

## **Supervision of Students**

**JHFA**

Certified staff shall supervise all students assigned to them during the school day and during school-sponsored activities. Students are not to leave a classroom without the permission of the teacher and teachers are not to leave a class unattended except in an emergency. In the event of an emergency, the teacher should immediately inform another certified staff member of the need for supervision. "Emergency" is defined as a situation, which does not normally occur in the teacher's daily routine.

No student activity is to be conducted under sponsorship of the school without certified staff supervision at all times.

All school district employees have the authority to provide for the well being of students. Custodians, cooks, secretaries and maintenance personnel may only be assigned temporary student supervisory responsibility. Aides, under the supervision of certified staff, may be assigned responsibility for student supervision, but must not allow students to leave their area of supervision without permission.

The administration will make staff assignments that will best provide for the full and proper supervision of students at all times.

Adopted: October 21, 1993