeting at 7:00 P.M.

1. Call to Order
- AI 2. Approve Agenda
- AI 3. Approve Minutes of Regular March Meeting
- AI 4. Approve Accounts Payable
- II 5. Comments from the Public
6. Committee Reports
 - II a. RSC Report
 - II b. Council of Superintendents
- AI 7. Staff EXECUTIVE SESSION
8. Staff
 - AI a. Resignations and Contract Considerations
 - II b. Staff Transfers and Openings
- AI 9. KASB Dues and Legal Services
- AI 10. Supervisor/Coordinator Position
- II 11. Benefits Committee Meeting
- II 12. Budget Committee Meeting
- II 13. Director's Report
 - a. Targeted Improvement Plan (TIP)
 - b. Indicator 13 Collection
 - c. Annual Performance Reports
 - d. Update on Continuous Learning Plans
- II 14. 2020-21 District Calendars
- II 15. Other

AI 16. Adjourn

**The Budget Committee will meet before the May 21st HPEC Board meeting
At 6:30 P.M.**



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BOARD OF DIRECTORS

Agenda with Commentary

April 16, 2020

6:30 p.m. Benefits Committee

7:00 Board Meeting

(No meal)

Zoom Link: <https://zoom.us/j/6725493312>

I will launch the meeting and you should be able to join using the link above.

1. Call to Order
- AI 2. Approve Agenda
- AI 3. Approve Minutes of Regular March Meeting
- AI 4. Approve Accounts Payable
- II 5. Comments from the Public
- II 6. Committee Reports
 - a. RSC Report – representative
 - b. Council of Superintendents

AI. 7. Executive Session

Commentary. We need an executive session to discuss a staff issue.

8. Staff

AI a. Resignations and Contract Considerations

Commentary. This item will be included on the agenda for the next few months to deal with resignations and contract offers.

II b. Staff Transfers and Openings

Commentary. Marcy Fierstein will share potential staff transfer requests and openings.

AI 9. KASB Dues and Legal Services

Commentary. It is time to renew KASB dues and Legal services and board approval is needed.

AI 10. Supervisor Coordinator Position

Commentary. We are requesting the addition of a Supervisor Coordinator position. This will be a 10.5 month position with a 210 day contract.

II 11. Benefits Committee Meeting

Commentary. The benefits committee will meet April 16th at 6:00 P.M. to review proposed benefits for FY 21. Committee will report out at the meeting.

II 12. Budget Committee Meeting

Commentary. The budget committee will meet May 21st at 6:30 P.M. to review the proposed budget numbers for FY 21.

II 13. Director's Report

a. Targeted Improvement Plan (TIP)

Commentary. The grant plan window opens on April 30th and will be submitted by June 30th. The Targeted Improvement Plan grant supports state performance plan areas in need of improvement.

b. Indicator 13 Collection

Commentary. Indicator 13 Collection window is open. We are collecting information on transition services for children 16 and older. It is a compliance indicator and we must be 100% in compliance.

c. Annual Performance Reports

Commentary. APR (Annual Performance Reports) are available in draft form. The APR is the data that shows how special education students are performing in the district. It is based on the Indicators from the State Performance Plan.

d. Update on Continuous Learning Plans

Commentary. Admin. Team will update the BOD on how the continuous learning plans are going out in the districts.

II 14. 2019-20 District Calendars

Commentary. Please send in your district calendars for the 2020-21 school year as soon as your board has approved them.

II 15. Other

AI 16. Adjourn

**The Budget Committee will meet before the May 21st HPEC board meeting
at 6:30 P.M.**

Notices will be sent out with the agenda.

High Plains Educational Cooperative
Board of Director's Meeting
March 26, 2020
7:00 PM

611	Chrissie Mangels	Treasurer	611	Marcy Fierstein	Director
215	Ken Waechter	BOD	611	Shelly Harris	Asst. Director
214	Ron Smith	BOD	214	Dave Younger	Supt.
611	Kim Cruz	Asst. Director	611	Mary A James	Clerk
	Via Zoom				
216	Christie Webb	BOD	210	Mike Persinger	BOD
452	Sheila Walker	BOD	371	Bobie Davis	BOD
217	Phoebe Brummett	BOD	507	Jeff Rollins	BOD
507	Mike Ward	Supt.	452	Trenton Horn	Supt.
374	Mike Bultena	BOD	200	Brent Tarman	BOD
	Kim Mauk	SWPRSC	209	Tammy Sutherland-Abbott	BOD
494	Dan Kullot	BOD	363	Scott Myers	Supt.
215	Larry Lyder	Supt.			
	By phone				
467	Ann Wiles	BOD			

1. Call to Order/Pledge of Alligiance

Ron Smith, Board President, called the meeting to order at 7:01 PM.

2. Approve Agenda

Mike Persinger moved to approve the agenda as presented. Mike Bultena seconded the motion. Motion carries 13 yes, 0 no.

3. Approve Minutes of Regular February Meeting

Mike Persinger moved to approve the minutes from the February meeting as presented. Mike Bultena seconded the motion. Motion carries 12 yes, 1 abstention.

4. Approve Accounts Payable

Mike Persinger moved to approve the accounts payable as presented. Mike Bultena seconded the motion. Motion carries 12 yes, 1 abstention.

5. Comments from the Public

There were none in writing.

6. Committee Reports

a. RSC Report

Kim Mauk thanked HPEC for all we are doing during these times.

7. Staff

a. Contracts/Resignations

Mike Persinger moved to accept with regrets, the resignations of Amy Herman, IR teacher at Scott City Middle School, effective at the end of the 2019-20 school year. Kenny Waechter seconded the motion. Motion carries 13 yes, 0 no.

Mike Persinger moved to offer contracts to Taylor Walker, IR teacher at Montezuma Elementary and Priscilla Hollingsworth, IR teacher at Copeland Elementary, for the 2020-21 school year. Kenny Waechter seconded the motion. Motion carries 13 yes, 0 no.

b. Open Positions

Marcy shared with the board the open/transfer request positions. Information was on the screen.

c. Recruitment

Marcy shared the administrative team's recruiting efforts.

d. Extended School Year

Shelly shared plans for the extended school year services are on hold at this time.

e. Staff Development

Staff development activities have been cancelled.

