

October 9, 2020

This is your packet for the October 15th HPEC Board meeting. We will begin with dinner at **6:30 P.M.** with the meeting to follow.

For your information the packet contains:

Agenda

Director's commentary for the agenda

Minutes of the regular August BOD meeting

Financial Information

- August Payment journal
- August cash summary
- Budget summary of funds
- General fund expense report
- General fund revenue report
- Building account report
- September payment journal

2020-21 Board Committees

Policy for Federal Funds

Student Count

Please call Meri at 356-5577 or email her at mjames@hpec611.net to let us know if you **will or will not** be attending this meeting. We hope to see you on the 15th.

High Plains Educational Cooperative attempts to make its information accessible to all individuals. If you use special adaptive equipment and encounter problems when using this document, please report them using the contact information provided on the website.



High Plains Educational Cooperative

"High Plains Educational Cooperative will assist and support the member districts in providing educational services which will maximize opportunities for all children to live, learn, and work in society." *HPEC Mission Statement*

621 E Oklahoma
Ulysses KS 67880
620-356-5577
www.hpec611.net

BOARD OF DIRECTORS AGENDA

Oct. 15, 2020

6:30 p.m. meal

BOD meeting immediately after meal

1. Call to Order
- AI 2. Approve Agenda
- AI 3. Approve Minutes of Regular August Meeting
- AI 4. Approve Accounts Payable
- II 5. Comments from the Public
- II 6. Committee Reports
 - a. RSC Report – RSC Board Member
 - b. Council of Superintendents Report
- AI 7. Committee Appointments for 2020-21
- AI 8. Contracts
- AI 9. Policy for Federal Funds
- AI 10. Leave Policy for Covid
- II 11. Administrative Team Report
 - a. Fall Goal Setting
 - b. Professional Development Committee
 - c. Optum Reward
 - d. Celebration from State on EC Efforts
 - e. Staff Evaluations
 - f. IEP Contingency Plans
- II 12. Director's Report
 - a. Categorical Aid Payment
 - b. IDEA Maintenance of Effort and Excess Cost Reporting
 - c. Significant Disproportionality

- d. iReady for Intervention
- e. Air Conditioning Units

II 13. Other

AI 14. Adjourn



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BOARD OF DIRECTORS AGENDA with commentary

October 15, 2020

6:30 p.m. meal

7:00 meeting

Zoom option available:

Zoom Link: <https://zoom.us/j/6725493312>

I will launch the meeting and you should be able to join using the link above.

1. Call to Order with pledge of allegiance
- AI 2. Approve Agenda
- AI 3. Approve Minutes of Regular August Meeting
- AI 4. Approve Accounts Payable
- II 5. Comments from the Public
- II 6. Committee Reports
 - a. RSC Report
 - b. Council of Superintendents

AI 7. Committee Appointments for 2020-21

Commentary. The board will need to approve the committee appointments for board members and staff to various committees. This information is in the packet.

AI 8. Contracts

Commentary. There will be consultant contract(s) to approve.

AI 9. Policy for Federal Funds

Commentary. We are asking the board to approve an amendment to our Policy for Federal Funds to include the use and spending of CCEIS funds in conjunction with Significant Disproportionality.

AI 10. Leave Policy for Covid

Commentary. We need to decide on leave policy once a person goes past the 80 hours of entitled leave under the Families First Act, including what happens after December 31st.

II 11. Administrative Team Report

a. Fall Goal Setting

Commentary. The administrators are meeting with teachers to set individual goals for the year. This will be completed by Nov. 1st.

b. Professional Development Committee

Commentary. The PDC committee officers and members will meet Oct. 28th to review and approve the first batch of PDC points for this year.

c. Optum Reward

Commentary. We received an award from Optum in the amount of \$16,317.21 for cost containment efforts.

d. Celebration from State on EC Efforts

Commentary. We received accolades from the state for our practices in Early Childhood services. All special education children in preschool are fully integrated into the classroom setting.

e. Staff Evaluations

Commentary. The administrative team will be completing observations and checklists for all certified staff on years one and two during the month of October. HPEC administrators will seek input from the Principals during the process.

f. IEP Contingency Plans

Commentary. IEP Contingency plans are nearing completion. We added the plan to all IEPs.

II 12. Director's Report

a. Categorical Aid Payment

Commentary. The State Categorical Aid payment was posted today. Please forward the payment to HPEC. This does not require board action.

b. IDEA Maintenance of Effort and Excess Cost Reporting

Commentary. The state/federal report on maintenance of effort and excess cost reporting opened Oct. 1st and closes Dec. 8st. Please complete the report prior to Thanksgiving. HPEC must have all district data prior to completing HPEC's reporting component.

c. Significant Disproportionality

Commentary. Update on Significant Disproportionality plan.

d. iReady for Intervention

Commentary. iReady is available now for use with intervention. Thanks to the Principals that attended the iReady training on zoom that was held.

e. Air Conditioning Units

Commentary. We needed to replace the air conditioning units on top of the building. They were 25 years old and they were short circuiting the breakers.

II 13. Other

AI 14. Adjourn

**Board of Directors' Minutes
August 20, 2020
7:00 PM**

611	Mary A James	Clerk	507	Mike Ward	Supt.
611	Chrissie Mangels	Treasurer	611	Marcy Fierstein	Director
214	Ron Smith	BOD	611	Kim Cruz	Asst. Director
214	Dave Younger	Supt.	626	Kim Mauk	SWPRSC
507	Jeff Rollins	BOD	210	Barry Hittle	BOD
215	Kenny Waechter	BOD	611	Marlene Dodge	Sup./Coord.
611	Shelly Harris	Asst. Director			
	Via Zoom				
476	John Krahn	BOD	216	Christie Webb	BOD
363	Ryan Schreibvogel	BOD	452	Sheila Walker	BOD
371	Bobie Davis	BOD	217	Phoebe Brummett	BOD
374	Charity Ochs-Lathen	BOD	200	Brent Tarman	BOD
209	Tammy Sutherland-Abbott	BOD	494	Matthew Lampe	BOD
466	Andy Trout	BOD	363	Scott Myers	Supt.

1. Call to Order

Ron Smith, Board President, called the meeting to order at 7:05 P.M.

2. Approve Agenda

Tammy Sutherland-Abbott moved to approve the agenda as presented in the packet. Matthew Lampe seconded the motion. Motion carries 14 yes, 0 no.

3. Approve Minutes of Regular July Meeting

Phoebe Brummett moved to approve the minutes of the July meeting as presented in the packet. Andy Trout seconded the motion. Motion carries 14 yes, 0 no.

4. Approve Accounts Payable

Kenny Waechter moved to approve accounts payable as presented in the packet. Phoebe Brummett seconded the motion. Motion carries 14 yes, 0 no.

5. Comments from the Public

There were none in writing.

6. Committee Reports

Kim Mauk gave the report from the SWPRSC.

John Krahn joined the meeting at 7:12 P.M.

7. Contracts

Jeff Rollins moved to accept the resignation with liquidated damages from Carmen Carson, IR teacher at Syracuse for the 2020-21 school year. Kenny Waechter seconded the motion. Motion carries 15 yes, 0 no.

Andy Trout moved to offer a contract for the 2020-21 school year to Chelsie Yiouvanoglou, long term sub at Ulysses High School. Tammy Sutherland-Abbott seconded the motion. Motion carries. 15 yes, 0 no.

Brent Tarman moved to approve contracts to SKACD for Orientation and Mobility services, Liberal, USD #480, for Audiology services, NKESC for Visually Impaired services, Megan Sullivan for PT services and Jerrie Brooks for consulting services for the 2020-21 school year. Matthew Lampe seconded the motion. Motion carries 15 yes, 0 no.

8. Staff

a. Negotiations

Kenny Waechter moved to ratify the negotiated agreement between the board and the teachers as presented. Andy Trout seconded the motion. Motion carries 15 yes, 0 no.

b. Administrative Salaries

Christie Webb moved to increase salaries for the administrative team as presented. John Krahn seconded the motion. Motion carries 15 yes, 0 no.

c. Central Office Staff Salaries

Christie Webb moved to increase the central office staff salaries as presented. Andy Trout seconded the motion. Motion carries 15 yes, 0 no.

d. August Inservice

Marcy shared information from the August 6th virtual certified staff inservice.

e. New Staff and Mentor Activities

The administrative team shared information from the Alternate Pathways inservice for the long term subs on Aug. 4th and new staff and mentors meetings Aug. 5th and 7th at the Civic Center.

9. Director's Report

a. Board Committees

The proposed list of Board Committees for the 2020-21 school year were on the table. The board will be asked to take action on this at the September board meeting.

b. Grant Opportunity

Marcy shared with the board that HPEC has a grant opportunity. Due to the consistent cut to categorical aid and the state not funding Special Education at the 92%, they are looking at applying for a grant to assist with funding. This grant would be for 2.4 million for 5 years. The information was on the table.

c. KSDE IDEA File Review

HPEC will be reviewing files for compliance and uploading that information to the state. We are in cohort 3 this and will be reviewing IDEA and Gifted files for six of our districts.

