



605 N. Main
Perryton, Texas
Student Handbook
2021-2022

The Perryton Independent School District is an equal opportunity employer and provides educational programs and services which do not discriminate on the basis of age, national origin, race, sex, color, religion, disability or against any other legally protected groups. Complaints should be addressed to Dr. Maria Gomez-Rocque, Perryton ISD Assistant Superintendent, at 435-5478 ext. 229.

Mission

The Top of Texas Accelerated Education Center will provide challenging and equitable educational opportunities for all students so that NO student is lost.

Vision

The vision of the Top of Texas Accelerated Education Center is to ensure graduates are productive and lead meaningful lives.

Staff Members

Dent Felix	Principal
Ivan Altamirano	Computer Tech
Cindy Armendariz	Paraprofessional
Rosario Bernal	Custodian
Lisa Dear	English/ SpEd
Mollie Howell	Science
Amber Jones	Math
Cassie Kerbo	Paraprofessional
Jimmy Lewis	Social Studies
Cathy McCoy	English
Liliana Medrano	Secretary
Michael Weinette	DAEP/Art

To Students and Parents:

The Ludi Peña Martin Accelerated Education Center Student Handbook contains information that students and parents are likely to need during the school year. The handbook is organized alphabetically by topic. Throughout the handbook, the term “the student’s parent” is used to refer to the parent, legal guardian, or other person who has agreed to assume school-related responsibility for a student.

The Ludi Peña Martin Accelerated Education Center is designed to provide students who are juniors or seniors (and in some cases sophomores and freshmen) with accelerated learning opportunities. The structure of the campus limits the variety and types of courses that can be offered and; therefore, is not the most appropriate educational placement for every student. The educational needs of students who require specially designed academic instruction are best met at the PHS campus where they have access to certified special education teachers, specialized classes, and a wide variety of CTE courses to meet their instructional/transitional needs. Perryton ISD makes every effort to provide each student with an appropriate educational experience. Each student’s needs are considered and placement is determined by where the student can receive appropriate services. LPMAEC is designed for students who need a program that focuses on credit recovery because they are significantly behind in earned credits, have a strong desire to accelerate through the curriculum and graduate ahead of schedule, or have experienced significant life altering events that require them to have a flexible schedule in order to meet their basic needs.

Students and parents also need to be familiar with the Ludi Peña Martin Accelerated Education Center Student Code of Conduct, which sets out the consequences for inappropriate behavior. The Student Code of Conduct is required by state law and is intended to promote school safety and an atmosphere for learning. This document may be found as a separate document sent home to parents and posted in the LPMAEC office.

The Student Handbook is designed to be in harmony with the Board policy and the Student Code of Conduct adopted by the Board. Please be aware that this document is updated annually, while policy adoption and revision is an ongoing process. Therefore, any changes in policy that affect student handbook provisions will be made available to students and parents through newsletters and other communications. These changes will generally supersede provisions found in this handbook that have been made obsolete by newly adopted policy.

Please note that references to policy codes are included to help parents confirm current policy. A copy of the District’s Policy Manual is available in the school office (or on-line at <http://www.tasb.org/policy/pol/private/179901/>).

In case of conflict between Board policy or the Student Code of Conduct and any provisions of student handbooks, the provisions of Board policy or the Student Code of Conduct that were most recently adopted by the Board are to be followed.

Nondiscrimination Notice

The Ludi Peña Martin Accelerated Education Center does not discriminate on the basis of race, religion, color, national origin, sex, or disability in providing education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended.

TTAEC will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs.

The following District staff member has been designated to coordinate compliance with these requirements:

Dr. Maria Gomez-Rocque, Title IX Compliance Coordinator and 504 Compliance Coordinator
(806) 435-5478, Ext. 229 , 821 S.W. 17th

ABSENCES & ATTENDANCE

Regular and punctual school attendance is essential for the student to make the most of his/her education. Absences from class may result in serious disruption of a student's mastery of the instructional materials; therefore, the student and parent should make every effort to avoid unnecessary absences. A student who is in attendance fewer than 90 percent of the instructional days cannot receive credit for the year unless the attendance committee finds that the absences are the result of extenuating circumstances.

Parent Note After An Absence

A note is required within two days of any absence. In order for an absence to be excused, a note signed by a parent or doctor explaining the reason for the absence is required. Parents who know in advance that a student is to be absent should contact the school office in advance. An absence automatically becomes unexcused if a note is not received within three school days from the time the student returns.