8. Staff EXECUTIVE SESSION

Ron Smith moved the board go into executive session for the purpose of discussing matters concerning staff and that the board returns to the open meeting at 7:17 P.M. (2 minutes) in this room. The executive session is to include board members, Superintendents, Director and Assistant Directors. Mike Persinger seconded the motion. Motion carries 13 yes, 0 no.

Mike Persinger moved to accept the resignation with liquidated damages from Tessa West, IR teacher at Copeland Elementary effective March 27th, 2020. Brent Tarman seconded the motion. Motion carries 13 yes, 0 no.

9. Disproportionality

The Stakholders meeting has been cancelled. It will be reschedules for the end of May or first of June .

10. Policy for Paying Employees

Mike Persinger moved to approve the resolution as presented to pay employees during school closure due to the COVID-19. Phoebe Brummett seconded the motion. 13 yes, 0 no.

11. Continuous Learning Plan

Mike Persinger moved to approve the Continuous Learning Plan as presented. Kenny Waechter seconded the motion. Motion carries 13 yes, 0 no.

12. August Inservice Dates

Tentative Dates for August inservice days are:

August 3 – School Psychologists

August 4-5 – New Teachers and Mentors

August 6 – All Staff inservice at the Grant County Civic Center

13. Benefits Committee Meeting

There will be a Benefits committee meeting April 16th at 5:30 P.M. A note will be sent to committee members with the April agenda.

14. VI-B Assurances

Mike Persinger moved to approve the VI-B Assurances as presented. Kenny Waechter seconded the motion. Motion carries 13, yes, 0 no.

15. Adjourn

Mike Persinger moved to adjourn the meeting at 7:30 PM. Phoebe Brummett seconded the motion. Motion carries 13 yes, 0 no.

HPEC Board President

ALL Data

Cash Summary Report

Arranged by:
Fund ID

Date Range: 07/01/2019 thru 03/31/2020

Fund	Beginning	Revenue	Expenditures	Other	Ending	Encumbrances	Payables	Unencumbered
06	GENERAL FUND							
	1,358,859.87	6,124,296.90	-6,992,355.40	0.00	490,801.37	-3,075,976.86	0.00	-2,585,175.49
07	STAFF DEVELOPMENT							
	41,842.37	1,025.00	-19,888.51	0.00	22,978.86	0.00	0.00	22,978.86
10	DONATION FUND							
	1,834.86	0.00	0.00	0.00	1,834.86	0.00	0.00	1,834.86
14	ALTERNATIVE ASSESSMENT							
	145,327.41	0.00	-1,222.67	0.00	144,104.74	0.00	0.00	144,104.74
16	EARLY INTERVENTION							
	220,258.22	0.00	-289.90	0.00	219,968.32	0.00	0.00	219,968.32
17	TARGETED IMPROVEMENT PLAN							
	0.00	240.00	-8,217.44	0.00	-7,977.44	-971.48	0.00	-8,948.92
47	COMMUNITY BASED CURRICULU							
	275,518.10	0.00	-700.42	0.00	274,817.68	0.00	0.00	274,817.68
50	VI-B Federal Flow FY 2020							
	0.00	927,498.00	-927,498.00	0.00	0.00	0.00	0.00	0.00
55	VI-B FEDERAL FLOW THRU FY2015							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
56	VI-B FEDERAL FLOW THRU FY2016							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57	VI-B FEDERAL FLOW THRU FY2017							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
58	VI-B Federal Flow FY2018							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59	VI-B Federal Flow FY2019							
	0.00	14,247.00	-14,247.00	0.00	0.00	0.00	0.00	0.00
80	BUILDING / EQUIPMENT							
	565,445.27	0.00	0.00	0.00	565,445.27	0.00	0.00	565,445.27
85	BOARD MEAL CATERING FUND							
	9,658.61	4,080.00	-3,080.00	0.00	10,658.61	0.00	0.00	10,658.61
95	COMPUTER FUND							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Report Totals:	2,618,744.71	7,071,386.90	-7,967,499.34	0.00	1,722,632.27	-3,076,948.34	0.00	-1,354,316.07

ALL Data

Budget Summary of Funds

Arranged by:
Fund ID

Date Range: YTD thru 03/31/2020

Fund	Description	Total Budget	YTD Expenses	YTD Payable/ Encumber	Budget Balance	Unencumbered Budget Balance	Percent Remaining
06	GENERAL FUND	12,186,869.00	6,992,355.40	3,075,976.86	5,194,513.60	2,118,536.74	17.38
06	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
07	STAFF DEVELOPMENT	41,842.37	19,888.51	0.00	21,953.86	21,953.86	52.46
07	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
10	DONATION FUND	1,834.86	0.00	0.00	1,834.86	1,834.86	100.00
10	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
14	ALTERNATIVE	145,327.41	1,222.67	0.00	144,104.74	144,104.74	99.15
14	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
16	EARLY INTERVENTION	220,258.22	289.90	0.00	219,968.32	219,968.32	99.86
16	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
17	TARGETED	76,130.00	8,217.44	971.48	67,912.56	66,941.08	87.93
17	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
47	COMMUNITY BASED	275,518.10	700.42	0.00	274,817.68	274,817.68	99.74
47	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
50	VI-B Federal Flow FY 2020	1,889,084.00	927,498.00	0.00	961,586.00	961,586.00	50.90
50	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
55	VI-B FEDERAL FLOW	0.00	0.00	0.00	0.00	0.00	0.00
55	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
56	VI-B FEDERAL FLOW	0.00	0.00	0.00	0.00	0.00	0.00
56	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
57	VI-B FEDERAL FLOW	0.00	0.00	0.00	0.00	0.00	0.00
57	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
58	VI-B Federal Flow FY2018	0.00	0.00	0.00	0.00	0.00	0.00
58	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
59	VI-B Federal Flow FY2019	14,247.00	14,247.00	0.00	0.00	0.00	0.00
59	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
80	BUILDING / EQUIPMENT	565,445.27	0.00	0.00	565,445.27	565,445.27	100.00
80	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
85	BOARD MEAL CATERING	13,738.61	3,080.00	0.00	10,658.61	10,658.61	77.58
85	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
95	COMPUTER FUND	0.00	0.00	0.00	0.00	0.00	0.00
95	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
Fund Totals:		15,430,294.84	7,967,499.34	3,076,948.34	7,462,795.50	4,385,847.16	28.42
Prior Year Account Totals:		0.00	0.00	0.00	0.00	0.00	0.00