10. Adjourn

Jeff Rollins moved to adjourn the meeting at 7:44 P.M. Kenny Waechter seconded the motion. Motion carries 15 yes, 0 no.

President, Board of Directors

ALL Data

Cash Summary Report

Arranged by:
Fund ID

Date Range: 07/01/2020 thru 09/30/2020

Fund	Beginning	Revenue	Expenditures	Other	Ending	Encumbrances	Payables	Unencumbered
06	GENERAL FUND							
	727,706.49	994,133.98	-1,136,412.50	0.00	585,427.97	-7,595,135.07	0.00	-7,009,707.10
07	STAFF DEVELOPMENT							
	23,253.86	0.00	-8,033.72	0.00	15,220.14	0.00	0.00	15,220.14
10	DONATION FUND							
	1,834.86	0.00	0.00	0.00	1,834.86	0.00	0.00	1,834.86
14	ALTERNATIVE ASSESSMENT							
	144,104.74	0.00	0.00	0.00	144,104.74	0.00	0.00	144,104.74
16	EARLY INTERVENTION							
	219,968.32	0.00	0.00	0.00	219,968.32	0.00	0.00	219,968.32
17	TARGETED IMPROVEMENT PLAN							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
47	COMMUNITY BASED CURRICULU							
	274,763.72	0.00	-1,813.75	0.00	272,949.97	0.00	0.00	272,949.97
50	VI-B Federal Flow FY 2020							
	0.00	156,591.00	-156,591.00	0.00	0.00	0.00	0.00	0.00
51	VI-B Federal Flow FY2021							
	0.00	0.00	-10,015.64	0.00	-10,015.64	-2,623.69	0.00	-12,639.33
55	VI-B FEDERAL FLOW THRU FY2015							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
56	VI-B FEDERAL FLOW THRU FY2016							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57	VI-B FEDERAL FLOW THRU FY2017							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
58	VI-B Federal Flow FY2018							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59	VI-B Federal Flow FY2019							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61	CCEIC Disproportionality							
	0.00	0.00	-350.00	0.00	-350.00	-28,500.00	0.00	-28,850.00
80	BUILDING / EQUIPMENT							
	565,445.27	0.00	0.00	0.00	565,445.27	0.00	0.00	565,445.27
85	BOARD MEAL CATERING FUND							
	10,658.61	0.00	0.00	0.00	10,658.61	0.00	0.00	10,658.61
95	COMPUTER FUND							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Report								
Totals:	<u>1,967,735.87</u>	<u>1,150,724.98</u>	<u>-1,313,216.61</u>	<u>0.00</u>	<u>1,805,244.24</u>	<u>-7,626,258.76</u>	<u>0.00</u>	<u>-5,821,014.52</u>

ALL Data

Budget Summary of Funds

Arranged by:
Fund ID

Date Range: YTD thru 09/30/2020

Fund	Description	Total Budget	YTD Expenses	YTD Payable/ Encumber	Budget Balance	Unencumbered Budget Balance	Percent Remaining
06	GENERAL FUND	12,187,331.00	1,136,412.50	7,595,135.07	11,050,918.50	3,455,783.43	28.35
06	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
07	STAFF DEVELOPMENT	23,253.86	8,033.72	0.00	15,220.14	15,220.14	65.45
07	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
10	DONATION FUND	1,834.86	0.00	0.00	1,834.86	1,834.86	100.00
10	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
14	ALTERNATIVE	144,104.74	0.00	0.00	144,104.74	144,104.74	100.00
14	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
16	EARLY INTERVENTION	219,968.32	0.00	0.00	219,968.32	219,968.32	100.00
16	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
17	TARGETED	76,130.00	0.00	0.00	76,130.00	76,130.00	100.00
17	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
47	COMMUNITY BASED	274,763.72	1,813.75	0.00	272,949.97	272,949.97	99.33
47	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
50	VI-B Federal Flow FY 2020	156,591.00	156,591.00	0.00	0.00	0.00	0.00
50	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
51	VI-B Federal Flow FY2021	1,674,709.00	10,015.64	2,623.69	1,664,693.36	1,662,069.67	99.24
51	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
55	VI-B FEDERAL FLOW	0.00	0.00	0.00	0.00	0.00	0.00
55	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
56	VI-B FEDERAL FLOW	0.00	0.00	0.00	0.00	0.00	0.00
56	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
57	VI-B FEDERAL FLOW	0.00	0.00	0.00	0.00	0.00	0.00
57	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
58	VI-B Federal Flow FY2018	0.00	0.00	0.00	0.00	0.00	0.00
58	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
59	VI-B Federal Flow FY2019	0.00	0.00	0.00	0.00	0.00	0.00
59	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
61	CCEIC Disproportionality	295,537.00	350.00	28,500.00	295,187.00	266,687.00	90.23
61	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
80	BUILDING / EQUIPMENT	565,445.27	0.00	0.00	565,445.27	565,445.27	100.00
80	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
85	BOARD MEAL CATERING	10,658.61	0.00	0.00	10,658.61	10,658.61	100.00
85	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
95	COMPUTER FUND	0.00	0.00	0.00	0.00	0.00	0.00
95	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
Fund Totals:		15,630,327.38	1,313,216.61	7,626,258.76	14,317,110.77	6,690,852.01	42.80
Prior Year Account Totals:		0.00	0.00	0.00	0.00	0.00	0.00

SELECTED Data

Revenue Budget Report

Arranged by:
Account Number

Date Range: YTD thru 09/30/2020

Account	Description	Budget	Receipts	Revenue Balance	Percent Remaining
06	GENERAL FUND				
06-1320-00	Assessments:	0.00	0.00	0.00	0.00
06-1320-01-B	Usd 476 Copeland	46,633.87	11,658.46	34,975.41	75.00
06-1320-02-B	Usd 216 Deerfield	78,505.34	0.00	78,505.34	100.00
06-1320-03-B	Usd 218 Elkhart	160,931.54	0.00	160,931.54	100.00
06-1320-04-B	Usd 363 Holcomb	352,526.68	88,131.67	264,395.01	75.00
06-1320-05-B	Usd 210 Hugoton	381,101.10	95,275.27	285,825.83	75.00
06-1320-06-B	Usd 452 Johnson	168,990.99	42,247.74	126,743.25	75.00
06-1320-07-B	Usd 215 Lakin	247,753.81	61,938.46	185,815.35	75.00
06-1320-08-B	Usd 467 Leoti	153,604.77	38,401.19	115,203.58	75.00
06-1320-09-B	Usd 371 Montezuma	78,505.34	19,626.33	58,879.01	75.00
06-1320-10-B	Usd 209 Moscow	69,713.21	17,428.30	52,284.91	75.00
06-1320-11-B	Usd 217 Rolla	51,396.27	12,849.07	38,547.20	75.00
06-1320-12-B	Usd 507 Satanta	112,941.17	28,235.29	84,705.88	75.00
06-1320-13-B	Usd 466 Scott City	369,378.26	92,344.56	277,033.70	75.00
06-1320-14-B	Usd 374 Sublette	156,901.82	39,225.45	117,676.37	75.00
06-1320-15-B	Usd 494 Syracuse	211,852.62	52,963.15	158,889.47	75.00
06-1320-16-B	Usd 200 Tribune	102,683.69	25,670.92	77,012.77	75.00
06-1320-17-B	Usd 214 Ulysses	582,221.04	145,555.26	436,665.78	75.00
06-1510	Interest	15,000.00	1,338.13	13,661.87	91.07
06-1990-01	Miscellaneous Income	0.00	12,510.23	-12,510.23	0.00
06-1990-02	Hpec Short-term Disability	0.00	0.00	0.00	0.00
06-1990-03	Inservice/audiology	0.00	0.00	0.00	0.00
06-3205	Categorical Aid	0.00	0.00	0.00	0.00
06-3205-00	Sp Ed Transportation	0.00	0.00	0.00	0.00
06-3205-01	Usd 476 Copeland	79,606.00	0.00	79,606.00	100.00
06-3205-02	Usd 216 Deerfield	134,013.00	0.00	134,013.00	100.00
06-3205-03	Usd 218 Elkhart	274,719.00	0.00	274,719.00	100.00
06-3205-04	Usd 363 Holcomb	601,782.00	0.00	601,782.00	100.00
06-3205-05	Usd 210 Hugoton	650,560.00	0.00	650,560.00	100.00
06-3205-06	Usd 452 Johnson	288,477.00	0.00	288,477.00	100.00
06-3205-07	Usd 215 Lakin	422,929.00	0.00	422,929.00	100.00
06-3205-08	Usd 467 Leoti	262,211.00	0.00	262,211.00	100.00
06-3205-09	Usd 371 Montezuma	134,013.00	0.00	134,013.00	100.00
06-3205-10	Usd 209 Moscow	119,004.00	0.00	119,004.00	100.00
06-3205-11	Usd 217 Rolla	87,690.00	0.00	87,690.00	100.00
06-3205-12	Usd 507 Satanta	192,797.00	0.00	192,797.00	100.00
06-3205-13	Usd 466 Scott City	630,548.00	0.00	630,548.00	100.00
06-3205-14	Usd 374.sublette	267,840.00	0.00	267,840.00	100.00
06-3205-15	Usd 494 Syracuse	361,644.00	0.00	361,644.00	100.00
06-3205-16	Usd 200 Tribune	175,287.00	0.00	175,287.00	100.00
06-3205-17	Usd 214 Ulysses	993,882.00	0.00	993,882.00	100.00
06-3205-18	Catastrophic Aid	0.00	0.00	0.00	0.00
06-4570-01	Medicaid Fee for Service	145,000.00	0.00	145,000.00	100.00
06-4570-01-0	Medicaid Cost adjustment	90,000.00	0.00	90,000.00	100.00

