

Salina Public Schools Re-Entry Plan

**This plan is subject to change based on local, state, and federal recommendations for health and safety.*

According to the Center for Disease Control

COVID-19 is mostly spread by respiratory droplets released when people talk, cough, or sneeze. It is thought that the virus may spread to hands from a contaminated surface and then to the nose or mouth, causing infection. Therefore, personal prevention practices (such as hand-washing, staying home when sick) and environmental cleaning and disinfection are important principles that are covered in this guide. Fortunately, there are a number of actions school staff can take to help lower the risk of exposure to and the spread of COVID-19 during school sessions and activities (Centers for Disease Control and Prevention [CDC, 2020]).

One of the actions that can be taken to help lower the risk of exposure is the use of face coverings. Face coverings may be challenging for students (especially younger students) to wear in all-day settings such as school. Face coverings should be worn by staff and students (particularly older students) as feasible, and are most essential in times when physical distancing is difficult. Individuals should be repeatedly reminded not to touch the face covering and to wash their hands frequently. Information should be provided to staff, students, and students' families on proper use, removal, and washing of cloth face coverings (CDC, 2020).

According to the CDC, COVID-19 is a viral illness that is mostly spread by respiratory droplets released when people talk, cough or sneeze. These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs. Spread is more likely when people are in close contact with one another, within 6 feet for longer than 15 minutes. It may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes.

Symptoms of COVID-19

People with COVID-19 have reported having a wide range of symptoms – from mild symptoms to severe illness. Children have similar symptoms to adults and generally experience mild illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Cough
- Shortness of breath or difficulty breathing
- Fever
- Chills
- Muscle pain
- Sore throat
- New loss of taste or smell
- Known close contact with a person who tested positive for COVID-19

This list is not all-inclusive. Other symptoms have been reported, including gastrointestinal symptoms like nausea, vomiting, or diarrhea (CDC, 2020).

Universal Precautions Recommended by the CDC

Hand Washing

Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place or after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry. Avoid touching your eyes, nose, and mouth with unwashed hands.

Physical Distancing

Avoid close contact by putting an appropriate distance between yourself and others. Remember that some people without symptoms may be able to spread the virus. Keeping an appropriate distance from others is especially important for people who are at higher risk of getting very sick.

Masks and Face Shields

Cover your mouth and nose with a cloth face cover or a plastic face shield when around others. You could spread COVID-19 to others even if you do not feel sick. Everyone should wear a mask or shield when they have to go out in public, for example to the grocery store or to pick up other necessities. Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, is unconscious, incapacitated, or otherwise unable to remove the mask without assistance. The cloth face cover or plastic shield is meant to protect other people in case you are infected.

Cover Coughs and Sneezes

If you are in a private setting and do not have your cloth face covering, remember to always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow. Throw used tissues in the trash. Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with hand sanitizer that contains at least 60% alcohol.

Clean and Disinfect

Clean AND disinfect frequently touched surfaces throughout the day.

Salina Public Schools Reopening and Pandemic Plan for is aimed to get our students in the classroom face to face. At the core of the plan are fundamental interests; we must provide a high-quality educational experience while remaining respectful of the CDC guidelines, empathetic to individuals choices, and flexible in our problem solving.

The plan was created with input from community stakeholders, parents, educators, administration, and board members. **Please keep in mind that the plan is subject to change at any time.** The district is in close contact with local, county and state health officials.

Mask Policy- Updated August 25, 2020

Our goal at Salina Public Schools is to create a safe environment of care and concern for the health and well-being of everyone.

-A mask will be required while a student is riding the school bus.

-All students should have a mask available for use when necessary as part of their school dress code.

-The district will supply each student with two cloth masks. It is the parents' responsibility to provide additional masks for the remainder of the school year.

-Students face masks should be washed in the evenings.

-We will be teaching students the proper use of masks and reinforcing the importance of washing masks. We ask that parents help us with this as it will take time for good habits to become natural.

When physical distancing is not possible, all faculty and students in grades 3rd -12th are required to wear a face mask.

PK-2nd grade students are required to wear a mask in commons areas and in hallways. It is strongly encouraged in the classroom setting.

This policy will generally apply to these scenarios:

- As students are entering and exiting the building
- During passing periods and transition times in the hallway
- Commons Areas and libraries
- During 1 on 1 instruction from the teacher in close proximity
- Any group activity in close proximity to other students

Face masks would not be required when a student is:

- Outside
- At recess, PE class, or athletics
- Eating in the cafeteria
- Any time physical distancing is possible

SCHOOL OPERATIONS

Transportation

1. All bus drivers will be required to wear a face-covering and will be provided with gloves.
2. All bus riders will be required to wear a face covering.
3. Temperature checks will be conducted when a student gets on the bus, if temperature is 100.4 or higher, the student will need to stay at home. Please have a plan in the event your child cannot ride the bus.
4. Weather permitting, bus windows will be left open for airflow.
5. All field trips will be on hold until further notice.
6. Daily cleaning of buses will be mandatory after each route.

*We strongly encourage our parents/guardians to bring and pick up their children to school and drop off.

SCHOOL OPERATIONS

Site Screenings

Staff / Student:

1. Staff will enter each site at designated point of entry.
2. Students will have a bus drop off entry point for screening and car riders may have a separate entrance with temperatures being taken before exiting the vehicle. Students will not be allowed to enter the site if running a temperature of 100.4 or higher.
3. Temperatures will be taken upon entrance. Sites will have staff monitor entrance points and temperature checks.
4. Face coverings will be available for staff upon request. All staff will be required to wear a face-covering during the school day, when unable to follow social distancing guidelines.
5. Students will not be required to wear face coverings but are strongly encouraged.
6. Locations will be established to house students who may have symptoms or a temperature of 100.4 degrees or greater.
 - a. If a student's temperature registers 100.4 the student will be placed in the holding room. The temperature will be taken again in 30 minutes and if it reflects 100.4 or higher the parent will be called for pick up.
 - b. The use of blankets, pillows, or other fabric will be prohibited.
 - c. Cleaning will occur upon the exit of the quarantined student/staff.
7. Parents will be notified if the student is symptomatic and schedule a pick-up time and location.

Visitor Screenings:

1. Visitors at each site will be limited and by appointment only.
2. Visitors will be screened for temperatures and required to wear a face covering.
3. A list of questions will be posted and asked upon entrance at the site to ensure visitors are asymptomatic.

Drop Off

Elementary-

If only elementary students are being dropped off, they need to be dropped off in front of the cafeteria. Temperature checks will occur at the vehicle before the student gets out of the car. Students will be separated in the cafeteria to the best of our ability.

If you have an elementary student and middle school student, please follow the direction of the middle school.

**Students should be dropped off at the cafeteria between 7:40-8:05. If you arrive after this time, students need to be dropped off at the elementary school entrance.*

Middle School-

All middle school students are to be dropped off behind the middle school. Follow the road on the south side of the elementary school to the back of the middle school.

High School-

All students will report to the high school campus and receive breakfast on site. Temperature checks will occur at vehicles before students can proceed to campus.

Buses: Buses will drop high school students off in front of the high school building. Elementary and Middle students will be dropped off in front of the cafeteria.

Cafeteria

Breakfast:

Elementary- All students will be dropped off at the cafeteria. Students will be able to go into the cafeteria to eat breakfast.

Middle: Students who need to eat breakfast will be directed to the cafeteria to get their tray and return to a designated classroom.

High: All students will report to the high school campus and receive breakfast on site.

Lunch:

Elementary- Students will eat in the cafeteria at staggered times between 11:10-12:30. Students will be seated every other seat.

Middle School- Students will eat in the cafeteria from 10:40-11:10. Students will be seated every other seat.

High School- Meals will be transported to the High School for students to eat in classrooms/student union.

SCHOOL OPERATIONS

Child Nutrition

1. Breakfast/lunch locations will be determined by each site. This could be in the classrooms or in the cafeterias with social distancing being taken into consideration.
2. All leftover food will be disposed of.
3. All desks and tables will be sanitized after each lunch period.
4. Students will be allowed to bring lunch from home if desired.
5. **No outside food deliveries will be allowed during the school day.**

SCHOOL OPERATIONS

Classroom Procedures & Recess

1. Procedures will be adopted at each site for classroom sanitization.
2. It is recommended that classroom design is created to establish social distancing as much as possible.
3. Procedures will be adopted at each site to limit the number of students present in the hallways.
4. Promote good hygiene practices and handwashing.
5. Playground equipment will be sanitized as necessary.
6. Each site will determine and set guidelines for the number of students participating in recess.

SCHOOL OPERATIONS

End of Day Procedures

No parents/guardians will be allowed to enter the building to pick up their child. There will be a designated area for those who prefer to walk up and get their child.

School Operations

Athletics and Extracurricular Activities

1. Sanitization of all equipment will be done on a daily basis.
2. Event guidelines will be determined by the current recommendations of the OSSAA and the CDC.
3. Outside use of school facilities must be approved by the superintendent.

SCHOOL OPERATIONS

Site Use by Outside Entities/ Visitor & Volunteer Protocols

1. Visitors will not be permitted for classroom parties, lunch with parent/grandparent, or other activities.
2. Please call and set up an appointment before arriving at any school facility.
3. Outside use of school facilities must be approved by the superintendent.

SCHOOL OPERATIONS

Facility Cleaning and Sanitization

1. Each site will have a checklist and a timeline of completion for daily sanitization practices.
2. Middle & High School classes will be disinfected when a change of class occurs.
3. Elementary classrooms will be cleaned/disinfected each time the class leaves the room.
4. Sanitization stations will be set up at the entrance of each facility and in the common areas.
5. Necessary equipment will be provided at each facility for proper cleaning and student safety:
 - a. Touchless thermometers / Infrared touchless thermometer kiosks
 - b. Electro-static disinfection machines
 - c. CDC approved disinfectant
 - d. Hand sanitizer/disinfectant wipes
 - e. Drinking fountains will be covered and replaced by bottle fill stations.
 - f. Gloves
 - g. Staff face coverings

WELLNESS

Health Concerning COVID-19

If my child has COVID-19 symptoms, where can they get tested?

For communication and tracking purposes, we recommend getting your child and household tested at Mayes County Health Department, (918) 825-4224.

If a staff member or student tests positive:

1. If a staff member or student is confirmed as a positive case of COVID the site shall immediately inform Central Office. A representative from Central Office will then notify all appropriate agencies. A designated member of the administration team or health department representative will contact all known contacts of the patient via the most effective means of communication.
2. The site shall identify and close the area of the building where the individual spent more than 30 minutes. Wait for at least 24 hours, or as long as possible, before staff disinfects the area with approved cleaners.
3. Salina Public Schools, along with health officials, will determine if school closure is warranted and what additional measures the school must take to contain exposure.

WELLNESS

Health Concerning COVID-19

Other Students and Staff in the Household

- If a student/staff member is excluded from school due to a **positive COVID-19 test**, other students and any staff members living in that same household are considered close contacts and will be excluded from school for a mandatory 14 day quarantine period, which begins after their last exposure to the case.
- If a student/staff member is excluded from school due to being identified as a **close contact**, then other students and any staff members living in that same household are considered contacts of a contact and do NOT need to be excluded from school unless they were also identified as a close contact of a case

School Response to Student or Staff Member in Isolation or Quarantine

- As soon as the school becomes aware of a student or staff member that has been diagnosed with COVID-19, the custodial staff will be informed so that all desks, lockers and workspaces of the infected person are thoroughly disinfected.

Return to School Criteria

Once a student/staff member is excluded from school, they may return if they meet the requirements listed below.

1. **UNTESTED:** Have not received a test proving or disproving COVID-19, but did experience symptoms may return if all 3 conditions below are met

- At least 10 calendar days have passed since symptoms first appeared, AND
- Fever free (without the use of fever reducing medication) for 72 hours, AND
- Symptoms have improved

2. **TESTED AND AWAITING RESULTS:** Persons who are suspected of having COVID-19 and are awaiting test results should be isolated at home until test results are received.

3. **POSITIVE RESULT**

Symptomatic Cases may return if the following conditions are met:

- 10 Calendar days have passed since symptoms first appeared, AND
- Fever free (without the use of fever reducing medication) for 72 hours, AND
- Symptoms have improved

Asymptomatic Cases may return if the following conditions are met:

- 10 Calendar days have passed since the date sample was collected, AND
- Symptoms have not developed
- If symptoms develop during the 10 isolation period, then follow the above criteria for symptomatic cases with a new isolation period starting from the day symptoms started.

4. **NEGATIVE RESULT**

- Known exposure to a COVID-19 case - must be quarantined for 14 days. A negative test result within the 14 day quarantine period does NOT change the quarantine period, therefore, the person must finish their 14 days.
- No known exposure to a COVID-19 case- may return to work or school

Once the above requirements are met, parents are expected to accompany their student(s) with doctor documentation in order to be cleared to return to class.

Mental Health & Wellness

1. Behavioral Health Aides will be available to assist with students' mental health needs. This is in partnership with Grand Lake Mental Health.
2. Each site will continue monthly meetings with mental health professionals to discuss students receiving services, referrals, and students needing mental health supports.
3. Continuation of the following:
 - a. Collaboration with Grand Lake Mental Health
 - b. Safe and Healthy site meetings
 - c. District counselor will be available.
4. Provide resources for staff self-care:
 - a. Health Choice benefit for mental health services
 - b. Professional Development for stress and mental health
 - c. Site team building activities and support
5. Vaccinations-Will work with health department to offer vaccinations for staff and students.

ACADEMICS & GROWTH

Enrollment

Contact site secretary, principal, or superintendent's office for enrollment packet by **August 6th.**

ACADEMICS & GROWTH

Calendar

1. Salina Public Schools has adopted a new calendar which includes the following:
 - a. Front-loaded professional development to address the following:
 - i. Learning Management System integration - Google Classroom & Seesaw Learning
 - ii. Content Management System - Edgenuity, Edmentum, Courseware
 - iii. Supplemental resources for online learning
 - b. Built-in virtual learning days

ACADEMICS & GROWTH

Remediation Plan

1. Assessments - to be completed by September 4.
 - a. K-3 reading - STAR / Literacy First / RSA plans/Exact Path/Study Island
 - b. 4-8 - STAR/ Exact Path/Study Island
 - c. K-8 math - STAR/Exact Path/Study Island/ Imagine Math (3-8)
 - d. 9-12 - Study Island/ Edgenuity/Exact Path

2. Remediation
 - a. Each site will plan for reviewing core area standards missed during the closure.
 - b. PLCs will work to restructure pacing for the remainder of the school year. Power standards will be a focus while designing the pacing.
 - c. Skill and intervention groups will be established based on beginning of the year assessments:
 - i. K-5 - Classroom Small groups
 - ii. 6-8 - After School Tutoring
 - iii. 9-12 - Before school/After School tutoring

ACADEMICS & GROWTH

Training for Staff, Students, and
Families

1. Staff needs:
 - a. 6-12 Google Classroom Training- July 6, 15, & 16
 - b. PK-5 Seesaw Learning Training- July 9 & 14
 - c. K-12 Study Island & Exact Path Training- July 30

2. Student needs:
 - a. District-wide on-site student training:
 - i. Email
 - ii. Wengage
 - iii. Google Classroom (6th-12th)
 - iv. Seesaw Learning (PK-5th)
 - v. Edgenuity
 - vi. Courseware
 - vii. Exact Path/Study Island
 - viii. Journey's Reading (PK-5th)

 - ix. Clever- Single Sign On
 - x. Digital Citizenship
 - xi. Proper care and use of tech devices

ACADEMICS & GROWTH

Training for Staff, Students, and
Families

3. Family needs:
 - a. Tutorial videos will be linked on school website/social media
 - b. Instructional documents will be posted on school website/social media
 - c. Open House
 - i. August 11th- 12:00-8:00- Bring school supplies and have a short meet and greet with teachers.

** Elementary school will post a schedule for Open House times via Facebook and School Website.*

***Temperature checks will be conducted at each building entrance and we strongly encourage everyone to wear a mask.**

Response to Disease Levels

Level 1: We anticipate opening at this level on August 13th and reassessing conditions after Labor Day.

- ❖ No positive cases of COVID-19 on campus
- ❖ No directives from local and/or state agencies to reduce capacities
- ❖ School is fully open with COVID-19 well-being protocols in place.
- ❖ Salina Public Schools will offer parents the option of either in-person instruction or virtual program.

****Virtual Program MUST be a semester long commitment.***

Response to Disease Levels

Level 2: The increased threat of COVID-19 and or reduced capacity mandated. Distance Learning (Short Period of time)

- ❖ A distance learning model will be implemented if the following occur:
 - Health or government officials require reduced capacities
 - The threat has increased due to confirmed or suspected cases on campus
 - Salina school officials determine that a reduced capacity is needed beyond what is possible with the number of students present for the in-person model.
- ❖ Students previously in the in-person track will transition to a distance learning model.
- ❖ Students previously on the virtual track will remain in the virtual model.

Response to Disease Levels

Level 3: Virtual learning for all students due to the increased threat of COVID-19 and/or mandated closure. (Extended period of time)

- ❖ 100% virtual learning platform will be implemented if:
 - Health or government officials direct schools to close in order to mitigate COVID-19 transmission.
 - Salina Public School officials determine that closure is needed.

ACADEMICS & GROWTH

Technology Plan

1. District-wide one-to-one technology
 - a. Tablets for grades PK-2
 - b. Chromebooks for grades 3-12
2. Connectivity
 - a. Increased wifi expansion
 - b. Hot spots provided based on district established criteria for need
3. Technology Fee
 - a. Families will be required to pay a yearly fee **(\$20.00)** for technology usage and insurance.
 - b. Technology agreement waiver must be signed.

ACADEMICS

&

GROWTH

Technology Plan

1. Instructional Technology
 - a. Single-Sign-On: Clever
 - b. Learning Management System: Google Classroom & Seesaw Learning
 - c. Content Management System: Edgenuity, Edmentum
 - d. Assessment and Remediation Systems: Exact Path, Study Island, Journey's Reading, STAR Reading & Math, Imagine Math, iXL, and other available online resources.

COMMUNICATIONS

Salina Schools will have open communication with the faculty and students via the school website, site Facebook pages, automated phone calls, texts, and emails.

Elementary School- Joanie Gaskins

918-434-5300

Facebook Page- Salina Elementary School

Middle School- Debbie Cox

918-434-2221

Facebook Page- Salina Middle School

High School- Blake Crawford

918-434-5347

Facebook Page- Salina High School

Special Services- Jeri McElwee

918-434-5135

Administration Office-

Superintendent- Tony Thomas

Curriculum/Federal Programs Director- Valerie Wolf

918-434-5348

Facebook Page- Salina Public School

Website- www.salinawildcats.org

Instructional Models

***GRADES AND ATTENDANCE WILL BE TAKEN WITH ALL OPTIONS.**

**Option #1
ALL ON-SITE
Traditional Classroom Setting**

- Remain a Salina Public School student
- In-person learning, conversations, and engagement
- Social interaction with peers and staff for preparation of living in a connected world
- Immediate access to learning commons (library/media center)
- Learning Management System (LMS) - Google Classroom & Seesaw Learning connects all teachers, students, and parents for seamless learning transitions
- 24-7 online access to submitted and/or graded assignments
- Technology provided
- Participate in school-sponsored activities and programs

All students automatically enrolled in Option #1

Instructional Models

***GRADES AND ATTENDANCE WILL BE TAKEN WITH ALL OPTIONS.**

Option #2 ONLINE & ON-SITE Distance Learning

- Remain a Salina Public School student
- Physical attendance at school will not be required; however, students will be required to log onto the LMS on a daily basis on regularly scheduled school days. Logging on and completing the assigned work for the day will count as a day present for the students. Lack of student engagement will count as an unexcused.
- If a student is extremely ill, arrangements will be made between teacher & parent.
- Content Management System (CMS) used for easy transition between a traditional classroom setting and distance learning
- Google Classroom & Seesaw Learning (LMS) connects all teachers, students, and parents for seamless learning transitions
- 24-7 online access to submitted and/or graded assignments
- Technology and internet provided, as needed
- Participate in school-sponsored activities and programs

****This option is for short-term illness/absence due to a health-related reason. Doctor documentation must be provided and parents must contact the site for further instruction.***

Contact your building principal for more info on Option #2.

Instructional Models

***GRADES AND ATTENDANCE WILL BE TAKEN WITH ALL OPTIONS.**

Option #3 ALL ONLINE Virtual/Online Education

- Remain a Salina Public School student
- Available for all students, grades PK-12th
- Accessible anywhere
- Flexible schedule
- 24-7 online access to submitted and/or graded assignments
- Supervised by Salina Public School certified teachers
- Communication between teacher and parent, with regular updates provided
- Requires intensive parent involvement & time management.
- Technology and *internet provided, as needed
- Participate in school-sponsored activities and programs, *as long as the student is enrolled in one hour during the regular school day and physically on campus during the class period.*
- Parents will provide transportation to school and students will be screened before entering the facility.

Contact the building principal for more info on Option #3

ADDITIONAL RESOURCES

COVID-19: Quarantine vs. Isolation

QUARANTINE keeps someone who was in close contact with someone who has COVID-19 away from others.



If you had close contact with a person who has COVID-19



- Stay home until 14 days after your last contact.



- Check your temperature twice a day and watch for symptoms of COVID-19.



- If possible, stay away from people who are at higher-risk for getting very sick from COVID-19.



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ISOLATION keeps someone who is sick or tested positive for COVID-19 without symptoms away from others, even in their own home.



If you are sick and think or know you have COVID-19



- Stay home until after
 - 3 days with no fever and
 - Symptoms improved and
 - 10 days since symptoms first appeared



If you tested positive for COVID-19 but do not have symptoms



- Stay home until after
 - 10 days have passed since your positive test.



If you live with others, stay in a specific “sick room” or area and away from other people or animals, including pets. Use a separate bathroom, if available.

[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)