SELECTED Data

Revenue Budget Report

Arranged by:
Account Number

Date Range: YTD thru 03/31/2020

Account	Description	Budget	Receipts	Revenue Balance	Percent Remaining
06	GENERAL FUND				
06-1320-00	Assessments:	0.00	0.00	0.00	0.00
06-1320-01-B	Usd 476 Copeland	41,200.00	30,900.00	10,300.00	25.00
06-1320-02-B	Usd 216 Deerfield	71,743.00	53,807.25	17,935.75	25.00
06-1320-03-B	Usd 218 Elkhart	150,565.00	112,923.75	37,641.25	25.00
06-1320-04-B	Usd 363 Holcomb	327,256.00	245,442.00	81,814.00	25.00
06-1320-05-B	Usd 210 Hugoton	333,167.00	249,875.25	83,291.75	25.00
06-1320-06-B	Usd 452 Johnson	149,251.00	111,938.25	37,312.75	25.00
06-1320-07-B	Usd 215 Lakin	222,161.00	166,620.75	55,540.25	25.00
06-1320-08-B	Usd 467 Leoti	139,727.00	104,795.25	34,931.75	25.00
06-1320-09-B	Usd 371 Montezuma	74,371.00	55,778.25	18,592.75	25.00
06-1320-10-B	Usd 209 Moscow	68,788.00	51,591.00	17,197.00	25.00
06-1320-11-B	Usd 217 Rolla	47,769.00	35,586.75	12,182.25	25.50
06-1320-12-B	Usd 507 Satanta	101,301.00	75,975.75	25,325.25	25.00
06-1320-13-B	Usd 466 Scott City	328,898.00	246,673.50	82,224.50	25.00
06-1320-14-B	Usd 374 Sublette	153,520.00	115,140.00	38,380.00	25.00
06-1320-15-B	Usd 494 Syracuse	193,259.00	144,944.25	48,314.75	25.00
06-1320-16-B	Usd 200 Tribune	94,404.00	70,803.00	23,601.00	25.00
06-1320-17-B	Usd 214 Ulysses	541,387.00	406,040.25	135,346.75	25.00
06-1510	Interest	15,000.00	16,921.14	-1,921.14	-12.80
06-1990-01	Miscellaneous Income	0.00	14,095.21	-14,095.21	0.00
06-1990-02	Hpec Short-term Disability	0.00	0.00	0.00	0.00
06-1990-03	Inservice/audiology	0.00	0.00	0.00	0.00
06-3205	Categorical Aid	0.00	0.00	0.00	0.00
06-3205-00	Sp Ed Transportation	0.00	0.00	0.00	0.00
06-3205-01	Usd 476 Copeland	79,037.00	43,318.00	35,719.00	45.19
06-3205-02	Usd 216 Deerfield	137,631.00	61,210.00	76,421.00	55.52
06-3205-03	Usd 218 Elkhart	288,840.00	156,514.00	132,326.00	45.81
06-3205-04	Usd 363 Holcomb	627,801.00	279,336.00	348,465.00	55.50
06-3205-05	Usd 210 Hugoton	639,142.00	346,544.00	292,598.00	45.77
06-3205-06	Usd 452 Johnson	286,320.00	127,348.00	158,972.00	55.52
06-3205-07	Usd 215 Lakin	426,189.00	189,596.00	236,593.00	55.51
06-3205-08	Usd 467 Leoti	268,049.00	145,447.00	122,602.00	45.73
06-3205-09	Usd 371 Montezuma	142,671.00	63,544.00	79,127.00	55.46
06-3205-10	Usd 209 Moscow	131,961.00	58,617.00	73,344.00	55.58
06-3205-11	Usd 217 Rolla	91,638.00	49,642.00	41,996.00	45.82
06-3205-12	Usd 507 Satanta	194,334.00	105,291.00	89,043.00	45.81
06-3205-13	Usd 466 Scott City	630,951.00	342,118.00	288,833.00	45.77
06-3205-14	Usd 374.sublette	294,511.00	159,676.00	134,835.00	45.78
06-3205-15	Usd 494 Syracuse	370,745.00	201,097.00	169,648.00	45.75
06-3205-16	Usd 200 Tribune	181,104.00	98,336.00	82,768.00	45.70
06-3205-17	Usd 214 Ulysses	1,038,586.00	462,187.00	576,399.00	55.49
06-3205-18	Catastrophic Aid	0.00	0.00	0.00	0.00
06-4570-01	Medicaid Fee for Service	153,000.00	104,220.48	48,779.52	31.88
06-4570-01-0	Medicaid Cost adjustment	90,000.00	0.00	90,000.00	100.00

SELECTED Data

Revenue Budget Report

Arranged by:
Account Number

Date Range: YTD thru 03/31/2020

Account	Description	Budget	Receipts	Revenue Balance	Percent Remaining
06-4570-01-1	Cost adjustment - Copeland	0.00	0.00	0.00	0.00
06-4570-02	Cost adjustment - Deerfield	0.00	0.00	0.00	0.00
06-4570-03	Cost adjustment - Elkhart	0.00	0.00	0.00	0.00
06-4570-04	Cost Adjustment - Holcomb	0.00	0.00	0.00	0.00
06-4570-05	Cost Adjustment - Hugoton	0.00	0.00	0.00	0.00
06-4570-06	Cost Adjustment - Johnson	0.00	0.00	0.00	0.00
06-4570-07	Cost adjustment - Lakin	0.00	0.00	0.00	0.00
06-4570-08	Cost Adjustment - Leoti	0.00	0.00	0.00	0.00
06-4570-09	Cost Adjustment - Montezuma	0.00	0.00	0.00	0.00
06-4570-10	Cost Adjustment - Moscow	0.00	0.00	0.00	0.00
06-4570-11	Cost Adjustment - Rolla	0.00	0.00	0.00	0.00
06-4570-12	Cost Adjustment - Satanta	0.00	0.00	0.00	0.00
06-4570-13	Cost Adjustment - Scott City	0.00	0.00	0.00	0.00
06-4570-14	Cost Adjustment - Sublette	0.00	0.00	0.00	0.00
06-4570-15	Cost Adjustment - Syracuse	0.00	0.00	0.00	0.00
06-4570-16	Cost Adjustment - Tribune	0.00	0.00	0.00	0.00
06-4570-17	Cost Adjustment - Ulysses	0.00	0.00	0.00	0.00
06-5200	Transfer In, Miscellaneous	0.00	0.00	0.00	0.00
06-5200-55	Vi-b Fund Transfer In	1,760,594.00	820,403.82	940,190.18	53.40
06-5200-60	ARRA	0.00	0.00	0.00	0.00
06	FUND Totals:	10,886,871.00	6,124,296.90	4,762,574.10	43.74
	Report Totals:	10,886,871.00	6,124,296.90	4,762,574.10	43.74