SELECTED Data

Revenue Budget Report

Arranged by:
Account Number

Date Range: YTD thru 09/30/2020

Account	Description	Budget	Receipts	Revenue Balance	Percent Remaining
06-4570-01-1	Cost adjustment - Copeland	0.00	0.00	0.00	0.00
06-4570-02	Cost adjustment - Deerfield	0.00	0.00	0.00	0.00
06-4570-03	Cost adjustment - Elkhart	0.00	0.00	0.00	0.00
06-4570-04	Cost Adjustment - Holcomb	0.00	0.00	0.00	0.00
06-4570-05	Cost Adjustment - Hugoton	0.00	0.00	0.00	0.00
06-4570-06	Cost Adjustment - Johnson	0.00	0.00	0.00	0.00
06-4570-07	Cost adjustment - Lakin	0.00	0.00	0.00	0.00
06-4570-08	Cost Adjustment - Leoti	0.00	0.00	0.00	0.00
06-4570-09	Cost Adjustment - Montezuma	0.00	0.00	0.00	0.00
06-4570-10	Cost Adjustment - Moscow	0.00	0.00	0.00	0.00
06-4570-11	Cost Adjustment - Rolla	0.00	0.00	0.00	0.00
06-4570-12	Cost Adjustment - Satanta	0.00	0.00	0.00	0.00
06-4570-13	Cost Adjustment - Scott City	0.00	0.00	0.00	0.00
06-4570-14	Cost Adjustment - Sublette	0.00	0.00	0.00	0.00
06-4570-15	Cost Adjustment - Syracuse	0.00	0.00	0.00	0.00
06-4570-16	Cost Adjustment - Tribune	0.00	0.00	0.00	0.00
06-4570-17	Cost Adjustment - Ulysses	0.00	0.00	0.00	0.00
06-4595-00	SPARKS money	0.00	6,072.50	-6,072.50	0.00
06-4595-01	ESSER Grant - 476 Copeland	1,272.00	1,272.00	0.00	0.00
06-4595-02	ESSER Grant - 216 Deerfield	2,191.00	2,191.00	0.00	0.00
06-4595-03	ESSER Grant - 218 Elkhart	4,595.00	4,595.00	0.00	0.00
06-4595-04	ESSER Grant - 363 Holcomb	9,997.00	0.00	9,997.00	100.00
06-4595-05	ESSER Grant - 210 Hugoton	10,174.00	0.00	10,174.00	100.00
06-4595-06	ESSER Grant - 452 Johnson	4,558.00	4,558.00	0.00	0.00
06-4595-07	ESSER Grant - 215 Lakin	6,786.00	6,786.00	0.00	0.00
06-4595-08	ESSER Grant - 467 Leoti	4,270.00	4,270.00	0.00	0.00
06-4595-09	ESSER Grant - 371 Montezuma	2,274.00	2,274.00	0.00	0.00
06-4595-10	ESSER Grant - 209 Moscow	2,098.00	2,098.00	0.00	0.00
06-4595-11	ESSER Grant - 217 Rolla	1,457.00	1,457.00	0.00	0.00
06-4595-12	ESSER Grant - 507 Satanta	3,091.00	3,091.00	0.00	0.00
06-4595-13	ESSER Grant - 466 Scott City	10,044.00	0.00	10,044.00	100.00
06-4595-14	ESSER Grant - 374 Sublette	4,688.00	4,688.00	0.00	0.00
06-4595-15	ESSER Grant - 494 Syracuse	5,904.00	5,904.00	0.00	0.00
06-4595-16	ESSER Grant - 200 Tribune	2,887.00	2,887.00	0.00	0.00
06-4595-17	ESSER Grant - 214 Ulysses	16,542.00	0.00	16,542.00	100.00
06-5200	Tranfer In, Miscellaneous	0.00	0.00	0.00	0.00
06-5200-55	Vi-b Fund Transfer In	1,541,861.00	156,591.00	1,385,270.00	89.84
06	FUND Totals:	10,887,332.52	994,133.98	9,893,198.54	90.86
	Report Totals:	10,887,332.52	994,133.98	9,893,198.54	90.86

SELECTED Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 09/30/2020

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
06	GENERAL FUND					
06-1000-110-01	Adaptive Pe Salary	54,100.00	4,463.42	49,097.58	539.00	0.99
06-1000-110-02	Early Childhood Teacher Salar	465,465.00	38,869.01	426,358.99	237.00	0.05
06-1000-110-03	Gifted Facilitator Salary	326,759.00	26,866.97	295,136.79	4,755.24	1.45
06-1000-110-05	Interrelated Teacher Salary	2,942,457.00	248,449.40	2,487,393.46	206,614.14	7.02
06-1000-110-07	Interpreter Salary	80,716.00	4,770.64	53,124.68	22,820.68	28.27
06-1000-113-17	Extended School Year Salary	28,000.00	15,601.71	0.00	12,398.29	44.27
06-1000-114-20	Unused Sick Leave	5,000.00	525.42	0.00	4,474.58	89.49
06-1000-115-21	Substitute Teachers	30,000.00	0.00	0.00	30,000.00	100.00
06-1000-116-01	COVID Substitute Teachers	0.00	0.00	0.00	0.00	0.00
06-1000-121-01	Paraeducator Salary	2,665,630.00	194,438.30	2,273,336.77	197,854.93	7.42
06-1000-121-03	Payroll Clearing Account	1,000.00	-64.68	0.00	1,064.68	106.46
06-1000-210-01	Employee Group Insurance	843,500.00	56,063.26	0.00	787,436.74	93.35
06-1000-210-02	Paraeducator insurance	289,200.00	23,782.50	0.00	265,417.50	91.77
06-1000-220	Social Security	531,812.00	39,260.33	0.00	492,551.67	92.61
06-1000-240-01	Tuition payment	120,000.00	46,292.19	0.00	73,707.81	61.42
06-1000-250-01	Unemployment	10,000.00	1,956.67	0.00	8,043.33	80.43
06-1000-260-01	Workers Compensation	60,000.00	0.00	0.00	60,000.00	100.00
06-1000-290-01	Employer KPERS Retired	20,000.00	1,406.82	0.00	18,593.18	92.96
06-1000-290-02	Teladoc Service	9,000.00	1,958.40	0.00	7,041.60	78.24
06-1000-330-01	Teachpoint	3,000.00	0.00	0.00	3,000.00	100.00
06-1000-560-01	Contracted Services Instructi	42,000.00	-288.00	0.00	42,288.00	100.68
06-1000-581-91	Instructional Student Travel	44,000.00	1,632.71	0.00	42,367.29	96.28
06-1000-581-92	Instructional Travel	2,000.00	0.00	0.00	2,000.00	100.00
06-1000-610-13	Classroom Materials	35,000.00	3,461.52	676.73	30,861.75	88.17
06-1000-730-01	Equipment	15,000.00	0.00	0.00	15,000.00	100.00
06-2100-210-02	Employee Group Insurance	250,000.00	15,865.67	0.00	234,134.33	93.65
06-2100-220	Social Security	129,266.00	8,552.35	0.00	120,713.65	93.38
06-2100-250-02	Unemployment	5,000.00	146.94	0.00	4,853.06	97.06
06-2100-260-02	Workers Compensation	7,750.00	0.00	0.00	7,750.00	100.00
06-2100-581-91	Related Service Student Trave	70,000.00	5,919.05	0.00	64,080.95	91.54
06-2100-581-92	Related Service Travel	4,000.00	0.00	0.00	4,000.00	100.00
06-2140-110-08	School Psychologist Salary	507,419.00	36,700.03	402,980.46	67,738.51	13.34
06-2140-110-09	Social Worker/Assessment	182,780.00	15,132.48	166,457.32	1,190.20	0.65
06-2140-110-10	Behavior Interventionist	181,623.00	15,012.97	164,742.73	1,867.30	1.02
06-2140-670-25	Testing Materials	3,000.00	0.00	328.00	2,672.00	89.06
06-2152-110-09	Speech Pathologist	596,620.00	51,562.39	544,066.28	991.33	0.16
06-2152-113-01	Speech pathology services	55,000.00	1,590.00	50,250.00	3,160.00	5.74
06-2153-111-10	Audiology Salary	13,000.00	0.00	9,967.00	3,033.00	23.33
06-2153-670-26	Audiology Materials	1,500.00	0.00	0.00	1,500.00	100.00
06-2190-110-11	Ot Salary	130,000.00	13,149.54	61,830.00	55,020.46	42.32
06-2190-110-12	Pt Salary	72,000.00	6,385.75	57,432.30	8,181.95	11.36