Doctor's Note After An Absence

If a student is absent more than 3 consecutive days, a doctor's note is required stating that they were seen and are cleared to return to school.

Field Trips and Extracurricular Trips

A trip sheet will be submitted to the office prior to the absence listing the students that are going to be absent to go on the trip. The attendance clerk will then post the absence with an (F). The trip sheets will be kept with the daily attendance reports.

Students Age 19 or Older

Students age 19 or older are considered at will students. A student in this category may have his/her enrollment revoked if they have more than 5 unexcused absences in a semester. After the third unexcused absence, the district will send a letter as required by law explaining this policy.

Tardies

Students who arrive after the 8:00am starting bell must check in at the office. They will be required to serve lunch detention on the same day and are not allowed to have outside food delivered (i.e. McDonald's, Sonic, etc...). In addition, students who arrive late after lunch will be required to serve lunch detention the following day. If this becomes a recurring problem, then other discipline measures will be enforced.

Truancy

School employees must investigate and report violations of the State compulsory attendance law. A student absent from school without permission from any part of the school day, required accelerated instruction, or required tutorials will be considered in violation of the law and subject to disciplinary action. A school-aged student deliberately not attending school may also result in assessment penalties by a court of law against the parents or guardians.

Attendance Records

After the three-day time limit to turn in notes, a report will be printed for the final time and all documentation for that day will be kept in a folder until the end of the school year when they will be stored with the auditable reports. Class roles from substitutes and field trips will also be kept in a folder in a file cabinet until the end of the school year.

CAFETERIA SERVICES

Breakfast is served from 8:45-9:00 a.m. Students are required to order or decline breakfast and lunch upon arrival at LPMAEC in order to provide accurate numbers for the cafeteria staff. Students are encouraged to deposit money on their lunch account which may be done in the office.

Lunch is from 12:15-12:55 p.m. Students are allowed to leave campus for lunch, provided they have not been assigned lunch detention. Outside food and drinks are allowed in the commons area, but will not be allowed in the classrooms. Exceptions to this may be granted by the principal. Students arriving late after lunch will be required to serve lunch detention the following day. If this pattern of behavior continues, then other disciplinary actions will be taken including the possibility of revoking open campus lunch on a per student basis.

Lunch IOU's

Charging meals is for emergencies only.

Reduced and free meals are available to those students who qualify. Applications for reduced and free meals can be obtained in the office.

CLASS RANKING

The Ludi Peña Martín Accelerated Education Center is a competency-based high school program; therefore we exclude class rank.

CLASS SCHEDULES

Students will be scheduled in a limited number of classes. After students complete a course, they will be assigned another course that is needed for graduation.

CHECKS

LPMAEC does not accept checks, except for breakfast and lunch services. There will be no checks cashed or accepted for fines the last 2 weeks of school.

CONDUCT

In order for students to take advantage of available learning opportunities and to be productive members of our campus community, each student is expected to:

- Demonstrate courtesy—even when others do not.
- Behave in a responsible manner, always exercising self-discipline.
- Attend all classes regularly and on time.
- Prepare for each class; take appropriate materials and assignments to class.
- Meet District or campus standards of grooming and dress.
- Obey all campus and classroom rules.
- Respect the rights and privileges of other students, teachers, and other District staff.
- Respect the property of others, including District property and facilities.
- Cooperate with or assist the school staff in maintaining safety, order, and discipline.
- Avoid violations of the Student Code of Conduct.

Corporal Punishment

Corporal punishment—spanking or paddling the student—may be used as a discipline management technique in accordance with the Student Code of Conduct and policy (LOCAL) in the District's policy manual.

Fighting

Ludi Peña Martín Accelerated Education Center students are expected to conduct themselves in an exemplary manner at all times while on school grounds or at school sponsored events. In the event that a student chooses to engage in fighting, the police will be called to investigate with the possibility that the student will be ticketed for Disorderly Conduct. The student will also be subject to school disciplinary action which may include a placement in D.A.E.P.

Knives

Knives are not allowed on school grounds at any time. If a student has a pocket knife, it will be confiscated. A 5 ½ inch blade knife is considered an illegal weapon. Students possessing such a knife are subject to the Chapter 37 disciplinary code penalties.