SELECTED Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 03/31/2020

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
06	GENERAL FUND					
06-1000-110-01	Adaptive Pe Salary	54,561.00	30,777.25	21,983.75	1,800.00	3.29
06-1000-110-02	Early Childhood Teacher Salar	465,747.00	261,201.09	182,200.93	22,344.98	4.79
06-1000-110-03	Gifted Facilitator Salary	248,214.00	144,516.77	103,226.23	471.00	0.18
06-1000-110-05	Interrelated Teacher Salary	2,971,680.00	1,700,897.12	1,238,064.92	32,717.96	1.10
06-1000-110-07	Interpreter Salary	80,425.00	47,416.55	13,462.59	19,545.86	24.30
06-1000-113-17	Extended School Year Salary	25,000.00	29,094.74	0.00	-4,094.74	-16.37
06-1000-114-20	Unused Sick Leave	6,000.00	189.00	0.00	5,811.00	96.85
06-1000-115-21	Substitute Teachers	40,000.00	8,558.63	0.00	31,441.37	78.60
06-1000-121-01	Paraeducator Salary	2,740,000.00	1,817,392.28	680,625.24	241,982.48	8.83
06-1000-121-02	Para Interpreters	0.00	0.00	0.00	0.00	0.00
06-1000-121-03	Payroll Clearing Account	1,000.00	96.96	0.00	903.04	90.30
06-1000-210-01	Employee Group Insurance	903,338.00	410,509.98	0.00	492,828.02	54.55
06-1000-210-02	Paraeducator insurance	334,570.00	122,312.50	0.00	212,257.50	63.44
06-1000-220	Social Security	522,650.00	296,285.70	0.00	226,364.30	43.31
06-1000-240-01	Tuition payment	120,000.00	85,941.78	0.00	34,058.22	28.38
06-1000-250-01	Unemployment	15,000.00	3,696.89	0.00	11,303.11	75.35
06-1000-260-01	Workers Compensation	65,000.00	2,938.91	0.00	62,061.09	95.47
06-1000-290-01	Employer KPERS Retired	40,000.00	21,867.64	0.00	18,132.36	45.33
06-1000-290-02	Teladoc Service	9,000.00	5,875.20	0.00	3,124.80	34.72
06-1000-330-01	PDC Plan	3,300.00	4,196.31	0.00	-896.31	-27.16
06-1000-560-01	Contracted Services Instructi	45,000.00	11,472.84	21,315.16	12,212.00	27.13
06-1000-581-91	Instructional Student Travel	48,000.00	31,821.11	0.00	16,178.89	33.70
06-1000-581-92	Instructional Travel	3,000.00	172.84	0.00	2,827.16	94.23
06-1000-610-13	Classroom Materials	38,000.00	15,024.13	1,155.63	21,820.24	57.42
06-1000-730-01	Equipment	20,000.00	0.00	0.00	20,000.00	100.00
06-2100-210-02	Employee Group Insurance	247,024.00	101,049.95	0.00	145,974.05	59.09
06-2100-220	Social Security	104,676.00	57,559.26	0.00	47,116.74	45.01
06-2100-250-02	Unemployment	5,000.00	697.37	0.00	4,302.63	86.05
06-2100-260-02	Workers Compensation	7,750.00	0.00	0.00	7,750.00	100.00
06-2100-581-91	Related Service Student Trave	80,000.00	64,484.98	0.00	15,515.02	19.39
06-2100-581-92	Related Service Travel	5,000.00	120.06	0.00	4,879.94	97.59
06-2140-110-08	School Psychologist Salary	444,100.00	255,464.25	180,483.13	8,152.62	1.83
06-2140-110-09	Social Worker/Assessment	180,275.00	103,892.26	74,208.74	2,174.00	1.20
06-2140-110-10	Behavior Interventionist	181,590.00	106,997.24	74,002.16	590.60	0.32
06-2140-670-25	Testing Materials	4,000.00	1,344.78	0.00	2,655.22	66.38
06-2152-110-09	Speech Pathologist	592,972.00	324,925.93	214,559.82	53,486.25	9.02
06-2152-113-01	Speech pathology services	35,400.00	53,980.00	30,916.00	-49,496.00	-139.81
06-2153-111-10	Audiology Salary	15,000.00	4,830.00	4,770.00	5,400.00	36.00
06-2153-670-26	Audiology Materials	2,000.00	0.00	0.00	2,000.00	100.00
06-2190-110-11	Ot Salary	128,000.00	98,718.00	30,782.00	-1,500.00	-1.17
06-2190-110-12	Pt Salary	69,000.00	44,708.28	24,086.18	205.54	0.29