SELECTED Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 09/30/2020

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
06-2190-110-13	Visually Impaired Services	23,000.00	850.00	18,275.00	3,875.00	16.84
06-2190-110-14	Hearing Impaired Services	18,000.00	1,056.00	0.00	16,944.00	94.13
06-2200-220	Social Security	800.00	0.00	0.00	800.00	100.00
06-2200-581-91	Instructional Student Travel	10,000.00	0.00	0.00	10,000.00	100.00
06-2200-640-19	Library & Seimc Supplies	2,000.00	0.00	0.00	2,000.00	100.00
06-2210-320-01	Contracted Consultant	10,000.00	0.00	0.00	10,000.00	100.00
06-2210-320-91	Student Travel	8,000.00	297.85	0.00	7,702.15	96.27
06-2210-610-01	Intructional materials	7,000.00	100.00	2,440.44	4,459.56	63.70
06-2213-330-01	Mentor Consultant	36,000.00	3,415.50	22,984.50	9,600.00	26.66
06-2213-580-18	Pdc Travel	1,000.00	65.00	0.00	935.00	93.50
06-2220-580-19	Seimc Travel	1,000.00	0.00	0.00	1,000.00	100.00
06-2290-330-01	Mentors	8,400.00	0.00	0.00	8,400.00	100.00
06-2300-111-13	Director Salary	120,880.00	30,196.08	90,588.23	95.69	0.07
06-2300-220	Social Security	49,509.00	11,825.59	0.00	37,683.41	76.11
06-2300-580-91	Admin Student Travel	10,000.00	0.00	0.00	10,000.00	100.00
06-2300-580-92	Admin Travel	8,000.00	172.48	0.00	7,827.52	97.84
06-2300-600-01	Office Supplies	15,000.00	3,900.87	110.19	10,988.94	73.25
06-2300-730-02	Equipment, Office	8,000.00	0.00	130.66	7,869.34	98.36
06-2310-311-01	Bod Training	1,500.00	0.00	0.00	1,500.00	100.00
06-2310-522-02	Bod Liability Insurance	35,000.00	-72.00	0.00	35,072.00	100.20
06-2310-522-03	Negotiations	1,000.00	130.14	0.00	869.86	86.98
06-2317-335-01	Legal Services	13,000.00	0.00	0.00	13,000.00	100.00
06-2318-331-01	Audit Services	17,000.00	0.00	0.00	17,000.00	100.00
06-2319-350-01	Hearing Officer	3,000.00	0.00	0.00	3,000.00	100.00
06-2321-111-14	Assistant Director Salary	109,200.00	27,238.98	81,716.92	244.10	0.22
06-2321-111-15	Assistant Director Salary	93,410.00	23,302.63	69,907.88	199.49	0.21
06-2321-111-16	Supervisor/Coordinator	67,997.00	18,209.98	50,915.70	-1,128.68	-1.65
06-2321-120-02	Secretaries/Office Staff	214,500.00	42,466.07	128,327.40	43,706.53	20.37
06-2321-121-03	Secretary To Director/clerk	44,350.00	11,082.06	33,246.18	21.76	0.04
06-2321-126-08	Secretary Overtime	8,000.00	1,390.06	0.00	6,609.94	82.62
06-2321-126-09	TIP salary transfers	0.00	0.00	0.00	0.00	0.00
06-2321-210-03	Employee Group Insurance	164,575.00	32,362.80	0.00	132,212.20	80.33
06-2321-250-03	Unemployment	500.00	128.54	0.00	371.46	74.29
06-2321-260-03	Workers Compensation	2,700.00	0.00	0.00	2,700.00	100.00
06-2321-400-01	Office Contracted Services	15,000.00	5,514.24	4,275.00	5,210.76	34.73
06-2321-430-01	Equipment Repairs	2,500.00	0.00	0.00	2,500.00	100.00
06-2321-531-01	Postage	8,000.00	0.00	0.00	8,000.00	100.00
06-2321-532-02	Telephone	20,000.00	4,824.30	0.00	15,175.70	75.87
06-2321-580-20	Office Staff Travel	1,500.00	0.00	0.00	1,500.00	100.00
06-2500-121-05	Accountant/treasurer/payroll	63,450.00	15,832.26	47,496.78	120.96	0.19
06-2500-210-04	Employee Group Insurance	13,055.00	2,858.28	0.00	10,196.72	78.10
06-2500-220	Social Security	4,833.00	940.98	0.00	3,892.02	80.53

SELECTED Data

Expense Budget Report

Arranged by:
Account Number

Date Range: YTD thru 09/30/2020

Account	Description	Budget	Expenditures	Payables & Encumbrances	Unencumbered Balance	Percent Remaining
06-2500-250-04	Unemployment	150.00	15.39	0.00	134.61	89.74
06-2500-260-04	Workers Compensation	575.00	0.00	0.00	575.00	100.00
06-2500-436-04	Contracted Services	7,000.00	0.00	0.00	7,000.00	100.00
06-2520-730-03	Equipment	5,000.00	0.00	0.00	5,000.00	100.00
06-2620-411-01	Water Expense	1,700.00	394.43	0.00	1,305.57	76.79
06-2620-420-01	Custodial Services	6,900.00	0.00	0.00	6,900.00	100.00
06-2620-430-02	Building Repairs	8,000.00	0.00	0.00	8,000.00	100.00
06-2620-523-04	Property Insurance	27,000.00	0.00	0.00	27,000.00	100.00
06-2620-618-15	Custodial Supplies	500.00	7,389.63	1,541.10	-8,430.73	-1,686.14
06-2620-621-17	Heating Expense	3,500.00	276.41	0.00	3,223.59	92.10
06-2620-622-18	Electricity	8,000.00	1,982.52	0.00	6,017.48	75.21
06-2650-439-05	Automobile Maintenance	2,000.00	52.54	0.00	1,947.46	97.37
06-2650-521-01	Vehicle Insurance	4,500.00	0.00	0.00	4,500.00	100.00
06-2800-220	Social security	750.00	275.40	0.00	474.60	63.28
06-2823-335-02	Public Information Service	1,000.00	20.50	0.00	979.50	97.95
06-2832-580-21	Recruiting/retention	20,000.00	6,350.00	0.00	13,650.00	68.25
06-2835-336-01	Contracted Health Services	2,500.00	0.00	0.00	2,500.00	100.00
06-2900-739-01	Catastrophic Aid To District	0.00	0.00	0.00	0.00	0.00
06-4000-450-01	Facilities	8,000.00	0.00	0.00	8,000.00	100.00
06-4500-450-01	Medicaid Expenses	7,000.00	2,103.23	0.00	4,896.77	69.95
06-5200-930-01	Transfer Out	0.00	0.00	0.00	0.00	0.00
06-5555-555-55	Inservice Transfer	0.00	0.00	0.00	0.00	0.00
06 Current Year Account Totals:		12,187,331.00	1,136,412.50	7,595,135.07	3,455,783.43	28.35
06-X800-000-00	Prior Year Encumbrance	0.00	0.00	0.00	0.00	0.00
06 Prior Year Account Totals:		0.00	0.00	0.00	0.00	28.35
06 FUND Totals:		12,187,331.00	1,136,412.50	7,595,135.07	3,455,783.43	28.35
Report Totals:		12,187,331.00	1,136,412.50	7,595,135.07	3,455,783.43	28.35

Check Register

Direct

Dep. Invoice	Check Number	Check Date	Vendor ID	Vendor Name	Amount
Invoice	Invoice Date	PO Number	PO Date	Description	