Telecommunication & Electronic Devices

Cell phones, personal tablets or laptops, and other electronic devices etc.. are not allowed to be used during instructional time. Students are expected to leave devices in their vehicles or turn them into the office. They are allowed to use devices during lunch, but they must be turned back in before returning to class. If a student has one of these devices, it will be confiscated and given to the principal. A \$15 fee will be charged to the student, and they will be allowed to recover their property at the end of the school day. If a device is confiscated a second time, the \$15 fee will again be charged and a parent will be required to meet with the principal to recover the property. A third offense will result in other disciplinary action being taken as well. Any disciplinary action will be in accordance with the **Student Code of Conduct** and may include confiscation of the device. The school may charge the owner for the release of certain telecommunications devices.

SCHOOL OBJECTIVES

Statement of Objectives

LPMAEC will:

1. Provide a variety of courses in order to best prepare students for postsecondary and career success.
2. Strive to improve cultural awareness.
3. Teach fundamental skills necessary for earning a living.
4. Motivate students to be self-disciplined, responsible citizens.
5. Teach students to communicate effectively.
6. Teach students to think and reason logically.
7. Guide students in the goal setting process.
8. Teach students to respect the rights and property of others.
9. Provide opportunities to showcase individual abilities.
10. Encourage a growth mindset by emphasizing that the acquisition of knowledge should be valued for its contribution both to the individual's development and to his or her potential to benefit others.
11. Instill in the students acceptable standards of conduct.
12. Develop a sense of pride in belonging to this school, this community, and this nation.

DRESS AND GROOMING

The District's dress code is established to teach grooming and hygiene, prevent disruption, and minimize safety hazards. Students and parents may determine a student's personal dress and grooming standards, provided that they comply with the following guidelines:

Requirements

- Hair
 - If a hairstyle, coloring, or design causes a significant disruption to the school and learning environment, the student will be directed to change the hairstyle or remove the coloring or design;
 - Mustaches and beards will not be excessive in nature.
- Apparel
 - Wearing either identified gang apparel or wearing clothing in a gang-style as identified by law enforcement agencies is prohibited.
 - Clothing may not advertise, condone, depict or promote the use of alcohol, tobacco, drugs, suicide, death, racism, bigotry, violence, gang topics, the occult, vulgar or obscene language and/or topics that are gang-related or sexual in nature.
 - Sheer clothing is prohibited unless non-revealing clothing that meets dress code is worn underneath.
 - Shirts and blouses must be buttoned appropriately.
 - The midriff must be covered at all times.
 - Spaghetti straps, tank tops, T-back tops, and halter tops are prohibited unless layered over an appropriate shirt or blouse.
 - Undergarments should not be visible.
 - Necklines must not be low or revealing.
 - Pants must fit appropriately over the hips. Sagging or bagging with pants or shorts shall not be permitted.
 - Excessively tight or revealing clothing is not permitted. Leggings and jean leggings must be covered with a top that reaches finger-tip length.
 - Dresses, skirts, and shorts must allow students to be able to stand, sit, and/or bend with modesty.
 - Long overcoats or trench coats are prohibited.
 - Pajamas or slippers may not be worn at school.
- Jewelry, Accessories, and Makeup
 - Body piercings or body piercing jewelry that causes a significant disruption to the learning environment is prohibited.
 - Tattoos must be covered at all times while in the classroom, on school grounds, or at school activities or school sponsored events.
 - Chains, including wallet chains, are not allowed.
 - Spiked jewelry or jewelry that is noisy, causes a distraction, or that could be dangerous to the student or other individuals is prohibited (i.e. necklaces made out of safety pins and chain links).

- Sunglasses or other eyewear that is not for a medical reason is prohibited from being worn inside school buildings.
- Ultra wild makeup is prohibited.

The principal or other person in charge may regulate the dress and grooming of students who attend school. Students who violate these standards may be removed or excluded from school for a period determined by the principal and may be subject to other disciplinary action.

DUAL CREDIT AND COLLEGE PREP COURSES

LPMAEC students may have the opportunity to take dual credit and college prep courses in conjunction with Frank Phillips College. Interested students should speak to the counselor or campus principal to determine eligibility. Dual credit course cost is payable by the student. It is important to keep in mind that not all colleges and universities accept credit earned in all dual credit courses taken in high school for college credit. Students and parents should check with the prospective college or university to determine if a particular course will count toward the student's desired degree plan.

GRADE CLASSIFICATION

After the ninth grade, students are classified according to the number of credits earned toward graduation. Six credits, of which 3 of 4 core courses must be part of the six credits are required for sophomore standing. Twelve credits are required for junior standing, which must include 8 core credits.