SELECTED Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 03/31/2020

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
06-2190-110-13	Visually Impaired Services	23,000.00	8,925.00	13,500.00	575.00	2.50
06-2190-110-14	Hearing Impaired Services	19,000.00	8,909.24	4,634.76	5,456.00	28.71
06-2200-220	Social Security	800.00	0.00	0.00	800.00	100.00
06-2200-581-91	Instructional Student Travel	12,000.00	6,990.83	0.00	5,009.17	41.74
06-2200-640-19	Library & Seimc Supplies	2,000.00	258.83	0.00	1,741.17	87.05
06-2210-320-01	Contracted Consultant	12,000.00	3,840.94	0.00	8,159.06	67.99
06-2210-320-91	Student Travel	10,000.00	1,092.72	0.00	8,907.28	89.07
06-2210-610-01	Intructional materials	8,000.00	2,634.39	0.00	5,365.61	67.07
06-2213-330-01	Mentor Consultant	35,400.00	10,791.00	15,609.00	9,000.00	25.42
06-2213-580-18	Pdc Travel	1,000.00	192.30	0.00	807.70	80.77
06-2220-580-19	Seimc Travel	1,000.00	0.00	0.00	1,000.00	100.00
06-2290-330-01	Mentors	10,000.00	0.00	0.00	10,000.00	100.00
06-2300-111-13	Director Salary	118,109.00	88,068.76	29,356.24	684.00	0.57
06-2300-220	Social Security	39,339.00	30,449.48	0.00	8,889.52	22.59
06-2300-580-91	Admin Student Travel	16,000.00	8,000.52	0.00	7,999.48	49.99
06-2300-580-92	Admin Travel	15,000.00	4,103.34	0.00	10,896.66	72.64
06-2300-600-01	Office Supplies	15,000.00	5,057.96	141.37	9,800.67	65.33
06-2300-730-02	Equipment, Office	8,000.00	456.56	0.00	7,543.44	94.29
06-2310-311-01	Bod Training	1,500.00	0.00	0.00	1,500.00	100.00
06-2310-522-02	Bod Liability Insurance	35,000.00	12,783.78	0.00	22,216.22	63.47
06-2310-522-03	Negotiations	1,000.00	0.00	0.00	1,000.00	100.00
06-2317-335-01	Legal Services	16,000.00	125.00	0.00	15,875.00	99.21
06-2318-331-01	Audit Services	17,000.00	15,600.00	0.00	1,400.00	8.23
06-2319-350-01	Hearing Officer	3,000.00	0.00	0.00	3,000.00	100.00
06-2321-111-14	Assistant Director Salary	106,543.00	79,444.80	26,481.60	616.60	0.57
06-2321-111-15	Assistant Director Salary	91,146.00	67,964.12	22,654.69	527.19	0.57
06-2321-111-16	Supervisor/Coordinator	75,000.00	0.00	0.00	75,000.00	100.00
06-2321-120-02	Secretaries/Office Staff	163,900.00	119,701.65	40,163.86	4,034.49	2.46
06-2321-121-03	Secretary To Director/clerk	43,100.00	32,322.24	10,774.08	3.68	0.00
06-2321-126-08	Secretary Overtime	10,000.00	4,153.97	0.00	5,846.03	58.46
06-2321-126-09	TIP salary transfers	0.00	0.00	0.00	0.00	0.00
06-2321-210-03	Employee Group Insurance	120,718.00	81,289.88	0.00	39,428.12	32.66
06-2321-250-03	Unemployment	500.00	381.69	0.00	118.31	23.66
06-2321-260-03	Workers Compensation	2,700.00	0.00	0.00	2,700.00	100.00
06-2321-400-01	Office Contracted Services	18,000.00	8,999.89	0.00	9,000.11	50.00
06-2321-430-01	Equipment Repairs	2,500.00	0.00	0.00	2,500.00	100.00
06-2321-531-01	Postage	10,000.00	16.09	0.00	9,983.91	99.83
06-2321-532-02	Telephone	20,000.00	13,062.34	0.00	6,937.66	34.68
06-2321-580-20	Office Staff Travel	2,100.00	77.23	0.00	2,022.77	96.32
06-2500-121-05	Accountant/treasurer/payroll	61,695.00	46,181.34	15,393.78	119.88	0.19
06-2500-210-04	Employee Group Insurance	11,153.00	7,599.84	0.00	3,553.16	31.85
06-2500-220	Social Security	4,719.00	2,918.49	0.00	1,800.51	38.15

SELECTED Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 03/31/2020

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
06-2500-250-04	Unemployment	150.00	30.47	0.00	119.53	79.68
06-2500-260-04	Workers Compensation	575.00	15.39	0.00	559.61	97.32
06-2500-436-04	Contracted Services	7,000.00	7,160.25	0.00	-160.25	-2.28
06-2520-730-03	Equipment	7,000.00	0.00	0.00	7,000.00	100.00
06-2620-411-01	Water Expense	1,800.00	1,291.60	0.00	508.40	28.24
06-2620-420-01	Custodial Services	6,900.00	4,275.00	1,425.00	1,200.00	17.39
06-2620-430-02	Building Repairs	10,000.00	203.67	0.00	9,796.33	97.96
06-2620-523-04	Property Insurance	25,000.00	0.00	0.00	25,000.00	100.00
06-2620-618-15	Custodial Supplies	500.00	0.00	0.00	500.00	100.00
06-2620-621-17	Heating Expense	3,500.00	1,708.52	0.00	1,791.48	51.18
06-2620-622-18	Electricity	10,000.00	4,106.02	0.00	5,893.98	58.93
06-2650-439-05	Automobile Maintenance	2,000.00	1,107.12	0.00	892.88	44.64
06-2650-521-01	Vehicle Insurance	4,000.00	0.00	0.00	4,000.00	100.00
06-2800-220	Social security	750.00	688.50	0.00	61.50	8.20
06-2823-335-02	Public Information Service	2,000.00	596.94	0.00	1,403.06	70.15
06-2832-580-21	Recruiting/retention	20,000.00	22,047.99	0.00	-2,047.99	-10.24
06-2835-336-01	Contracted Health Services	4,000.00	0.00	0.00	4,000.00	100.00
06-2900-739-01	Catastrophic Aid To District	0.00	0.00	0.00	0.00	0.00
06-4000-450-01	Facilities	10,000.00	0.00	0.00	10,000.00	100.00
06-4500-450-01	Medicaid Expenses	7,500.00	5,701.13	0.00	1,798.87	23.98
06-5200-930-01	Transfer Out	0.00	0.00	0.00	0.00	0.00
06-5555-555-55	Inservice Transfer	0.00	0.00	0.00	0.00	0.00
06 Current Year Account Totals:		12,186,869.00	6,992,355.40	3,075,976.86	2,118,536.74	17.38
06-X800-000-00	Prior Year Encumbrance	0.00	0.00	0.00	0.00	0.00
06 Prior Year Account Totals:		0.00	0.00	0.00	0.00	17.38
06 FUND Totals:		12,186,869.00	6,992,355.40	3,075,976.86	2,118,536.74	17.38
Report Totals:		12,186,869.00	6,992,355.40	3,075,976.86	2,118,536.74	17.38