Checks Printed

Bank Account :A - Grant Co Bk

00042642	09/24/2020	AMAZON	Amazon.com Credit		
09242020		20210055	08/07/2020	06-tubs for files (F Galindo)	379.90
09242020-02		20210051	08/07/2020	06 - K DeLauretis (classroom	27.99
09242020-03		20210050	08/07/2020	06 - C Harwager (classroom bu	76.59
09242020-04		20210052	08/07/2020	06 - S Bynum (classroom budge	119.95
09242020-05		20210053	08/07/2020	06 - B Hemann (classroom budg	26.97
09242020-06		20210081	08/11/2020	06 - C Fraley (classroom budg	82.05
09242020-07		20210115	08/20/2020	06 - C Yiouvanoglou (classroo	24.94
09242020-08		20210114	08/20/2020	06 - C Yiouvanoglou (classroo	34.98
09242020-09		20210118	08/21/2020	06 - R Spencer (classroom bud	117.30
09242020-10		20210116	08/20/2020	06,51- supplies (E Underhill)	45.85
09242020-11		20210113	08/20/2020	06 - R Spencer (classroom bud	30.98
09242020-12		20210080	08/11/2020	06 - L Barker (classroom budg	98.09
09242020-13		20210117	08/21/2020	06 - J Lofquist (classroom bu	100.39
09242020-14		20210120	08/26/2020	06 - L Schultz (classroom bud	59.98
09242020-15		20210123	09/01/2020	06 - J Neatherlin (classroom	87.36
09242020-16		20210128	09/02/2020	07-Ten things..Book (S Harris)	34.05
09242020-17		20210127	09/02/2020	06-portable hardrive (E Underh	250.41
09242020-18		20210130	09/04/2020	06 - D Haney (classroom budge	94.95
Check Total					1,692.73

00042643	09/24/2020	VERIWIRE	Verizon Wireless		
9862309759		20210216	09/23/2020	06-monthly charges (CO)	342.34
9862309760		20210215	09/23/2020	06-monthly charges (Psychs)	420.35
Check Total					762.69

Total of Checks Printed: 2,455.42

Report Total: 2,455.42

Checks	2
Printed Direct Deposits	0
Emailed Direct Deposits	0
Total Payments	2

ALL Data

Check Register

Arranged by:
Check Number

Direct

Dep.	Check Number	Check Date	Vendor ID	Vendor Name	Amount
Invoice	Invoice Date	PO Number	PO Date	Description	

Checks Printed

Bank Account :A - Grant Co Bk

00042644	09/30/2020	DODGMARL		Marlene Dodge	
09302020		20210217	09/23/2020	06-Spring 2020 tuition (9cr)	2,520.00

Check Total 2,520.00

00042645	09/30/2020	LIVECYNT		Cynthia Livengood	
09302020		20210218	09/23/2020	06-Spring 2020 tuition (3hrs)	449.00

Check Total 449.00

00042646	09/30/2020	WAGGLOGA		Logan Waggoner	
09302020		20210219	09/23/2020	06-Spring 2020 tuition (3cr)	840.00
09302020-02		20210220	09/23/2020	06-Summer 2020 tuition (6cr)	1,680.00

Check Total 2,520.00

Total of Checks Printed: 5,489.00

Report Total: 5,489.00

Checks	3
Printed Direct Deposits	0
Emailed Direct Deposits	0
Total Payments	<u>3</u>

Check Register

Direct

Dep. Invoice	Check Number	Check Date	Vendor ID	Vendor Name	Amount
Invoice	Invoice Date	PO Number	PO Date	Description	

Checks Printed

Bank Account :A - Grant Co Bk

00042647	10/09/2020	ADIGEMMA		Emmanuel Adigun	
10092020		20210234	10/05/2020	51-miles 09/12/20	33.35
				Check Total	33.35
00042648	10/09/2020	BROKCATH		Catherine Brokofsky	
10092020		20210235	10/05/2020	06-miles 09/14-25/20	607.20
				Check Total	607.20
00042649	10/09/2020	BURNMICHA		Michael Burnett	
10092020		20210236	10/05/2020	06-miles 09/15-24/20	480.70
				Check Total	480.70
00042650	10/09/2020	CONNALIC		Alice Conner	
10092020		20210237	10/05/2020	06-miles 08/14-09/24/20	645.15
				Check Total	645.15
00042651	10/09/2020	CROTDEID		Deidra Crotinger	
10092020		20210238	10/05/2020	06-miles 08/31-09/25/20	424.35
				Check Total	424.35
00042652	10/09/2020	CURTMEGA		Megan Curtis	
10092020		20210239	10/05/2020	06,51-miles 09/14-24/20	319.70
				Check Total	319.70
00042653	10/09/2020	DIERMARK		Mark Dierking	
10092020		20210240	10/05/2020	06,51-miles 08/10-09/25/20	611.80
				Check Total	611.80
00042654	10/09/2020	FIERMARC		Marcy Fierstein	
10092020		20210241	10/05/2020	06-miles 08/17-09/09/20	227.70
				Check Total	227.70
00042655	10/09/2020	GADDShEL		Shelley Gaddis	
10092020		20210242	10/05/2020	06-class mat 09/05&12/20	33.08
				Check Total	33.08
00042656	10/09/2020	GOULLYDI		Lydia Gould	
10092020		20210243	10/05/2020	51-miles 09/14/20	57.50
				Check Total	57.50
00042657	10/09/2020	HARRJAMI		Jami Harris	
10092020		20210244	10/05/2020	06-miles 09/02-16/20	213.90
				Check Total	213.90
00042658	10/09/2020	HARRSHEL		Shelly Harris	
10092020		20210245	10/05/2020	06-miles 08/13-09/21/20	716.45
				Check Total	716.45
00042659	10/09/2020	HASLMATT		Matt Haslett	

Check Register

Direct

Dep.	Check Number	Check Date	Vendor ID	Vendor Name	Amount
Invoice	Invoice Date	PO Number	PO Date	Description	
10092020		20210246	10/05/2020	06-miles 09/14-24/20	400.20
				Check Total	400.20
00042660	10/09/2020	HOLLPRIS		Priscilla E Hollingsworth	
10092020		20210247	10/05/2020	06,51-miles&class mat 09/12-23	135.90
				Check Total	135.90
00042661	10/09/2020	JONEKYRA		Kyra Jones	
10092020		20210248	10/05/2020	51-miles 09/14/20	96.60
				Check Total	96.60
00042662	10/09/2020	KROMMARG		Margaret Krom	
10092020		20210249	10/05/2020	06-miles & class mat 08/11-09/	95.22
				Check Total	95.22
00042663	10/09/2020	MILBPRIS		Priscilla Milburn	
10092020		20210250	10/05/2020	51-miles 09/14/20	51.75
				Check Total	51.75
00042664	10/09/2020	OLDHELIZ		Elizabeth Oldham	
10092020		20210251	10/05/2020	06-miles 09/14-25/20	305.90
				Check Total	305.90
00042665	10/09/2020	PFANDANA		Dana Pfanenstiel	
10092020		20210252	10/05/2020	06-miles 08/25-09/24/20	400.20
				Check Total	400.20
00042666	10/09/2020	REDIDEBO		Deborah Reding	
10092020		20210253	10/05/2020	51,07-miles 08/04-07/20	238.05
				Check Total	238.05
00042667	10/09/2020	ROTHKARE		Karen Roth	
10092020		20210254	10/05/2020	06-miles 08/18-09/25/20	1,159.20
				Check Total	1,159.20
00042668	10/09/2020	SPENRACH		Rachel Spencer	
10092020		20210255	10/05/2020	06-miles 09/15-23/20	133.40
				Check Total	133.40
00042669	10/09/2020	STEJJAN		Jan Stejskal	
10092020		20210256	10/05/2020	06-miles 08/18-09/24/20	131.10
				Check Total	131.10
00042670	10/09/2020	TACKDEAN		Deanna Tackett	
10092020		20210257	10/05/2020	06-miles 09/15-24/20	174.80
				Check Total	174.80
00042671	10/09/2020	TROUSUSA		Susan Trout	
10092020		20210258	10/05/2020	06-miles&class mat 08/26-09/22	379.66
				Check Total	379.66

ALL Data

Check Register

Arranged by:
Check Number

Direct

Dep.	Check Number	Check Date	Vendor ID	Vendor Name	Amount
Invoice	Invoice Date	PO Number	PO Date	Description	

Total of Checks Printed: 8,072.86

Report Total: 8,072.86

Checks	25
Printed Direct Deposits	0
Emailed Direct Deposits	0
Total Payments	25

Check Register

Direct

Dep. Invoice	Check Number	Check Date	Vendor ID	Vendor Name	Amount
Invoice	Invoice Date	PO Number	PO Date	Description	