GRADUATION

Requirements for a Diploma

A student must meet the following requirements to receive a high school diploma from the district:

- Completion of the required number of credits;
- Achieve passing scores on certain end-of-course (EOC) assessments, unless specifically waived as permitted by state law; and
- Demonstrate proficiency, as determined by the district, in the specific communication skills required by the State Board of Education(SBOE).

Testing Requirements for Graduation

Students are required, with limited exceptions and regardless of graduation program, to perform satisfactorily on the following EOC assessments: English I, English II, Algebra I, Biology, and U.S. History. Students who have not achieved sufficient scores on the EOC assessments to graduate will have opportunities to retake the assessments and will be provided with remediation. [See the school counselor for more information on the state testing requirements for graduation.]

In limited circumstances, a student who fails to demonstrate proficiency on two or fewer of the required assessments may still be eligible to graduate if an individual graduation committee, formed in accordance with state law, unanimously determines that the student is eligible to graduate.

Foundation Graduation Plan

Every student in a Texas public school who entered grade 9 in the 2014–15 school year and thereafter will graduate under the Foundation Graduation Program.

Credits Required

The foundation graduation program requires completion of the following credits:

Course Area	Number of Credits: Foundation Graduation Program	Number of Credits: Foundation Graduation Program with an Endorsement
English/Language Arts	4	4
Mathematics	3	4

Science	3	4
Social Studies, including Economics	3	3
Physical Education	1	1
Languages Other than English	2	2
Fine Arts	1	1
Electives	5	7
Total	22	26

Additional considerations apply in some course areas, including:

- **Mathematics.** To obtain the distinguished level of achievement under the foundation graduation program, which will be included on a student's transcript and is a requirement to be considered for automatic admission to a Texas four-year college or university, **a student must complete an endorsement and take Algebra II** as one of the 4 mathematics credits.
- **Physical education.** A student who is unable to participate in physical activity due to a disability or illness may be able to substitute a course in English language arts, mathematics, science, social studies, or another locally determined credit-bearing course for the required credit of physical education. This determination will be made by the student's ARD committee, Section 504 committee, or other campus committee, as applicable.
- **Languages other than English.** Students are required to earn 2 credits in the same language other than English to graduate. Any student may substitute computer programming languages for these credits. A student may satisfy one of the two required credits by successfully completing a dual language immersion program in elementary school. In limited circumstances, a student may be able to substitute this requirement with other courses, as determined by a district committee authorized by law to make these decisions for the student.

Available Endorsements

A student must specify upon entering grade 9 which endorsement he or she wishes to pursue:

- Science, technology, engineering, and mathematics (STEM),
- Business and industry,
- Public services,
- Arts and humanities, or
- Multidisciplinary studies.

Personal Graduation Plans

A personal graduation plan will be developed for each high school student. The school will review personal graduation plan options with each student entering grade 9 and his or her parents. Before the end of grade 9, a student and his or her parents will be required to sign off on a personal graduation plan that includes a course of study that promotes college and workforce readiness and career placement and advancement, as well as facilitates the transition from secondary to postsecondary education. The student's personal graduation plan will denote an appropriate course sequence based on the student's choice of endorsement.

A student may amend his or her personal graduation plan after this initial confirmation. The school will send written notice of any such amendment made by the student to the student's parent.

Available Course Options for All Graduation Programs

Information regarding specific courses required or offered in each curriculum area will be distributed to students each spring to enroll in courses for the upcoming school year.

Note: The district may require the completion of certain courses for graduation even if these courses are not required by the state for graduation.

Please be aware that not all courses are offered at every secondary campus in the district. A student who wants to take a course not offered at his or her regular campus should contact the school counselor about a transfer or other alternatives. If the parents of at least 22 students request a transfer for those students to take a course in the required curriculum other than fine arts or career and technical education (CTE), the district will offer the course for the following year either by teleconference or at the school from which the transfers were requested.

Certificates of Coursework Completion

A certificate of coursework completion will not be issued to a student who has successfully completed state and local credit requirements for graduation but has not yet demonstrated satisfactory performance on the state-mandated tests required for graduation.

GED TESTING

LPMAEC does not offer GED testing, however, interested parties should contact Renee Schwalk at Frank Phillips College - Allen Campus, 806-648-1450.

HOMELESS STUDENTS

For more information on services for homeless students, contact the district's Liaison for Homeless Children and Youths, Kelly Vernon at 435-5478 Ext 236.