Check Register

Direct

Dep. Invoice	Check Number	Check Date	Vendor ID	Vendor Name	Amount
Invoice	Invoice Date	PO Number	PO Date	Description	

Checks Printed

Bank Account :A - Grant Co Bk

00042114	04/10/2020	CRUZKIM		Kimberly Cruz	
04102020		20201013	04/02/2020	06,50-miles 12/16/19-03/14/20	1,626.90
				Check Total	1,626.90
00042115	04/10/2020	DIERMARK		Mark Dierking	
04102020		20201014	04/02/2020	06,50-miles,meals etc 01/28-03	1,637.84
				Check Total	1,637.84
00042116	04/10/2020	HARRSHEL		Shelly Harris	
04102020		20201015	04/02/2020	06,50-miles 03/03&06/20	343.36
				Check Total	343.36
00042117	04/10/2020	HERMAMY		Amy Herman	
04102020		20201016	04/02/2020	50-miles 03/02/20	102.08
				Check Total	102.08
00042118	04/10/2020	KEHNANAL		Analyn Kehn	
04102020		20201017	04/02/2020	06-miles 02/18-03/10/20	17.40
				Check Total	17.40
00042119	04/10/2020	KROMMARG		Margaret Krom	
04102020		20201018	04/02/2020	06-miles 02/18-03/26/20	33.06
				Check Total	33.06
00042120	04/10/2020	LIGHJACK		Jackye Light	
04102020		20201019	04/02/2020	06-class mat 03/16/20	64.93
				Check Total	64.93
00042121	04/10/2020	OCHSRECH		Rechelle Ochsner	
04102020		20201020	04/02/2020	50-miles& meals 03/03-04/20	312.34
				Check Total	312.34
00042122	04/10/2020	OLDHELIZ		Elizabeth Oldham	
04102020		20201021	04/02/2020	06-miles 03/02-11/20	225.04
				Check Total	225.04
00042123	04/10/2020	ONTIGLOR		Gloria Ontiveros	
04102020		20201022	04/02/2020	06-miles 11/25/19-03/11/20	88.74
				Check Total	88.74
00042124	04/10/2020	PFANDANA		Dana Pfanenstiel	
04102020		20201023	04/02/2020	06-miles 03/03-27/20	317.84
				Check Total	317.84
00042125	04/10/2020	STEJJAN		Jan Stejskal	
04102020		20201024	04/02/2020	06-miles 03/02-09/20	93.96
				Check Total	93.96

ALL Data

Check Register

Arranged by:
Check Number

Direct

Dep.	Check Number	Check Date	Vendor ID	Vendor Name	Amount
	Invoice	Invoice Date	PO Number	PO Date	Description

Total of Checks Printed: 4,863.49

Report Total: 4,863.49

Checks	12
Printed Direct Deposits	0
Emailed Direct Deposits	0
Total Payments	12

Check Register

Direct

Dep. Invoice	Check Number	Check Date	Vendor ID	Vendor Name	Amount
Invoice	Invoice Date	PO Number	PO Date	Description	

Checks Printed

Bank Account :A - Grant Co Bk

00042126	04/16/2020	BANULY0219		Bank of Ulysses (Chrissie)	
04162020		20201040	04/07/2020	06,17,50-monthly charges	1,897.33
				Check Total	1,897.33
00042127	04/16/2020	BANULY0227		Bank of Ulysses (Marcy)	
04162020		20201041	04/07/2020	06-monthly charges	181.37
				Check Total	181.37
00042128	04/16/2020	BANULY0235		Bank of Ulysses (Shelly)	
04162020		20201042	04/07/2020	06,50-monthly charges	332.49
				Check Total	332.49
00042129	04/16/2020	BANULY0243		Bank of Ulysses (Kim)	
04162020		20201043	04/07/2020	06-monthly charges	60.26
				Check Total	60.26
00042130	04/16/2020	BROOPUBL		Brookes Publishing Company	
1152754		20200703	01/07/2020	06 - D Pfanenstiel (classroom	56.45
				Check Total	56.45
00042131	04/16/2020	CENTBUSI		Century Business Technologies, Inc.	
554332		20201044	04/07/2020	06-staples for copier	44.81
				Check Total	44.81
00042132	04/16/2020	CRAIHOME		Craig Home Care	
6-4860-01		20200212	09/10/2019	06-2019-20 Health Services	511.36
6-4860-03		20200212	09/10/2019	06-2019-20 Health Services	254.32
				Check Total	765.68
00042133	04/16/2020	FOREDAVI		David Foreman	
04162020		20200216	09/10/2019	06-2019-20 OT Services	4,560.00
				Check Total	4,560.00
00042134	04/16/2020	KASB		KASB	
13698		20201046	04/07/2020	06-LAF Contract Renewal 20-21	2,100.00
14121		20201045	04/07/2020	06-memb renewal	3,200.00
				Check Total	5,300.00
00042135	04/16/2020	LOWESPAY		Lowe's Pay and Save Inc.	
04162020		20201047	04/07/2020	50-monthly charges	1.79
				Check Total	1.79
00042136	04/16/2020	MELEMANU		Manuela Melendez	
04162020		20200040	07/10/2019	06-2019-20 custodial services	475.00
				Check Total	475.00
00042137	04/16/2020	MTMATHLA		Mt. Math/Language	
67308		20200904	03/04/2020	06 - B Hemann (classroom budg	95.95

Check Register

Direct

Dep.	Check Number	Check Date	Vendor ID	Vendor Name	Amount
Invoice	Invoice Date	PO Number	PO Date	Description	
				Check Total	95.95
00042138	04/16/2020	NORTWEST		Northwest Kansas Ed. Serv. Center	
019647		20200377	10/10/2019	06-2019-20 Visually Imp Serv	425.00
				Check Total	425.00
00042139	04/16/2020	PIONCOMM		Pioneer Communications	
04162020		20201048	04/07/2020	06-monthly charges	666.73
				Check Total	666.73
00042140	04/16/2020	READNATU		Read Naturally	
Q177790		20201049	04/07/2020	17-Annual Renewal	2,300.00
				Check Total	2,300.00
00042141	04/16/2020	USD200		USD 200	
04162020		20201050	04/07/2020	06,50-sub reimb	3,304.86
				Check Total	3,304.86
00042142	04/16/2020	USD209		USD 209	
04162020		20201051	04/07/2020	06-sub reimb	228.25
				Check Total	228.25
00042143	04/16/2020	USD218		USD 218 - Elkhart	
04162020		20201052	04/07/2020	06-sub reimb	85.00
				Check Total	85.00
00042144	04/16/2020	WHITFOOSC		White's Foodliner-Scott City	
04162020		20201053	04/07/2020	47-monthly charges	53.96
				Check Total	53.96
00042145	04/16/2020	WICHSTAT		Wichita State University	
X1090384202004		20201054	04/07/2020	06-Spring 2020 tuition (C Nevi	2,952.50
068203					
X1090384202004		20201055	04/07/2020	06-Spring 2020 tuition (D Gill	2,952.50
068203-02					
X1090384202004		20201056	04/07/2020	06-Spring 2020 tuition (T Whit	2,062.50
068203-03					
				Check Total	7,967.50
				Total of Checks Printed:	28,802.43
				Report Total:	28,802.43

Checks	20
Printed Direct Deposits	0
Emailed Direct Deposits	0
Total Payments	20

Check Register

Direct

Dep. Invoice	Check Number	Check Date	Vendor ID	Vendor Name	Amount
Invoice	Invoice Date	PO Number	PO Date	Description	
Checks Printed					
Bank Account :A - Grant Co Bk					
00042146	04162020	04/16/2020	APPLCOMP1	Apple Inc.	
			20201025	04/03/2020	06 - J Chamberlain (classroom
					50.00
				Check Total	50.00
00042147	04162020	04/16/2020	ATMOENER	Atmos Energy	
			20201078	04/14/2020	06-monthly charges
					234.12
				Check Total	234.12
00042148	04162020	04/16/2020	BROOJERR	Jerrie Brooks	
			20200209	09/10/2019	06-2019-20 Mentor Consultant
					1,798.50
				Check Total	1,798.50
00042149	04162020	04/16/2020	CITYULYS	City Of Ulysses	
			20201079	04/14/2020	06-monthly charges (PSB)
					64.74
				Check Total	64.74
00042150	04162020	04/16/2020	FOORSCOT	Scott E. Foor	
			20200215	09/10/2019	06-2019-20 DHH Services
					1,107.88
				Check Total	1,107.88
00042151	04162020	04/16/2020	HARTESTH	Esther Hartsy	
			20200945	03/11/2020	06-Interpreting Services
					360.00
				Check Total	360.00
00042152	04162020	04/16/2020	JORDKARI	Karin Jordan	
			20200279	09/17/2019	06-2019-20 OT Services
					4,122.00
				Check Total	4,122.00
00042153	04162020	04/16/2020	KRUGKATE	Kate Krug	
			20200818	02/10/2020	06-SLP serv 19-20
					6,864.00
				Check Total	6,864.00
00042154	04162020	04/16/2020	PIONELEC	Pioneer Electric	
			20201080	04/14/2020	06-monthly charges
					292.31
				Check Total	292.31
00042155	Q177790-02	04/16/2020	READNATU	Read Naturally	
			20201084	04/15/2020	17-addl amt to Read Naturally
					170.00
				Check Total	170.00
00042156	320-3488-56164	04/16/2020	REHAVISI	RehabVisions	
			20200378	10/10/2019	06-2019-20 PT Services
					375.00
				Check Total	375.00
00042157	18676	04/16/2020	SPEECORN	Speech Corner	
			20201026	04/03/2020	06 - J Koehn (classroom budge
					270.93
				Check Total	270.93
00042158		04/16/2020	SUNRDONU	Sunrise Donuts	

ALL Data

Check Register

Arranged by:
Check Number

Direct

Dep.	Check Number Invoice	Check Date Invoice Date	Vendor ID PO Number	Vendor Name PO Date	Description	Amount
	04162020		20201081	04/14/2020	06,50-snacks for mtgs	88.36
					Check Total	88.36
	00042159	04/16/2020	SUPEDUPE		Super Duper Publications	
	2516568		20201008	03/31/2020	06 - T McNabb (classroom budg	243.73
					Check Total	243.73
	00042160	04/16/2020	TOBIDYNA		Tobii Dynavox LLC	
	INV00194552		20200900	02/27/2020	17-Boardmaker(E Underhill)	895.50
					Check Total	895.50
	00042161	04/16/2020	USD214		USD 214	
	04162020		20201082	04/14/2020	06,50-sub reimb	1,014.68
					Check Total	1,014.68
	00042162	04/16/2020	VERIWIRE		Verizon Wireless	
	9852030128		20201083	04/14/2020	06-monthly charges (Psychs)	475.87
					Check Total	475.87
					Total of Checks Printed:	18,427.62

Report Total: 18,427.62

Checks	17
Printed Direct Deposits	0
Emailed Direct Deposits	0
Total Payments	17

Check Register

Direct

Dep. Invoice	Check Number	Check Date	Vendor ID	Vendor Name	Amount
Invoice	Invoice Date	PO Number	PO Date	Description	

Checks Printed

Bank Account :A - Grant Co Bk

00042163	04/24/2020	BROKCATH		Catherine Brokofsky	
04242020		20201061	04/14/2020	06-miles&class mat 03/23-04/07	498.98
				Check Total	498.98
00042164	04/24/2020	CHAMJULI		Julie Chamberlin	
04242020		20201062	04/14/2020	06-class mat&miles 03/23-28/20	474.99
				Check Total	474.99
00042165	04/24/2020	CONNALIC		Alice Conner	
04242020		20201063	04/14/2020	06-miles 03/03-26/20	293.48
				Check Total	293.48
00042166	04/24/2020	CROTDEID		Deidra Crotinger	
04242020		20201077	04/14/2020	06-miles 02/18-03/25/20	455.88
				Check Total	455.88
00042167	04/24/2020	EVANSHIR		Shirley Evans	
04242020		20201064	04/14/2020	06-miles 01/30-03/12/20	418.76
				Check Total	418.76
00042168	04/24/2020	FRIEELIS		Elisabeth Friesen	
04242020		20201065	04/14/2020	06-miles 03/02-26/20	141.52
				Check Total	141.52
00042169	04/24/2020	GALIFLOR		Flor Galindo	
04242020		20201066	04/14/2020	06-miles&office supplies 07/15	15.20
				Check Total	15.20
00042170	04/24/2020	GAREJILL		Jill Garetson	
04242020		20201067	04/14/2020	06-miles 03/02-27/20	247.08
				Check Total	247.08
00042171	04/24/2020	HARRJAMI		Jami Harris	
04242020		20201068	04/14/2020	06-miles 03/04/20	71.92
				Check Total	71.92
00042172	04/24/2020	HAYNKEND		Kendra Haynes	
04242020		20201069	04/14/2020	50-miles 08/07/19-09/11/20	292.32
				Check Total	292.32
00042173	04/24/2020	HESSKARE		Karen Hess	
04242020		20201070	04/14/2020	06-class mat 03/29&04/03/20	62.40
				Check Total	62.40
00042174	04/24/2020	KREIDEBO		Deborah Kreie	
04242020		20201071	04/14/2020	06,50-miles&class mat 05/30/19	224.49
				Check Total	224.49
00042175	04/24/2020	LIGHJACK		Jackye Light	

ALL Data

Check Register

Arranged by:
Check Number

Direct

Dep.	Check Number Invoice	Check Date Invoice Date	Vendor ID PO Number	Vendor Name PO Date	Description	Amount
	04242020		20201072	04/14/2020	06-class mat 03/28/20	140.28
					Check Total	140.28
00042176		04/24/2020	LOFQJESS		Jessica Lofquist	
	04242020		20201073	04/14/2020	06-miles&class mat 03/23&30/20	68.59
					Check Total	68.59
00042177		04/24/2020	MYERHEAT		Heather Myers	
	04242020		20201074	04/14/2020	06-class mat 03/12/20	87.65
					Check Total	87.65
00042178		04/24/2020	OCHSRECH		Rechelle Ochsner	
	04242020		20201075	04/14/2020	06-class mat 04/04/20	341.24
					Check Total	341.24
00042179		04/24/2020	STEJJAN		Jan Stejskal	
	04242020		20201076	04/14/2020	06-postage 04/07/20	11.00
					Check Total	11.00
Total of Checks Printed:						3,845.78
Report Total:						3,845.78

Checks	17
Printed Direct Deposits	0
Emailed Direct Deposits	0
Total Payments	17

MONTHLY BANK BALANCE REPORT

April 19, 2020

BANK ACCOUNTS:

Operating Account	6,607.35
Profit Planner	1,839,535.16
Cash Balance	1,846,142.51
Less encumbrances	<u>3,058,797.63</u>
Unencumbered Cash Balance	(1,212,655.12)

RECEIPTS

March 18, 2020 - April 14, 2020	636,997.38
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PAYROLL:

327

104 certified, 192 para, 25 workstudy, 6 office

March 27, 2020	721,036.65
Employer FICA	52,077.78
Employer KPERS penalty	1,541.45
Employer benefits - 25 para/part-time	16,406.25
Employer benefits - 94 dental/disability	4,801.16
medical - 89 full time	<u>75,250.00</u>

PAYROLL TOTAL	871,113.29
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EXPENDITURES:

Expense reports 4/9/2020	4,863.49
Accounts Payable 4/16/2020	47,230.05
Expense reports 4/27/2020	<u>3,845.78</u>

TOTAL EXPENDITURES	55,939.32
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Job Description

Title: Supervisor Coordinator Position

Qualifications: Master's Degree in Special Education or equivalent and Building Level Administration endorsement.

Reports to: Director for High Plains Educational Cooperative

Job Goal: Promote the Policies Practices and Procedures of High Plains Educational Cooperative. Act in a supervisory capacity to assist with supervision of staff. Act in accordance with compliance of IEPs and IDEA.

Performance Responsibilities:

- Supervision of staff as assigned.
- Act as site supervisor for assigned districts.
- Evaluation of staff in assigned districts.
- Compliance with State Performance Plan Indicators.
- Compliance with IDEA .
- Mediate/troubleshoot problems with services, FAPE, Child Find and Evaluation procedures.
- Work with individual students and families as required.
- Provide professional development to staff.
- Provide assistance to teachers in writing and carrying out services on the IEP.
- Provide information and guidance to districts regarding Child Find and the pre-referral process.
- Participate in group projects as assigned.
- Assist with August in-service and new teacher academies.
- Act as project manager for specific Categorical groups.
- Research new information regarding special education, instruction, and support structures for staff.
- Quality review of IEPs and progress monitoring.
- Engage stakeholders and external influencers.
- Travel to and from districts

Terms of Employment: 210-day contract: Salary and benefits to be determined by the Board of Directors.

Evaluation: Evaluation will be conducted under the terms of the Evaluation procedures established by the Board of Directors and conducted by the Director.

Student Count

April 2020

DISTRICT	DD	GI	SE	SL	TOTAL
TRIBUNE USD #200	5	1	18	3	27
MOSCOW USD #209	2	1	13	4	20
HUGOTON USD #210	25	16	94	19	154
ULYSSES USD #214	41	18	180	26	265
LAKIN USD #215	21	9	48	18	96
DEERFIELD USD #216	8	0	15	2	25
ROLLA USD #217	1	4	15	2	22
ELKHART USD #218	15	11	80	13	119
HOLCOMB USD #363	26	6	74	15	121
MONTEZUMA USD #371	8	4	11	7	30
SUBLETTE USD #374	6	4	33	6	49
JOHNSON USD #452	13	9	15	0	37
SCOTT CITY USD #466	30	10	71	13	124
LEOTI USD #467	16	9	42	12	79
COPELAND USD #476	1	3	5	2	11
SYRACUSE USD #494	18	10	50	10	88
SATANTA USD #507	5	0	22	6	33
HPEC Interlocal #611	241	115	786	158	1300

DD=Developmentally Delayed

GI=Gifted

SE=Special Education

SL=Speech/Language