Checks Printed

Bank Account :A - Grant Co Bk

00042672	10/15/2020	ACC		Air Comfort Consultants LLC	
7060		20210259	10/07/2020	06-AC not working	90.00
				Check Total	90.00
00042673	10/15/2020	AFPLAN		AF Plan Serv	
20083150335		20210260	10/07/2020	06-monthly charges	87.00
				Check Total	87.00
00042674	10/15/2020	ALERALAR		Alert Alarm Company	
16194		20210261	10/07/2020	06-quarterly charges 10/01/20-	125.01
				Check Total	125.01
00042675	10/15/2020	BANULY0219		Bank of Ulysses (Chrissie)	
10152020		20210262	10/07/2020	06,51-monthly charges	156.64
				Check Total	156.64
00042676	10/15/2020	BANULY0227		Bank of Ulysses (Marcy)	
10152020		20210263	10/07/2020	06-monthly charges	1,474.15
				Check Total	1,474.15
00042677	10/15/2020	BANULY0243		Bank of Ulysses (Kim)	
1015202		20210264	10/07/2020	06,51-monthly charges	271.73
				Check Total	271.73
00042678	10/15/2020	CURRASSO		Curriculum Associates	
90676525		20210129	09/03/2020	61-i-Ready (K Cruz)	28,500.00
				Check Total	28,500.00
00042679	10/15/2020	FORTHAYS1		Fort Hays State University	
F20HPEC-02		20210265	10/07/2020	06-Fall 2020 tuition (J Autry)	895.65
F20HPEC-02-02		20210266	10/07/2020	06-Fall 2020 (S Gaddis)	1,791.30
F20HPEC-02-03		20210267	10/07/2020	06-Fall 2020 tuition (M Leicht	895.65
				Check Total	3,582.60
00042680	10/15/2020	FORTSTAT		Fort Hays State University	
611		20210268	10/07/2020	06-teacher fair 12/13/20 (K Cr	20.00
				Check Total	20.00
00042681	10/15/2020	GENEPEST		General Pest Control	
10152020		20210269	10/07/2020	06-monthly charges	94.25
				Check Total	94.25
00042682	10/15/2020	GRAPINK		Graph Ink	
3711		20210270	10/07/2020	06-outcome sheets (S Harris)	144.00
				Check Total	144.00
00042683	10/15/2020	HARRIS		Harris School Solutions	
XT00166861		20210271	10/07/2020	06-purchase orders	1,001.00

Check Register

Direct

Dep.	Check Number	Check Date	Vendor ID	Vendor Name	Amount
Invoice	Invoice Date	PO Number	PO Date	Description	
				Check Total	1,001.00
00042684	10/15/2020	HASKCOUN		Haskell Monitor Chief	
000148		20210272	10/07/2020	06-ad for para	34.00
				Check Total	34.00
00042685	10/15/2020	JORDKARI		Karin Jordan	
10152020		20210168	09/08/2020	06-2020-2021 OT Services	4,122.00
				Check Total	4,122.00
00042686	10/15/2020	LAKESHOR		Lakeshore Learning Materials	
5283080920		20210224	09/25/2020	06 - S Gohl (classroom budget)	203.57
				Check Total	203.57
00042687	10/15/2020	MCKIKIMB		Kimberly Lane Clarke McMillin	
10152020		20210203	09/15/2020	06-2020-21 PT Services	2,748.00
				Check Total	2,748.00
00042688	10/15/2020	MELEMANU		Manuela Melendez	
10152020		20210022	07/07/2020	06-2020-2021 Custodial Serv	475.00
				Check Total	475.00
00042689	10/15/2020	MTMATHLA		Mt. Math/Language	
67576		20210131	09/04/2020	06 - D Haney (classroom budge	95.95
				Check Total	95.95
00042690	10/15/2020	NEWS2YOU		News-2-You	
INV-1027193		20210214	09/23/2020	06-N2Y 1 yr renewal (E Underhi	2,140.44
				Check Total	2,140.44
00042691	10/15/2020	NORTHWEST		Northwest Kansas Ed. Serv. Center	
020578		20210204	09/15/2020	06-2020-21 Vision Imp Services	1,275.00
				Check Total	1,275.00
00042692	10/15/2020	PEARCLIN		Pearson Clinical Assessment*	
11932387		20210211	09/16/2020	06-Goldman test (E Underhill)	347.68
				Check Total	347.68
00042693	10/15/2020	PHONINC		Phonak Inc	
5132262349		20210132	09/04/2020	51 - Audiology Equipment	178.99
				Check Total	178.99
00042694	10/15/2020	PIONCOMM		Pioneer Communications	
10152020		20210273	10/07/2020	06-monthly charges	703.57
				Check Total	703.57
00042695	10/15/2020	PIZZAHUT		Grand Mere Restaurant Group	
INV00022353		20210274	10/07/2020	51-meal for mtg 09/12/20	139.02
				Check Total	139.02
00042696	10/15/2020	QUILCORP		Quill Corporation	

Check Register

Direct

Dep.	Check Number Invoice	Check Date Invoice Date	Vendor ID PO Number	Vendor Name PO Date	Description	Amount
	10571581		20210124	09/01/2020	06 - J Neatherlin (classroom	169.96
	10780144		20210213	09/21/2020	06-folders (L Tusten)	64.74
					Check Total	234.70
00042697		10/15/2020	REAVKRIST		Kristen Reaves	
	10152020		20210206	09/15/2020	06-2020-21 OT Services	2,748.00
					Check Total	2,748.00
00042698		10/15/2020	RIFTON		Rifton Equipment	
	N132B-1		20210210	09/16/2020	51-Pacer Gait (E Underhill)	2,426.25
					Check Total	2,426.25
00042699		10/15/2020	SCHSPECS		School Specialty Education Essentials	
	208126167381		20210041	07/21/2020	06-Hand Sanitizer (M Fierstein	1,335.60
					Check Total	1,335.60
00042700		10/15/2020	SUNRDONU		Sunrise Donuts	
	5083-31		20210275	10/07/2020	51-snacks for mtgs 09/24&28/20	7.15
	5083-45		20210275	10/07/2020	51-snacks for mtgs 09/24&28/20	14.30
					Check Total	21.45
00042701		10/15/2020	TATEKITZ		Tate & Kitzke L.L.C.	
	38356		20210276	10/07/2020	06-legal services 08/26/20	175.00
					Check Total	175.00
00042702		10/15/2020	TEACDIRE		Teacher Direct	
	INV/2020/26676/0		20210126	09/01/2020	06 - T Martin (classroom budg	48.88
	1					
					Check Total	48.88
Total of Checks Printed:						54,999.48

Report Total: 54,999.48

Checks	31
Printed Direct Deposits	0
Emailed Direct Deposits	0
Total Payments	31

Check Register

Direct

Dep. Invoice	Check Number	Check Date	Vendor ID	Vendor Name	Amount
Invoice	Invoice Date	PO Number	PO Date	Description	

Checks Printed

Bank Account :A - Grant Co Bk

00042703	10/15/2020	APPLCOMP1	Apple Inc.		
AD08656293		20210281	10/08/2020	06 - J Chamberlain (classroom	50.00
				Check Total	50.00
00042704	10/15/2020	ATMOENER	Atmos Energy		
10152020		20210308	10/13/2020	06-monthly charges	103.02
				Check Total	103.02
00042705	10/15/2020	CARTCOUNT	Carter's Country Supercenter		
10152020		20210309	10/13/2020	06-monthly charges	38.05
				Check Total	38.05
00042706	10/15/2020	CITYULYS	City Of Ulysses		
10152020		20210310	10/13/2020	06-monthly charges	154.32
				Check Total	154.32
00042707	10/15/2020	LOWESPAY	Lowe's Pay and Save Inc.		
10152020		20210311	10/13/2020	51-monthly charges	130.36
				Check Total	130.36
00042708	10/15/2020	QUILCORP	Quill Corporation		
11011555		20210230	09/25/2020	06 - J Stejskal (classroom bu	50.57
11012701		20210231	09/25/2020	06 - E Gerber (classroom budg	64.28
				Check Total	114.85
00042709	10/15/2020	STANCOUN	Stanton County Hospital		
10152020		20210207	09/15/2020	06-2020-21 Speech Serv	5,535.00
				Check Total	5,535.00
00042710	10/15/2020	SWPRSC	Southwest Plains Regional		
032858		20210312	10/13/2020	51-ESOL training 10/08/20(L Lo	125.00
				Check Total	125.00
00042711	10/15/2020	USILAMI	USI Laminate		
0392014801014		20210232	09/25/2020	17-Laminating sleeves (E Under	238.71
				Check Total	238.71
00042712	10/15/2020	WHITFOOSC	White's Foodliner-Scott City		
10152020		20210313	10/13/2020	47-monthly charges	76.46
				Check Total	76.46
Total of Checks Printed:					6,565.77

Check Register

Direct

Dep. Invoice	Check Number	Check Date	Vendor ID	Vendor Name	Amount
Invoice	Invoice Date	PO Number	PO Date	Description	