MEDICINE AT SCHOOL

A student who must take prescription medicine during the school day must fill out the appropriate school form requiring a signature from his or her parent, and the medicine in its original, properly labeled container, to the school nurse or secretary. The nurse or secretary will either give the medicine at the proper times or give the student permission to take the medication as directed.

PRAYER

Each student has the right to individually, voluntarily, and silently pray or meditate in school in a manner that does not disrupt instructional or other activities of the school. The school will not require, encourage, or coerce a student to engage in or to refrain from such prayer or meditation during any school activity.

PROMOTION AND RETENTION

A student may be promoted only on the basis of academic achievement or demonstrated proficiency of the subject matter of the course or grade level. To earn credit in a course, a student must receive a grade of 70 based on course-level or grade-level standards. Written reports of your child's grades or performance and absences in each class or subject will be issued to you at least once every nine weeks.

Grading System

Students must have an average of 70 to receive credit for courses they complete. Specific grading guidelines are per individual teacher. Students are required to redo assignments until they meet the 70% passing standard. No single assignment will be weighted higher than 10% of a student's grade. Students will be required to complete two full credits every nine weeks.

Emergency Medical Treatment Information

If a student has a medical emergency at school or a school-related activity when the parent cannot be reached, the school will need to have written parental consent to obtain emergency medical treatment and information about allergies to medications, etc. Therefore, parents are asked each year to complete an emergency care consent form. Parents should keep emergency care information up-to-date (name of doctor, emergency phone numbers, allergies, etc.) Please contact the school office to update any information at 806-434-0389.

Drills: Fire, Tornado, and Other Emergencies

From time to time, students, teachers, and other district employees will participate in drills of emergency procedures. When the alarm is sounded, students should follow the direction of teachers or others in charge quickly, quietly, and in an orderly manner.

SEARCHES

District Property

District property is subject to search or inspection at any time without notice. Students have no expectation of privacy in district property. Students are responsible for any item—found in district property provided to the student—that is prohibited by law, district policy, or the Student Code of Conduct.

Searches in General

In the interest of promoting student safety and attempting to ensure that schools are safe and drug free, district officials may occasionally conduct searches. District officials may conduct searches of students, their belongings, and their vehicles in accordance with law and district policy. Searches of students will be conducted without discrimination, based on, for example, reasonable suspicion, voluntary consent, or pursuant to district policy providing for suspicionless security procedures, including the use of metal detectors.

Vehicles on Campus

Vehicles parked on school property are under the jurisdiction of the school. School officials may search any vehicle any time there is reasonable cause to do so, with or without the presence of the student. A student has full responsibility for the security of his or her vehicle and must make certain that it is locked and the keys are not given to others. Proof of liability insurance and a copy of the student's driver's license must be provided to the school secretary and will be retained on file. [See also the Student Code of Conduct.]

Trained Dogs

The district will use trained dogs to screen for concealed prohibited items, including drugs and alcohol. Screenings conducted by trained dogs will not be announced in advance. The dogs will not be used with students, but students may be asked to leave personal belongings in an area that is going to be screened, such as a classroom, a locker, or a vehicle. If a dog alerts to an item or an area, it may be searched by district officials.

Voluntary Drug Testing

Students may be requested to participate in a voluntary drug test as a result of erratic behavior or probable intoxication.

STUDENTS IN FOSTER CARE

In an effort to provide educational stability, the district will assist any student who is currently placed or newly placed in foster care (temporary or permanent custody of the state, sometimes referred to as substitute care) with the enrollment and registration process, as well as other educational services throughout the student's enrollment in the district. Please contact Kelly Vernon, who has been designated as the district's foster care liaison, at 806-435-5478 Ext. 236 with any questions.

STUDENT RECORDS

Accessing Student Records

A parent may review his or her child's records. These records include but may not be limited to:

- Attendance records
- Test scores,
- Grades,
- Disciplinary records,
- Counseling records,
- Psychological records,
- Applications for admission,
- Health and immunization information,
- Other medical records,
- Teacher and school counselor evaluations,
- Reports of behavioral patterns,

- Records relating to assistance provided for learning difficulties, including information collected regarding any intervention strategies used with the child, as the term “intervention strategy” is defined by law,
- State assessment instruments that have been administered to the child, and
- Teaching materials and tests used in the child’s classroom.

Note: The parent’s or eligible student’s right of access to and copies of student records does not extend to all records. Materials that are not considered educational records—such as a teacher’s personal notes about a student shared only with a substitute teacher—do not have to be made available.