Checks Printed

Bank Account :A - Grant Co Bk

00042713	10/23/2020	ALBECHRI		Christie Albers	
10232020		20210288	10/12/2020	06-class mat 09/04-10/03/20	230.73
				Check Total	230.73
00042714	10/23/2020	BROCKARE		Karen Brock	
10232020		20210289	10/12/2020	06-class mat 10/08/20	7.19
				Check Total	7.19
00042715	10/23/2020	BROKCATH		Catherine Brokofsky	
10232020		20210290	10/12/2020	06-miles 09/29-10/09/20	455.40
				Check Total	455.40
00042716	10/23/2020	CHAMJULI		Julie Chamberlin	
10232020		20210291	10/12/2020	06,51-miles 09/04&09/14-10/09/	1,438.65
				Check Total	1,438.65
00042717	10/23/2020	CURTMEGA		Megan Curtis	
10232020		20210292	10/12/2020	06-miles 09/28-10/06/20	193.20
				Check Total	193.20
00042718	10/23/2020	DUNNKILA		Kilah Dunn	
10232020		20210293	10/12/2020	06-miles 09/28&29/20	31.63
				Check Total	31.63
00042719	10/23/2020	HARKBRET		Bret Harkness	
10232020		20210294	10/12/2020	06-miles 09/09-10/02/20	346.15
				Check Total	346.15
00042720	10/23/2020	HARWCOUR		Courtney Harwager	
10232020		20210295	10/12/2020	06,51-class mat&miles 08/30-09	218.16
				Check Total	218.16
00042721	10/23/2020	HASLMATT		Matt Haslett	
10232020		20210296	10/12/2020	06-miles 09/30-10/08/20	342.70
				Check Total	342.70
00042722	10/23/2020	HUGHDEB		Deb Hughes	
10232020		20210297	10/12/2020	06-miles 08/19-09/25/20	202.40
				Check Total	202.40
00042723	10/23/2020	HUNTRIS		Tristan Hunter	
10232020		20210298	10/12/2020	51-miles 09/12-29/20	207.00
				Check Total	207.00
00042724	10/23/2020	JONEJENN		Jennifer Jones	
10232020		20210299	10/12/2020	06,51-miles 08/17-09/25/20	527.85
				Check Total	527.85
00042725	10/23/2020	KROMMARG		Margaret Krom	

ALL Data

Check Register

Arranged by:
Check Number

Direct

Dep.	Check Number Invoice	Check Date Invoice Date	Vendor ID PO Number	Vendor Name Description	Amount
	10232020		20210300	10/12/2020 06-miles&class mat 09/27-10/08	92.30
				Check Total	92.30
00042726		10/23/2020	LIVECYNT	Cynthia Livengood	
	10232020		20210301	10/12/2020 06-miles 08/27-09/24/20	656.08
				Check Total	656.08
00042727		10/23/2020	LOFQJESS	Jessica Lofquist	
	10232020		20210302	10/12/2020 06-miles 09/14-10/09/20	821.68
				Check Total	821.68
00042728		10/23/2020	SABAJOSE	Joseph Sabata	
	10232020		20210303	10/12/2020 51-miles 09/28&29/20	103.50
				Check Total	103.50
00042729		10/23/2020	SCOLJOSI	Josiah Scollard	
	10232020		20210304	10/12/2020 06-Spring&Summer 2020 tuition	2,520.00
				Check Total	2,520.00
00042730		10/23/2020	SPENRACH	Rachel Spencer	
	10232020		20210305	10/12/2020 06-miles 09/29-10/08/20	166.75
				Check Total	166.75
00042731		10/23/2020	STAFLOIS	Lois Stafford-Burchell	
	10232020		20210306	10/12/2020 06-class mat 09/11&14/2020	21.45
				Check Total	21.45
00042732		10/23/2020	TACKDEAN	Deanna Tackett	
	10232020		20210307	10/12/2020 06-miles 09/28-10/08/20	179.40
				Check Total	179.40
				Total of Checks Printed:	8,762.22
				Report Total:	8,762.22

Checks	20
Printed Direct Deposits	0
Emailed Direct Deposits	0
Total Payments	20

MONTHLY BANK BALANCE REPORT

October 15, 2020

BANK ACCOUNTS:

Operating Account	5,213.19
Profit Planner	2,093,849.68
Cash Balance	2,099,062.87
Less encumbrances	7,576,143.71
	<hr/>
Unencumbered Cash Balance	(5,477,080.84)

RECEIPTS

Sept 17, 2020 - Oct 14, 2020	424,735.56
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PAYROLL:

297 checks

104 certified, 172 para, 15 workstudy, 6 office

September 25, 2020	685,324.05
Employer FICA	49,492.47
Employer KPERS penalty	1,406.82
Employer benefits - 19 para/part-time	13,781.25
Employer benefits - 80 dental/disability	4,620.80
medical - 75 full time	70,875.00
	<hr/>

PAYROLL TOTAL

825,500.39

EXPENDITURES:

Tuition reimbursement 10/1/2020	5,489.00
Expense reports 10/09/2020	8,072.86
Accounts Payable 10/15/2020	61,565.25
Expense reports 10/23/2020	8,762.22
	<hr/>

TOTAL EXPENDITURES

78,400.33

COMMITTEE APPOINTMENTS FOR 2020 -21

Board Negotiation Committee – Ron Smith

Tammy Sutherland-Abbott, Ryan Schreibvogel, Andy Trout, Sheila Walker, Matthew Lampe, Jeff Rollins, Martin Stessman, Dave Younger, Rex Richardson, Jay Zehr, Lori Maxwell

Board Policies and Procedures Review Committee – Ron Smith

Tyson Eslinger, Martin Stessman, Mike Ward, Jamie Rumford, Sheila Walker, Bobie Davis, Jeff Rollins, Ann Wiles, Phoebe Brummett

Budget Committee – Ron Smith

Charity Ochs-Lathen, Kenny Waechter, Barry Hittle, John Krahn, Phoebe Brummett, Dr. Scott Myers, Jamie Rumford, Paul Larkin, Rex Bruce

Facilities Committee – Ron Smith

Barry Hittle, Kenny Waechter, Jeff Rollins, Jay Zehr, Stuart Holmes, Paul Larkin, Lori Maxwell, Kenny Parks, Brent Tarman

Fringe Benefit Committee – Ron Smith

Dr. Scott Myers, Sheila Walker, Judy Neatherlin, Chrissie Mangels, Alice Conner, HPESEA Representative, HPESEA Representative, Marcy Fierstein

Non Certified Salary Review Committee – Ron Smith

Sheila Walker, Barry Hittle, John Krahn, Rex Richardson, Adrian Howie, Dr. Scott Myers, Kenny Waechter, Stuart Holmes, Kenny Parks, Matthew Lampe, HPEC Administration

President Advisory Council – Ron Smith

Andy Trout, Barry Hittle, Tyson Eslinger, Adrian Howie, Dave Younger, Stu Moore, Rex Bruce, Stuart Holmes, Dr. Scott Myers

Professional Development

Judy Neatherlin, Angela Morris, Dana Pfanenstiel, Hope Pierson, Cher Bohl, Krista Groth, Allison Wilkins, Matthew Lampe, Jamie Rumford, Marlene Dodge, Mary A. James

Services Design – Ron Smith

Tammy Sutherland-Abbott, Matthew Lampe, Brent Tarman, Karie Gaskill, Trenton Horn, Stu Moore, Mike Ward, Jamie Rumford, Jay Zehr, John Barrett

Stakeholders Committee – Ron Smith

Charity Ochs-Lanthen, Tammy Sutherland-Abbott, Brent Tarman, Jamie Rumford, Trenton Horn, Paul Larkin, Dave Younger, John Barrett, Rex Richardson, Bobie Davis

Appraisal Committee – Ron Smith

Bobie Davis, John Krahn, Ann Wiles, Charity Ochs-Lathen, Matthew Lampe, Jamie Rumford, Lori Maxwell, Trenton Horn, HPEC Administration

**High Plains Educational Cooperative
Policies and Procedures for Federal Funds**

Amended 09/17/2020 Addition of the CCEIS Funds

VI-B Funds for Special Education

Federal VI-B funds are allocated to LEA to assist with following the legal provisions of the Title VI Civil Rights Act for non-discrimination and Section 504 of the Rehabilitation Act of 1973 on nondiscrimination based on handicap.

VI-B funds are provided to LEAs to help prevent discrimination based on disability. Federal Funds are allocated to local LEAs using the following process:

The LEA, in providing for the education of children with disabilities within its jurisdiction, must have in effect policies, procedures, and programs that are consistent with the State policies and procedures established under §§300.101 through 300.163, and §§300.165 through 300.174.

The numbered items below outline the process by which States allocate VI-B funds to LEAs.

For a more in-depth view of the process, please view the KIAS Fiscal Accountability Handbook on the Special Education Funding website:

1. A base amount is allocated for each LEA by determining what the LEA would have received if the State had distributed 75% of its grant for the base year (FY2000). This base amount remains the same every year unless an LEA experiences structural changes such as a district transferring from one Coop to another.
2. 85% of the remaining funds are allocated based on the relative numbers of children enrolled in public and private elementary and secondary schools within each agency's jurisdiction.
3. The remaining 15% of the funds are allocated based on the relative numbers of children living in poverty, as determined by eligibility for free and reduced lunches.

Funds in VI-B are designated to Supplement, Not Supplant local school district programs.

HPEC retains all federal funds for expenditure within our districts. VI-B funds are not consolidated with any other federal funds and we are not part of the district LCP, (Local Consolidated Plan). All expenditures and funds are used to supplement special education services within the district. We do not supplant local school district programs.

Reasonable and Necessary

All VI-B funds expenditures are a reasonable and necessary expense used to provide services to children with disabilities in the district.

LEA will provide the SEA with information regarding use and services provided under Part B. HPEC complies with all reporting requirements from the state.

LEA Application for Federal VI-B Funding

FY2019 LEA Application Timeline

Part I: Opens May 1 Closes 1st Friday in June

Part II: Opens July 1 Closes August 15

KSDE Authenticated Applications <https://apps.ksde.org/authentication/login.aspx>

Budgeting and Calling for Funds:

The VI-B application the budget determines how the funds will be spent. You have 18 months to spend the allocated funds. (Carry over from one FY to the next but funds must be spent by June 30 of the next fiscal year.) Budget for VI-B funds are maintained in a separate budget in order to identify and track funds. Budget must be based on allowable expenses under the law. Funds are allocated to the LEA through Form 240 on the state Authenticated Applications Website. You may obtain the funds on a monthly basis or through reimbursement. HPEC uses the reimbursement method of obtaining their funds. We spend the monies and then call for the amount spent periodically as needed throughout the year. Thus we have a no time lapse between the transfer in of funds and disbursement. Since we use the reimbursement method we do not collect interest on the federal award payments. (2 CFR 200.305(b)(8)-(9) (9) Interest earned amounts up to \$500 per year may be retained by the [non-Federal entity](#) for administrative expense. Any additional interest earned on Federal [advance payments](#) deposited in interest-bearing accounts must be remitted annually to the Department of Health and Human Services Payment Management System (PMS) through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment. Remittances must include pertinent information of the payee and nature of payment in the memo area (often referred to as "addenda records" by Financial Institutions) as that will assist in the timely posting of interest earned on federal funds. Pertinent details include the Payee Account Number (PAN) if the payment originated from PMS, or Agency information if the payment originated from ASAP, NSF or another [federal agency](#) payment system.

Records:

All records regarding expenditure of federal funds will be kept in accordance with Federal retention requirements after the final expenditure report or audit resolution. (At least 3 years). All information regarding VI-B budget and expenditure is available through our website, (BOD packets), and our financial department.

Property Acquired Using Federal Funds

All property purchased with federal funds will be documented. All property is identified as belonging to HPEC if it unconsumable. Property disbursed to the districts is not only marked but will be placed on the inventory of the teacher to whom it has be authorized. All property purchased using federal funds is inventoried through our office. Property is tracked through the inventory process and when it is disposed of, it is noted on the inventory and records are archived. Inventory review is conducted annually. Inventory and disposal of property purchased with federal funds is in accordance with our policy written in the policy handbook.

(DIC-R, DIC-S) HPEC maintains records and controls of all property, equipment and supplies provided for students in a private school setting.

Time and Effort

All certified staff and paraeducators must sign bi-annual certificates of time and effort.

High Plains Educational Cooperative receives Categorical Aid for each teacher and para. The reimbursement for Categorical Aid is contingent on all employees returning their signed time and effort sheets. All High Plains employees are designated as 100% special education services. This also applies to any person being paid using federal VI-B funds.

Reimbursement Guidelines:

"Employees whose employment with an LEA is 100% special education must complete the bi-annual certification (signed and dated by the employee or a supervisor with first-hand knowledge of the work performed at least semi-annually, after the work has been completed) that all their work/effort was to further the goals of their federal and/or state funding sources."

Statement designating those staff members being paid using federal funds is on their contract/personnel action.

Private Proportional Share/ Charter Schools

LEA is required to do Child Find, Evaluation, and Provide Services in Private Schools and Charter schools.

Each year a letter goes to all Private Schools in our catchment area with information regarding Special Education and Child Find. The Private Schools Application is filled out and an Authenticated Application is used. That information and a portion of our VI-B funds are set aside to help provide those services. These set aside funds are documented as spent as intended. All expenditures are listed with the VI-B budget. HPEC uses the set aside fund to help pay for salaries of staff that provide the services to students in a private school setting, including evaluation of students. Students with disabilities attending Charter schools have the same rights to service as children in the district. (See Assurances, Appendix A.) Any services provided to private schools are provided by HPEC staff. Services also include supplementary aids and service.

CCEIS (Comprehensive Coordinated Early Intervening Services)

If you have schools that are not meeting their APR reports, specifically the disproportionality, you must set aside 15% of the Federal VI-B funds in a separate budget to provide service to the school to improve service to meet the targets of the Annual Performance Report, (APR) and disproportionality, (Indicators 8 and 9 of the APR. Corrective action will also be turned into the state for noncompliance within the district. High Plains does not have to do the CCEIS portion of the VI-B budget.

Maintenance of Effort Requirements

The Federal law requires LEA maintain their local funding effort for special education services and not supplant local funds with federal funds. The LEA must expend at least the same total or per capita amount of local or local and state funds combined for children with disabilities as was spent the prior year. This requirement also pertains to budgeting. For an in -epth discussion of MOE, please view the understanding MOE section of the KIAS Fiscal Accountability Handbook or the other MOE details located on the Special Education Funding website. The law allows several exceptions to the MOE requirement, which are outlined below:

1. The LEA may reduce the level of expenditures under Part B below the level of those expenditures for the preceding fiscal year if the reduction is attributable to the following:
 - a. The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel. (RIF does not constitute just cause)
 - b. A decrease in the enrollment of children with disabilities.
 - c. Termination of an exceptionally costly obligation to a particular child with a disability, as determined by KSDE, because the child i. Has left the jurisdiction of the district;
ii. Has reached the age at which the obligation of the district to provide a free appropriate public education has terminated; or
iii. No longer needs the program of special education.
 - d. The termination of costly expenditures for long-term purchases, such as the acquisition of special transportation, special equipment or the construction of school facilities.

2. An LEA that is determined by KSDE as in compliance with the requirements of IDEA Part B and experiences an increase in VI-B funds from one fiscal year to the next, may invoke the 50% option, which allows an LEA to move an amount of local funds equal to 50% of the increase in VI-B funds from special education to other ESEA activities. Even though the 50% option can help reduce an LEA's MOE level, it is important to remember the 50% option is not a savings but a mechanism to move a portion of local funds from special education to other ESEA activities.

Further information on MOE may be obtained by visiting the Special Education Funding website for MOE worksheets (located under the heading entitled Maintenance of Effort), which can be used throughout the current school year to help project your LEA's MOE status for the next application cycle.

Please call 785-296-2425 if you have any questions concerning MOE.

CCEIS Funds:

If the interlocal is found to be significantly disproportionate it is mandatory to set aside 15% of the VI-B monies to be devoted to correcting the significant disproportionality. These monies are in a separate budget within the VI-B application. These monies are allocated as determined by the Action Plan developed by the interlocal and approved by the KSDE. These monies are to

be used at the district level and to correct the disproportionality. They cannot be used to cover special education expenses. The expenditures for these monies will be accounted for on the yearly expenditures in the VI-B application. We have 27 months to spend the CCEIS funds. School districts may ask for reimbursement from this fund for approved expenditures.

If the interlocal is found to be disproportionate for a second year an additional 15% will be set aside for that fiscal year and the conditions for use of the money remains the same as for the first year.

Further information regarding federal funds may be found by contacting High Plains Educational Cooperative's Director or Treasurer.

Draft

Student Count

October 2020

DISTRICT	DD	GI	SE	SL	TOTAL
TRIBUNE USD #200	3	1	18	3	25
MOSCOW USD #209	3	1	11	3	18
HUGOTON USD #210	22	14	88	21	145
ULYSSES USD #214	47	18	181	33	279
LAKIN USD #215	20	9	40	16	85
DEERFIELD USD #216	8	0	12	3	23
ROLLA USD #217	1	4	12	2	19
ELKHART USD #218	33	39	104	34	210
HOLCOMB USD #363	27	4	65	14	110
MONTEZUMA USD #371	9	4	11	6	30
SUBLETTE USD #374	6	4	31	5	46
JOHNSON USD #452	15	7	13	0	35
SCOTT CITY USD #466	33	11	60	14	118
LEOTI USD #467	17	8	40	9	74
COPELAND USD #476	1	2	6	3	12
SYRACUSE USD #494	18	8	46	10	82
SATANTA USD #507	7	0	19	7	33
HPEC Interlocal #611	270	134	757	183	1344

DD=Developmentally Delayed

GI=Gifted

SE=Special Education

SL=Speech/Language