SUBSTANCE ABUSE PREVENTION AND INTERVENTION

If you are worried that your child may be using or is in danger of experimenting, using, or abusing illegal drugs or other prohibited substances, please contact the school counselor. The school counselor can provide you with a list of community resources that may be of assistance to you. The Texas Department of State Health Services (DSHS) maintains information regarding children’s mental health and substance abuse intervention services on its website: [Mental Health & Substance Abuse](#).

SUICIDE AWARENESS AND MENTAL HEALTH SUPPORT

The district is committed to partnering with parents to support the healthy mental, emotional, and behavioral development of its students. If you are concerned about your child, please visit [Texas Suicide Prevention](#) or contact the school counselor for more information related to suicide prevention services available in your area.

You may also contact the National Suicide Prevention Lifeline at 1-800-273-8255.

TEXTBOOKS, ELECTRONIC TEXTBOOKS, TECHNOLOGICAL EQUIPMENT, AND OTHER INSTRUCTIONAL MATERIALS

Textbooks and other district-approved instructional materials are provided to students free of charge for each subject or class. Any books must be covered by the student, as directed by the teacher, and treated with care. Electronic textbooks and technological equipment may also be provided to students, depending on the course and course objectives. A student who is issued a damaged item should report the damage to the teacher. Any student failing to return an item in acceptable condition loses the right to free textbooks and technological equipment until the item is returned or the damage paid for by the parent; however, the student will be provided the necessary instructional resources and equipment for use at school during the school day.

TRANSFERS

The principal is authorized to transfer a student from one classroom to another.

Students wishing to transfer between PHS and LPMAEC must fill out the appropriate paperwork available in the counselor’s office at each campus. Approval to transfer will be required by both administrators based on information provided in the paperwork and through discussions with the student and parents.

TRANSCRIPTS

A record of high school work is sent to prospective colleges as a service to graduates. Transcript requests are available on the school website and must be completed before a transcript will be sent on a student’s behalf.

TRANSPORTATION

School Sponsored

Students who participate in school-sponsored trips are required to use transportation provided by the school to and from the event. Students are expected to assist district staff in ensuring that buses and

other district vehicles remain in good condition and that transportation is provided safely. When riding in district vehicles, including buses, students are held to behavioral standards established in this handbook and the Student Code of Conduct. Misconduct will be punished in accordance with the Student Code of Conduct; the privilege to ride in a district vehicle, including a school bus, may be suspended or revoked.

Buses and Other School Vehicles

Ludi Peña Martin Accelerated Education Center does not offer transportation to and from school unless extenuating circumstances prevent the student from attending classes.

VIDEO CAMERAS

For safety purposes, video and audio recording equipment is used to monitor student behavior, including on buses and in common areas on campus. Students will not be told when the equipment is being used. The principal will review the video and audio recordings routinely and document student misconduct. Discipline will be in accordance with the Student Code of Conduct.

VISITORS TO THE SCHOOL

General Visitors

For the safety of our students, all visitors must first report to the school office for a visitor's pass. Please bring your driver's license or photo ID to check in. School age students from other schools are not permitted to attend the school or visit the classrooms during the school day without specific clearance from the principal. Except in emergencies, the principal will not permit visitors to interrupt the work of a teacher, teacher's aide, or a student.

VOLUNTEERS

We appreciate so much the efforts of parent and grandparent volunteers that are willing to serve our district and students. If you are interested in volunteering, please contact the principal for more information and to complete an application.

VOTER REGISTRATION

A student who is eligible to vote in any local, state, or federal election may obtain a voter registration application at the main campus office.

WITHDRAWING FROM SCHOOL

When a student under age 18 withdraws from school, the parent or guardian must submit a written request to the principal, specifying the reasons for withdrawal and the final day the student will be in attendance. Withdrawal forms are available from the principal's office. A student who is age 18 or older, who is married, or who has been declared by a court to be an emancipated minor may withdraw without parental signature. Please provide the school at least three days' notice of withdrawal so that records and documents may be prepared.

(Sign and return this page to the Ludi Peña Martin Accelerated Education Center. Keep the handbook for reference.)

Acknowledgment of Handbook Receipt

I have received a copy of the Ludi Peña Martin Accelerated Education Center Student Handbook for 2020-2021.

I understand that the handbook contains information that my child and I may need during the school year.

Print name of student:

Signature of student:

Print name of parent/Guardian:

Signature of parent/Guardian:

Date:
